To: Education Bureau (Attn: Miss Winnie Wong)

**Expression of Interest for vacant school premises and greenfield sites**

**for international school development**

Reply form

*IMPORTANT: Please read the “Note to respondents” carefully before completing this form. The deadline for submitting the reply form is 30 May 2014. Please return this form on or before the deadline by fax ((852) 2119 9107) by 5:00pm (Hong Kong Time), or by post (6/F, East Wing, Central Government Offices, 2 Tim Mei Avenue, Tamar, Hong Kong). For reply form submitted by post, the postmark should not be later than the deadline. Late or incomplete reply forms will not be accepted.*

On behalf of our organization, I/we hereby express interest in the following –

**PART A : Interest and priority**  Note 1

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Premises / sites** | **Priority (up to 5)** |  |
|  | Premises A (Ap Lei Chau) |  | **⮱** *Please go to Part B* |
|  | Premises B (Tai Po) |  |
|  | Site 1 (Tseung Kwan O (TKO) Town Centre) |  | **⮱** *Please go to Part C* |
|  | Site 2 (Siu Chik Sha, TKO) |  |
|  | Site 3 (Tai Po) |  |

**PART B : Vacant school premises**

1. ***Purpose of using the vacant school premises***

* For the expansion of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*Name of an existing international school*) in Hong Kong.
* For the establishment of a new international school \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*Name of the international school, if available*) in Hong Kong.

1. ***Curriculum to be offered at the allocated vacant school premises***  Note 2

|  |  |  |
| --- | --- | --- |
|  | **Curriculum** | **Accreditation body (if any)** |
|  | National curriculum,  i.e. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
|  | International Baccalaureate programme |  |
|  | Others, i.e. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |

1. ***Estimated number of school places to be provided at the allocated vacant school premises and the estimated timing of delivery***  Note 3

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Premises A  (Ap Lei Chau)** | | **Premises B (Tai Po)** | |
| New places  *(For new operators)* | Additional places  *(For existing operators)* | New places  *(For new operators)* | Additional places  *(For existing operators)* |
| 1. At primary level |  |  |  |  |
| * ***First*** *year of operation: 201\_\_/201\_\_ school year (e.g. 2016/17 school year)* |  |  |  |  |
| * ***Third*** *year of operation: 201\_\_/201\_\_ school year* |  |  |  |  |
| 1. At secondary level |  |  |  |  |
| * ***First*** *year of operation: 201\_\_/201\_\_ school year* |  |  |  |  |
| * ***Third*** *year of operation: 201\_\_/201\_\_ school year* |  |  |  |  |
| 1. Total number of places estimated (i.e. (a)+(b)) |  |  |  |  |
| 1. Estimated number of places to be allocated to target students |  |  |  |  |

1. ***Changes to the plan at (3) above if all school places need to be allocated to the target students –***
   * No
   * Yes, please specify:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. ***Measures to be implemented in addressing demand from the target students*** Note 4
   * To give priority to students with nationality that corresponds to the curriculum (e.g. Australian for Australian curriculum).
   * To reserve certain number of places for referrals from respective consulate generals and/or chambers of commerce.
   * Other arrangement(s), please specify:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. ***Financial requirement and support***  Note 5

|  |  |  |
| --- | --- | --- |
|  | Estimated costs  (HK$) | Source of funding  (e.g. loans, capital levies, cash reserves, tuition fees, etc) |
| Capital cost |  |  |
| Annual recurrent cost |  |  |

**⮱** *Please go to Part D*

**PART C : Greenfield sites**

1. ***Purpose of using the greenfield site(s)*** 
   * For the expansion of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*Name of an existing international school*) in Hong Kong.
   * For the establishment of a new international school \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*Name of the international school, if available*) in Hong Kong.
2. ***Curriculum to be offered at the greenfield site(s)***  Note 2

|  |  |  |
| --- | --- | --- |
|  | **Curriculum** | **Accreditation body (if any)** |
|  | National curriculum,  i.e. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
|  | International Baccalaureate programme |  |
|  | Others, i.e. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |

1. ***Estimated number of school places to be provided at the greenfield site(s)and the estimated timing of delivery***  Note 3

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Site 1 (TKO Town Centre)** | | **Site 2 (Siu Chik Sha, TKO)** | | **Site 3  (Tai Po)** | |
| New places  *(For new operators)* | Additional places  *(For existing operators)* | New places  *(For new operators)* | Additional places  *(For existing operators)* | New places  *(For new operators)* | Additional places  *(For existing operators)* |
| 1. At primary level |  |  |  |  |  |  |
| * ***First*** *year of operation: 201\_\_/201\_\_ school year (e.g. 2016/17 school year)* |  |  |  |  |  |  |
| * ***Third*** *year of operation: 20\_\_\_/20\_\_\_ school year* |  |  |  |  |  |  |
| 1. At secondary level |  |  |  |  |  |  |
| * ***First*** *year of operation: 201\_\_/201\_\_ school year* |  |  |  |  |  |  |
| * ***Third*** *year of operation: 20\_\_\_/20\_\_\_ school year* |  |  |  |  |  |  |
| 1. Total number of places estimated (i.e. (a)+(b)) |  |  |  |  |  |  |
| 1. Estimated number of places to be allocated to target students |  |  |  |  |  |  |

1. ***Changes to the plan at (9) above if all school places need to be allocated to the target students –***

* No
* Yes, please specify:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. ***Measures to be implemented in addressing demand from the target students*** Note 4
   * To give priority to students with nationality that corresponds to the curriculum (e.g. Australian for Australian curriculum).
   * To reserve certain number of places for referrals from respective consulate generals and/or chambers of commerce.
   * Other arrangement(s), please specify:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. ***Financial requirement and support***  Note 5

|  |  |  |
| --- | --- | --- |
|  | Estimated costs  (HK$) | Source of funding  (e.g. loans, capital levies, cash reserves, tuition fees, etc) |
| Capital cost |  |  |
| Annual recurrent cost |  |  |

**⮱** *Please go to Part D*

**PART D : Background of respondents**

1. ***Previous experience in providing relevant education services***  Note 6
   * I/We have previous experience in operating international school(s) -
2. Years of experience:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. City and country of operation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Name of school(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   * We do not have any experience in operating an international school.
5. ***Tax exemption status, status of incorporation and support from Consulate General(s) and Chamber(s) of Commerce***
6. On the requirement to be a charitable institution or trust of a public character exempted from tax under section 88 of the Inland Revenue Ordinance (Chapter 112), our organization – Note 7
   * has already met the requirement.
   * is in the process of acquiring for the status.
   * will arrange to acquire for the status at the stage of the School Allocation Exercise.
7. On the requirement to be either (i) incorporated under the Companies Ordinance (Chapter 32 or Chapter 622 with effect from 3 March 2014) or (ii) incorporated under other ordinances, our organization – Note 8
   * has already met requirement (i) / (ii)\*.
   * is in the process of acquiring for the status.
   * will arrange to acquire for the status at the stage of the School Allocation Exercise.
8. In-principle support for the proposed operation of the school has been secured from the following – Note 9
   * Consulate General(s), i.e. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   * Chamber(s) of Commerce, i.e. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
9. ***Additional information (Optional)***

I/We would like to provide the following additional relevant information for reference.

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1. ***Contact person***  Note 10

|  |  |
| --- | --- |
| *Name and Title:* |  |
| *Telephone:* |  |
| *Fax:* |  |
| *Correspondence address:* |  |
| *E-mail:* |  |

1. ***Confirmation of understanding***
2. I/We understand that expression of interest through this exercise is non-binding by nature. It does not constitute an offer or the basis of an offer to any party for the allocation of the premises and/or the greenfield site(s), nor does it create any legal obligations on the Government of Hong Kong Special Administrative Region (HKSAR). It does not prejudice any future scrutiny by the HKSAR Government or its advisory bodies and does not oblige the HKSAR Government to any course of action including whether or not to approve any allocation irrespective of the number of applications received. Nothing in this exercise shall oblige HKSAR Government to allocate or grant the premises and/or the greenfield site(s) to any party. I/We agree that the HKSAR Government shall not in any event incur any liability, financial or otherwise, towards any party for any reason in relation to any expression of interest, including –
3. any delay in allocating / granting and handing over the premises and/or the greenfield site(s), or for not proceeding with or withdrawing the allocation or grant of the premises and/or the greenfield site(s) at any time; or
4. any costs or effort incurred in consideration of this invitation for expression of interest or in preparing any proposal related thereto; or
5. the accuracy or completeness of any information provided, whether written or oral, concerning the premises.
6. I/We understand that some aspects of this invitation may require clarification, amplification or correction. The HKSAR Government reserves the right without prior consultation or notice, to modify, amend or revise any information in this invitation and to issue addenda to such effects at any time. Any addenda, amendments, written communications, questions and answers, additional information or changes to the invitation will be notified by fax or by e-mail.
7. I/We understand thatall the information we provide to the Government in connection with our application under this expression of interest exercise will be used for processing this expression of interest exercise and any subsequent allocation exercise(s) only. The information may be disclosed to any other Government bureaux / departments / officers or any other third party responsible for this allocation exercise as the Government shall consider appropriate.

|  |  |  |
| --- | --- | --- |
| *Signature* | : |  |
| *Name* | : |  |
| *Position* | : |  |
| *Name of organization* | : |  |
| *Date* | : |  |
| *Organization chop* | : |  |