

**Enhanced Native-speaking English Teacher (NET) Scheme in Secondary Schools
Reply Proforma on Appointment of NETs
(to be returned by fax by 4 May 2017)**

To: NET Administration Team, EDB (Fax No: 2123 1239)

NOTE: Please follow the instructions in the brackets [] below in completing all relevant parts of this form

Part I [To be completed by all schools with a serving NET]

Name of the NET: (Mr./ Ms./ Mrs./ Miss*) _____
(First Name) (Family Name)

HKID Card No.: _____

Date of Birth: _____
dd mm yyyy

Recruitment channel of the NET: Through EDB / By school directly *

Current Contract Period:
(exact dates) From : _____
dd mm yyyy

To : _____
dd mm yyyy

** Delete as appropriate*

Part II [To be completed by schools planning to re-appoint the serving NET in the 2017/18 school year]

Please tick “” **one** box only:

- The school would renew the contract of the NET for two more years from the 2017/18 to 2018/19 school year.
- The school would extend the contract period of the NET for one more year in the 2017/18 school year.
- The school has applied for the extension of service of the NET beyond the retirement age in the 2017/18 school year.[#]

[#] Please refer to the circular letter on Extension of Service of NETs beyond the Retirement Age in Aided Secondary / Primary Schools in the 2017/18 School Year dated 24 November 2016.

Confidential

Part III [To be completed by schools planning to appoint a new NET in the 2017/18 school year]

(a) Please tick “” **one** box only:

School would entrust EDB to recruit one NET on their behalf

School would recruit one NET directly

(b) I hereby **give / do not give*** my consent for EDB to disclose the name, address and fax number of my school to potential NET candidates for direct application to schools upon their request.

(c) *(for schools entrusting EDB to recruit one NET on their behalf)* Please fill in the following information to facilitate EDB’s provision of suitable NET candidates for your school’s reference:

Religion of school:

Requirements (if any):

Main duties of the NET in school:

(d) If the contract of the serving NET is not to be renewed, please provide the reasons below:
(for statistical purposes only)

Note: *For the serving NET who has been recruited through EDB and whose contract will not be renewed, please request the NET to complete Form B.*

Part IV Declaration [To be completed by all schools]

- I confirm that I have read and understood the contents of EDB Circular Memorandum No. 58/2017 on “Enhanced NET Scheme in Secondary Schools - Appointment and Re-appointment of NETs in the 2017/18 School Year” (the circular memorandum). I will follow the appointment requirements set out in the circular memorandum.
- I certify that all the information given in this form is true and accurate.
- I undertake to co-operate with the EDB in the running of the Enhanced NET Scheme in Secondary Schools to make the best use of resources.

Signature of Supervisor / Principal*: _____ Date: _____

Name of Supervisor / Principal*: _____

Name of School: _____ District: _____

School Type: Aided / Caput / Special*

Name of Contact Person: _____ Tel. No: _____

* *Delete as appropriate*