

## Course Fee Reimbursement for the 2008/09 School Year

### [Applicable to Private Independent Kindergartens<sup>1</sup> and Non-profit-making Kindergartens not joining the Pre-primary Education Voucher Scheme (PEVS)]

#### Preamble

1. This is to inform all private independent kindergartens (PI KGs) and non-profit-making kindergartens not joining the PEVS (non-PEVS NPM KGs) that the course fee reimbursement for the 2008/09 school year has been opened to application on 15 June, 2009. The kindergartens concerned are required to submit the completed Course Fee Reimbursement Application Form for the 2008/09 School Year (Application Form) to the Education Bureau (EDB) on or before 15 October, 2009. Furthermore, to facilitate the arrangements for course fee reimbursement for the 2009/10 school year, kindergartens should also complete the 'Survey of Principal/Teachers' Intent to Claim Course Fee Reimbursement for the 2009/10 School Year' (Survey Form). The completed Survey Form should be sent to EDB together with all Application Forms.

#### Details

2. According to the Implementation Details on professional upgrading of kindergarten principals and teachers as stipulated in the Education Bureau Circular No. 1/2007 on 'New Initiatives in Pre-primary Education' (website: <http://www.edb.gov.hk/UtilityManager/circular/upload/EMBC/EMBC07001E.pdf>), principals and teachers of PI KGs or non-PEVS NPM KGs are entitled to claim reimbursement from EDB for up to 50% of the fees for an approved certificate course in Early Childhood Education (ECE); or a degree course in ECE and a certification course for principals, capped at \$60,000, whichever is less.
3. From 2007/08 school year up to the end of 2011/12 school year, eligible principals and teachers may apply for course fee reimbursement from EDB upon successful completion<sup>2</sup> of the relevant term(s)/year of studies on a yearly basis. They are required to submit Application Form through their serving kindergartens.
4. The Application Form has been uploaded to EDB's website ([http://www.edb.gov.hk/FileManager/EN/Content\\_5828/pi\\_cfr\\_af\\_e.pdf](http://www.edb.gov.hk/FileManager/EN/Content_5828/pi_cfr_af_e.pdf)). Please read the "Guidance Notes on Application for Course Fee Reimbursement" before filling in the Application Form (website: [http://www.edb.gov.hk/FileManager/EN/Content\\_5828/pi\\_cfr\\_gn\\_e.pdf](http://www.edb.gov.hk/FileManager/EN/Content_5828/pi_cfr_gn_e.pdf)).
5. Other relevant information in the form of 'Questions and Answers' can also be found in EDB's website ([http://www.edb.gov.hk/FileManager/EN/Content\\_5828/pi\\_cfr\\_qa\\_e.pdf](http://www.edb.gov.hk/FileManager/EN/Content_5828/pi_cfr_qa_e.pdf)). Please refer to 'Course Fee Reimbursement Q&A' for details.
6. For enquiries on course fee reimbursement, please contact the Kindergarten and Support Section 2 at 2186 6735.

Education Bureau

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<sup>1</sup> Kindergartens (KGs) include kindergarten-cum-child care centres subsequent to harmonisation of pre-primary services as of 1 September 2005.

<sup>2</sup> 'Successful completion' of the relevant term/year of studies means that principals/teachers must pass the course assessment as required by the institution. Each institution would conduct its own assessment of the study, including but not limited to examinations.