

Application for One-off School Development Grant for Kindergartens

(To be returned to respective Senior School Development Officers/Senior Pre-primary Services Officers on or before **29 January 2007**.)

Part A Particulars of Kindergarten / Kindergarten-cum-Child Care Centre / School with Kindergarten classes* (hereinafter referred as KG)

Name of KG (in English): _____

(in Chinese): _____

School Address: _____

School Registration No. : _____

[KG having different school locations with the same school registration number should complete and submit separate application forms for each school location.]

Tel. No.: _____ Fax. No.: _____

Contact Person: _____ (Name) _____ (Post)

Part B Enrolment Figures

The enrolment figures of my KG as of **15 December 2006** are as follows:

	Nursery	Lower Kindergarten	Upper Kindergarten	Total
AM				
PM				
Whole-day				
			Grand Total	

Part C Bank Account Name for Disbursement of the Grant

- KGs currently in receipt of Government subsidies under Kindergarten and Child Care Centre Subsidy Scheme and/or rent/rates/government rent reimbursement need not fill in this Part. The Grant will be credited to the KG's Bank account.
- For KGs currently not receiving recurrent government subsidy, a cheque payable to the Bank Account Name of the KG as advised below will be issued to the address in Part A. Bank account in personal name is not accepted.

Name of Bank Account (in English BLOCK letters): _____

Application for One-off School Development Grant for Kindergartens

Part D Undertaking

1. I _____ (Name of Supervisor in full) [HK Identity Card No. _____ ()], Supervisor of the KG detailed at Part A of this application form, wish to apply for the One-off School Development Grant for Kindergartens (“**Grant**”).
2. I undertake that:
 - (a) all information and supporting documents supplied by me or on my behalf and submitted in this application are true, accurate and complete.
 - (b) my KG shall use the “One-off School Development Grant for Kindergartens” solely for the specified purpose set out in Appendix III of Education and Manpower Bureau Circular No. 1/2007 on “New Initiatives in Pre-primary Education”. Otherwise, I shall repay the Grant as required by Education and Manpower Bureau by a specified date to Government of the Hong Kong Special Administrative Region.
3. I have read the provisions of this Undertaking and fully understood my obligations and liabilities under this Undertaking.

School Chop

Supervisor’s Signature: _____

Name of Supervisor: _____

Date: _____

* Please delete whichever is inappropriate.

For Office Use Only

All parts have been verified/corrected*.

The approved amount to be disbursed to the KG is: HK\$ _____.

Post/Rank	Name	Signature	Date
-----------	------	-----------	------

COLLECTION OF PERSONAL DATA

- (1) The personal data provided by means of this application form will only be used for calculating the amount of grant under the One-off School Development Grant for Kindergartens and for other related purposes within the Government of the Hong Kong Special Administrative Region (“Government”).
- (2) The provision of personal data by means of this application form is voluntary. If you do not provide sufficient information, the Government may not be able to process your application.
- (3) You have a right of access and correction with respect to the personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance.
- (4) Enquiries concerning the personal data collected by means of this application form, including the making of access and correction, should be addressed to the respective School Development Officer or Pre-primary Services Officer.