

P.A.T.H.S. to Adulthood : A Jockey Club Youth Enhancement Scheme
Special Schools
「共創成長路」— 賽馬會青少年培育計劃
特殊學校
Teacher Relief Subsidy Claim Form ^(Note 1)

Part A General Information

Name of School:	(In English)
	(In Chinese)
Name and Post of Contact Person:	
Correspondence Address:	
Tel:	
Fax:	
Email:	

Part B Teacher's Participation in the Training Programmes Organised by the Research Team of the "P.A.T.H.S. to Adulthood" project

School Year:	2009/10
No. of Teacher attended the Training:	
Amount to be Claimed:	_____ x \$2,100 = \$ _____
Cheque payable to:	



School Chop

Name of Principal: _____

Signature: _____

Date: _____

Notes:

- After completing the training programme, this form should be completed by participating schools and sent together with copies of certificate of attendance directly to **The Hong Kong Jockey Club Charities Trust, 14/F Jockey Club Headquarters, 1 Sports Road, Happy Valley, Hong Kong.**
- Participating schools can send ONE teacher to the 3-day training programme for each Form organized by the Research Team.
- Each participating school can claim up to 3 quotas (1 for each Form) an allowance of \$2,100 per teacher for participating in the 7-hour e-learning and 2-day interactive training programme. Schools will be given flexibility in using the allowance, either to recruit supply teachers or for teacher professional development purposes. **NO NEED** to submit invoices to the Trust.
- An official receipt should be sent to the address as mentioned in Note 1 above within three months upon receiving the Trust's payment. Amounts received from the Trust must be shown in your audited accounts as a donation from The Hong Kong Jockey Club Charities Trust.
- For enquiries on payment, please contact Ms Cherry Leung by Tel: 2966 7450, Fax: 2504 2903 or email: cherry.wm.leung@hkjc.org.hk.