

Collection Form for Laboratory Safety Resources

Time :	9:00 a.m. – 12:30 p.m. and 2:00 p.m. – 5:00 p.m. (From Monday to Friday, except public holidays)
Place:	Science Education Section, Education Bureau Room E232, 2/F, East Block, EDB Kowloon Tong Education Services Centre, 19 Suffolk Road, Kowloon Tong 九龍塘沙福道19號教育局九龍塘教育服務中心東座2樓E232室 教育局科學教育組
Telephone:	3698 3453 / 3698 3446

Please issue the following materials to the bearer of this form.

	Quantity*	Unit
Poster on Laboratory Safety ¹ (designed in Aug 2011)		Set of 4 sheets
Self-adhesive Hazard Warning Labels ²		Set of 7 sheets
Warning Signs on Laser Radiation and Radioactive Substances (15 cm X 20 cm each) ³	1	Sheet

* Please read the corresponding notes and write down the required quantities where appropriate.

1. Schools may collect one set of poster for each laboratory / demonstration room.
2. Each school may collect a maximum of 3 sets of the labels at one time. Similar hazard warning labels are also available from scientific equipment suppliers.
3. Each school may collect a maximum of 1 sheet of the warning sign at one time.

Collection procedure:

Please fax this form to 2194 0670, and then arrange a staff member, bringing along the original copy of the form, to collect the materials.

School Chop

Signature of Principal : _____
Name of Principal : _____
Name of School : _____
Contact Person : _____
Contact Telephone No : _____
Date : _____