

(Template)

[Schools can adapt the format of this template to cater for their school-based needs.]

Plan on the Use of the Promotion of Reading Grant

_____ **School Year**

The major objectives of promoting reading: (e.g. creating a reading culture)

	Item*	Estimated Expenses (\$)
1.	Purchase of Books	
	Printed books	
	e-Books	
2.	Web-based Reading Schemes	
	eRead Scheme	
	Other scheme: _____	
3.	Reading Activities	
	Hiring writers, professional storytellers, etc. to conduct talks	
	Hire of service from external service providers to organise learning activities related to the promotion of reading	

	Paying the application fees for students to participate in reading activities and competitions	
	Subsidising students to participate in or apply for fee-charging reading related activities or courses	
4.	Others: _____	

* Please tick the appropriate boxes or provide details.