

One-off School Development Grant for Kindergartens

Income and Expenditure Statement

School Name: _____

Items	HK\$
INCOME	
School Development Grant	
(a) TOTAL INCOME :	
EXPENDITURE#	
1. Facilities	
(i) computer hardware and software	HK\$
(ii) digital camera(s)	HK\$
(iii) projector(s) and screen(s)	HK\$
(iv) others	HK\$
2. Books	
3. Learning resources	
4. Others	
(b) TOTAL EXPENSES :	
(c)=(a)-(b) Unspent balance as at _____ (dd/mm/yy) to be returned to HKSARG	

#Any item costing HK\$5,000 or more should be individually recorded.

Supervisor and Principal's Certification

I, _____ (Name of Supervisor) and the principal of my school _____ (Name of Principal), hereby certify that the information provided in this Income and Expenditure Statement is true and correct.

Signature: _____ Signature: _____
(Supervisor) (Principal)

Date: _____ Date: _____