

EDUCATION BUREAU CIRCULAR MEMORANDUM NO. 11/2010

From : Permanent Secretary for Education To : Supervisors of Kindergartens,
Kindergarten-cum-Child Care Centres
and Schools with Kindergarten Classes

Ref. : EDB/(QA/KS)/PEVS/8/1

Date : 18 January 2010

**Application for Joining the Pre-primary Education Voucher Scheme
2010/11 School Year**

Summary

The purpose of this circular memorandum is to invite application from non-profit-making (NPM) kindergartens/kindergarten-cum-child care centres/schools with kindergarten classes (hereafter collectively referred to as “KGs”) not yet in the Pre-primary Education Voucher Scheme (PEVS) to join PEVS from the 2010/11 school year onward. The deadline for submission of applications is **8 March 2010**. NPM KGs already joining PEVS need not respond to this circular memorandum.

Details

2. KGs joining PEVS are required to fulfil and meet the relevant requirements set out in Education Bureau Circular No. 1/2007 dated 22 January 2007 on “New Initiatives in Pre-primary Education”. To apply for joining PEVS from the 2010/11 school year onward, a KG must be NPM, offering a local curriculum and charging school fee not exceeding \$24,000 per student per annum (pspa) for a half-day place and \$48,000 pspa for a whole-day place.
3. NPM KGs having been given approval for joining PEVS NEED NOT respond to this invitation for applications.
4. KGs wishing to apply to join PEVS from the 2010/11 school year onward should return the completed application form at the **Appendix** to the Kindergarten and Support Section, Quality Assurance Division, Education Bureau, Room 3603-3608, 36/F 248 Queen’s Road East, Wan Chai, Hong Kong on or before **8 March 2010**. Insufficient information and/or incompleteness of the application form would render the application invalid.

Enquiries

5. Enquiries on this circular memorandum should be directed to the Kindergarten and Support Section at 2186 8995.

Tony TANG
for Permanent Secretary for Education

cc Heads of Sections—for information

**Application for Joining the Pre-primary Education Voucher Scheme (PEVS)
2010/11 School Year**

To: Permanent Secretary for Education

**(c/o: Kindergarten and Support Section, Quality Assurance Division, Education Bureau,
Room 3603-3608, 36/F 248 Queen's Road East, Wan Chai, Hong Kong)**

Part I Particulars of School

Name of *Kindergarten/Kindergarten-cum-Child Care Centre/School with Kindergarten Classes (hereunder referred as KG): (*Please delete whichever is inappropriate.)

(in English): _____

(in Chinese): _____

School Address: _____

School Registration No. : _____ Tel. No.: _____ Fax. No.: _____

Contact Person: _____ (Name) _____ (Post)

Non-Profit-Making Operating Status (Please '✓' the box.)

- A certified true copy of the confirmation letter recognising my KG being an approved organisation/an approved subsidiary to an organisation exempt from taxes under section 88 of the Inland Revenue Ordinance (CAP. 112) is attached to this application form.

Part II Curriculum (Please '✓' where appropriate.)

My KG is:

- operating classes of local curriculum only
- operating classes of both local and non-local curriculum
(Only students enrolled in classes of the local curriculum will be eligible for voucher redemption.)

Part III School Fee (Please '✓' where appropriate.)

My KG will charge a school fee not higher than HK\$24,000 per student per annum (pspa) for a half-day place and not higher than HK\$48,000 pspa for a whole-day place in any session/level/class offering local curriculum for the 2010/11 school year.

- Yes No (NOT eligible to join PEVS)

Part IV Disclosure of Information for the Profile of Kindergartens and Kindergarten-cum-Child Care Centres (KG Profile)

My KG will submit as and when specified all the required information through the designated online platform for EDB's compilation of the KG Profile.

- Yes No

**Application for Joining the Pre-primary Education Voucher Scheme (PEVS)
2010/11 School Year**

Part V Undertaking and Declaration

1. In consideration of the Government of the Hong Kong Special Administrative Region (**'Government'**) considering and/or approving this application for joining the Pre-primary Education Voucher Scheme (**'PEVS'**), I, the undersigned, bearing a Hong Kong Identity Card No: _____ (____), being the approved Supervisor under the Education Ordinance (CAP. 279) of the school [the details of which are provided in Part I of this application form (hereinafter referred as **'Kindergarten'**)], hereby undertake, acknowledge and agree as set out in Clauses 2 to 8 below.
2. I hereby declare, undertake and warrant that all information and supporting documents supplied, and statements and representations (**'Information'**) made by me from time to time in relation to this application submitted to the Government are true, accurate and complete. I understand that the Education Bureau (**'EDB'**) will assess the eligibility of the Kindergarten based on the Information provided by me.
3. I hereby undertake and warrant and with continuing effect until this application is rejected by the Government or the expiry of the Kindergarten being an eligible kindergarten under PEVS or the Government's termination of the Kindergarten being an eligible kindergarten under PEVS (whichever may first occur) that:
 - (a) the Kindergarten fulfils the eligibility criteria and shall comply with all other requirements and specifications set out in Education Bureau Circular No. 1/2007 dated 22 January 2007 on "New Initiatives in Pre-primary Education" (**'EDBC No. 1/2007'**) (as may from time to time be amended or supplemented by the Government) and such other requirements and directives from time to time as may be issued by the Government concerning PEVS; and
 - (b) the Kindergarten fully understands and shall comply with and be subject to all the Terms and Conditions in respect of the Pre-primary Education Voucher Scheme for Non-Profit-Making Kindergartens stipulated in EDBC No. 1/2007 upon being approved as an eligible kindergarten under PEVS.
4. If this application is successful, I shall maintain all Information relating to this application and copy of this Undertaking, fully cooperate with the officers of EDB and other persons duly authorized by the Government and promptly provide all such information and documents which any one of them may from time to time request for inspection, verification, photocopying or otherwise for the purpose of administration and monitoring the operation of PEVS (a) during the PEVS-Validity Period (as defined in the terms and conditions referred to in paragraph 3(b) above) and (b) for a period of two (2) years thereafter or upon the closure of the Kindergarten (whichever is earlier).
5. If any representation, declaration and undertaking given by me in this Undertaking and Declaration is incorrect or misleading or if I fail to comply with any provisions of this Undertaking and Declaration, without prejudice to any powers, rights, remedies and claims that the Government may have under this Undertaking and Declaration or in law, the Government shall be entitled to immediately invalidate this application or, as the case may be, immediately terminate the Kindergarten being an eligible kindergarten under PEVS.
6. I have obtained the consent of the approved principal of the Kindergarten and hereby give consent on his/her behalf and my consent, to EDB and the contractors of the Government which provide services to the Government in connection with PEVS and other persons duly authorized by the Government to access my and such principal's personal data provided in this application for the purposes set out in paragraph 2 of Part VI of this application form on Provision/Handling of Personal Data.
7. This Undertaking and Declaration shall be governed by and construed in accordance with the laws of Hong Kong Special Administrative Region and I and the Government shall irrevocably submit to the exclusive jurisdiction of the Courts of Hong Kong Special Administrative Region.
8. I have read the provisions of this Undertaking and Declaration carefully and fully understood my obligations and liabilities under this Undertaking and Declaration.

School Chop

Supervisor's Signature: _____

Name of Supervisor (in English): _____

(in Chinese): _____

Date: _____

**Application for Joining the Pre-primary Education Voucher Scheme (PEVS)
2010/11 School Year**

Part VI Provision/Handling of Personal Data

1. The personal data provided in this application will be used by the Education Bureau ('EDB') for administering and processing of application for joining the Pre-primary Education Voucher Scheme. It is obligatory for an applicant to supply the personal data to EDB as required in the application. Failure to comply with this requirement will render the application disqualified for further processing.
2. The personal data provided in the application and any supplementary information provided at the request of EDB will be used by EDB / disclosed to the data processing institutions concerned, relevant government bureaux/departments, for the following purposes:
 - (i) activities relating to the processing and verification of information contained in this application; and
 - (ii) statistics and research purposes.
3. The personal data which an applicant has provided will only be disclosed to those parties concerned:
 - (i) for the purpose mentioned in paragraph 2 above; or
 - (ii) where the applicant has given his consent to such disclosure; or
 - (iii) where such disclosure is authorized or required by law.
4. All documents submitted are not returnable. Data subject have the right to obtain access and make corrections to the personal data in the application in accordance with Sections 18 & 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance (Chapter 486 of the Laws of the Hong Kong Special Administrative Region). Enquiries concerning the personal data collected in this application, including the making of access and correction, should be addressed to:

Kindergarten and Support Section
Quality Assurance Division
Education Bureau
Room 3603-3608
36/F 248 Queen's Road East
Wan Chai, Hong Kong

Closing Date of Application

Application should be submitted on or before **8 March 2010**. Insufficient information and/or incompleteness of the application form would render the application invalid.

For Office Use Only (Please '✓' where appropriate.)

All parts have been verified/corrected.

- Approval is given for the school to join PEVS.
- The school is not approved to join PEVS due to _____
- _____

Post/Rank

Name

Signature

Date