

10. Setting Up an English Language Environment by Using Newsletters

- **Organize an editorial team and consider the following:**
 1. Format – Number of pages
 - English page within the school newsletter
 2. Name / Title
 3. Focus / number of issues – 2 per term / 2 per year
 4. Audience – parents / community
 5. When / How – an extra-curricular activity?
 6. Cost

- **Content**
 1. Children's corner
 - display of children's good work
 - each level writes what's happening in school / class
 - topics, e.g. sports, excursions
 2. Clubs to provide information and reports
 3. Letters to editor, post box for teachers, senior forms of children reading & answering letters
 4. Interviews – principals, teachers, parents and guests
 5. English challenges for different levels – competitions, puzzles, crosswords
 6. NET writes articles on different topics
 7. Vote for subjects / poll
 8. Forums
 9. Tips for learning English
 10. Websites of interest / learning tips
 11. Comic strip introducing different language items
 12. Notices of up-coming events and regular events
 13. Book reviews / recommendations
 14. Problem page "Dear Doris" / "Dr. Jones"
 15. Report back at assemblies