



中華人民共和國香港特別行政區政府總部教育局  
Education Bureau  
Government Secretariat, The Government of the Hong Kong Special Administrative Region  
The People's Republic of China

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5 June 2020

To: Heads of all primary and secondary schools, excluding Heads of ESF and International Schools

Dear Principal,

**Gainful Use of TSA 2020 Materials for  
Enhancing Assessment Literacy**

Suspension of Territory-wide System Assessment (TSA) 2020

Since early this year, the Coronavirus Disease (COVID-19) has been spreading worldwide. The Education Bureau (EDB) listened to the views of the school sector and announced on 25 February 2020 to suspend the TSA (including all oral and written assessments) for the current school year. With the concerted efforts of all sectors in fighting the pandemic, the pandemic situation in Hong Kong is observed to be alleviating, and classes have begun to resume by phases since 27 May.

With a view to gainfully using the readily prepared TSA materials, the EDB, having consulted the school sector, decided to make use of these assessment resources, and supplemented with a questionnaire survey, to enable schools, parents and the EDB to understand how class suspension upon the pandemic and various school-based arrangements on “suspending classes without suspending learning” have affected this cohort of students’ ability in Chinese Language, English Language, and Mathematics, and use the findings as the basis to enhance the assessment literacy of stakeholders. Schools and teachers may also make reference to the performance of students to review and moderate the support and counselling measures to students.

## Capitalising on Experiences

The EDB is appreciative to the school sector for echoing the “suspending classes without suspending learning” arrangements during class suspension period, proactively adjusting teaching strategies and modes of providing feedback, as well as flexibly supporting students to learn at home to cater for their learning needs. Despite so, learning at home cannot replace classroom learning, and members of the public are concerned over the impacts exerted by the pandemic on students’ learning progress. We also hope to capitalise on the experiences gained and review the impacts of changes in teaching modes, learning methods and assessment strategies on students during the period.

## Gainful Use of Assessment Materials

The EDB has tasked the Hong Kong Examinations and Assessment Authority (HKEAA) and the Hong Kong Education City (HKEdCity) to compile a set of assessment resources originally designed for the TSA of the current school year, covering the language subjects (reading, listening and writing) and Mathematics at Primary 3 (P3), Primary 6 (P6) and Secondary 3 (S3). To cater for different school contexts and needs, we will provide both the printed and online versions for schools to choose from and decide whether to use them based on their school-based situations. Details are as below:

### STAR<sup>1</sup> (Online Version)

- The three subjects of Chinese Language, English Language and Mathematics;
- Only reading and listening resources are available for the language subjects (The writing assessments shall be conducted with the printed version); and
- Schools should reserve time slots for use via online means.

### Printed Version

- The three subjects of Chinese Language, English Language and Mathematics;
- Applicable for all papers of the language subjects (reading, listening and writing assessments of the language subjects);
- The HKEAA will deliver the printed version of the assessment resources (including the marking schemes) to all schools in Hong Kong;
- Schools may consider using the assessment resources as internal assessments, assignments or distributing them to parents for reference; and
- Teachers may mark on their own the completed assessment resources with reference to the marking schemes.

The Printed Version of the assessment resources will be delivered to schools by the HKEAA between 22 June and 26 June, and the Online Version (reading and listening for the language subjects and Mathematics) will be available on the STAR platform from 29 June to 31 July (Period 1) and from 14 September to 7 October (Period 2). Schools may take into consideration their school context, the

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<sup>1</sup> <https://star.hkedcity.net/en/>

arrangements upon class resumption, as well as the needs of individual subjects, to reserve time slots in advance for participating in the assessment of any one paper / subject or more than one paper / subject. The related operational notes of arrangements and schedules are at Annexes 1 and 2.

### Assessment Feedback

#### *STAR*

If schools use the assessment resources via the STAR platform, they can instantly obtain the following assessment performance analyses on the STAR platform: (i) school level (by class / class level / special group) and individual students' performance analysis, analysis on incorrect answers for reference, as well as links to the learning resources of the Web-based Learning and Teaching Support<sup>2</sup> (WLTS) of the EDB; and (ii) student level individualised assessment performance analysis, analysis on incorrect answers for reference and links to the learning resources of the WLTS.

Besides, participating schools will, in early September or mid-November<sup>3</sup>, also receive an overall performance analysis from the HKEAA, comprising the percentage of correct responses of individual assessment items and the corresponding Basic Competency descriptor(s) of all participating schools, as well as the aggregate performance analysis of participating schools containing related qualitative feedbacks. The overall correct response percentage helps the EDB and the HKEAA review the performance-in-abstract of participating students regarding the Basic Competency descriptors, and review the quality of the assessment resources.

#### *Marking Services for Writing*

The HKEAA will provide all schools in Hong Kong with the Printed Version of the assessment resources and marking schemes. With regard to the writing assessments of the language subjects, while schools may wish to mark on their own using the marking schemes, they may also use the marking services for the writing assessments provided by the HKEAA. Schools have to complete the writing assessments during Period 1 or 2 and contact the HKEAA for collecting the answer scripts on or before specified dates. On the basis of sufficient participation, the HKEAA will provide performance analysis in writing assessments for individual participating schools and an overall performance analysis on writing assessments from mid-October to early December. The related arrangements are at Annex 2.

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<sup>2</sup> <https://wlts.edb.hkedcity.net/en/home/index.html>

<sup>3</sup> Applicable to schools completing the online version of the assessment via the STAR platform during Periods 1 or 2 respectively

### *Questionnaire Survey on Students' Learning Situation*

With a view to enabling schools to review the effectiveness of various school-based learning arrangements during class suspension, the HKEAA will invite schools, teachers, students and parents to fill in a questionnaire survey on voluntary basis. Subject to sufficient survey returns, the HKEAA will provide an aggregate analysis elaborating on how individual non-academic factors affect students' learning. The information obtained in the questionnaire survey will be kept strictly confidential. The HKEAA will not announce or publicize the responses from individual schools, teachers, students or parents. The EDB will only seek to understand at the system level the deployment of various education resources during the class suspension amidst the pandemic, and will not receive information that can identify individual schools, teachers, parents or students. Schools which have expressed their wish to participate in the questionnaire survey will receive the questionnaires (student, parent, teacher and school versions) delivered by the HKEAA in early July. Samples of the questionnaires and details such as the background and design of the questionnaire survey are at **Annex 3**.

### Enhancing Assessment Literacy

The EDB acknowledges schools' different priorities in handling teaching and school affairs upon class resumption, but highly recommends schools to proactively make gainful use of the assessment resources on the STAR platform, participate in the questionnaire survey as well as use the marking services provided by the HKEAA so as to understand students' learning progress. While the assessment resources may not allow a comprehensive assessment of students' performance in terms of Basic Competency, students' related abilities could still be reflected in an indicative manner. The various performance analyses provided on the STAR platform may also assist teachers in identifying students with weaker abilities timely, and thus providing related support and guidance, or adjusting the curriculum plans for the next school year based on the assessment feedback. Meanwhile, the related individualised student assessment performance analysis enables parents to understand their children's daily learning situation (especially during class suspension upon the pandemic), which is conducive to enhancing home-school cooperation and promoting the understanding towards Basic Competency and assessment literacy by various stakeholders. Besides, the analyses on the questionnaire survey on students' learning situation further provides schools with a set of additional objective reference information, and facilitate the review of the teaching arrangements during class suspension from multiple perspectives.

### Key Dates and Enquiry

The key dates for using the assessment resources (including the administration and technical support arrangements provided by the HKEAA and HKEdCity), together with the several briefing sessions to be organised for schools in

June and September are at **Annex 4**. If schools are interested in using the above-assessment resources and other related arrangements, please complete the reply slip at **Annex 5** and return it to the HKEAA on or before 22 June 2020. We encourage schools which are interested to learn more about the assessment resources to attend the briefing session.

For enquiries, please contact the following persons:

*Enquiry on the delivery of the printed copies of the assessment resources, marking services for writing and questionnaire survey:*

Service Hotline of the HKEAA

(Tel.: 3628 8181 – for delivery of the printed copies of the assessment resources and marking services for writing)

(Tel.: 3628 8191 – for questionnaire survey)

*Enquiry on the operation of STAR and online platforms and technical support:*

Service Hotline of the HKEdCity (Tel.: 2624 1000)

*Enquiry on general policy on assessment:*

Mr Michael YEUNG, Assistant Secretary of the EDB (Tel.: 2921 8943)



(Ms Wendy AU)  
for Secretary for Education

**Gainful Use of TSA 2020 Materials**  
**Notes of Operational Arrangements on STAR Online Version (For Primary Schools)**

**Opening Period**

1. Participation is voluntary. Schools may participate in one or more subjects, all or one of the papers, as well as arranging students of the whole class level(s) or particular class(es) / group(s) of students (sampled by class number) to participate.
2. The assessment resources (STAR Online version) will be open to the participating schools in two periods. Details are as follows:
  - **Period 1:** 29 June 2020 (Monday) - 31 July 2020 (Friday) (*except Saturdays, Sundays and public holidays*)<sup>1</sup>; and
  - **Period 2:** 14 September 2020 (Monday) - 7 October 2020 (Wednesday) (*except Saturdays, Sundays and public holidays*)<sup>2</sup>.

**Notes on Operations**

1. Participating schools should arrange for their students stable wired or wireless network (satisfying the requirements of WiFi 900), adequate number of computers or tablets and earphones, or adopt the practice of Bring-Your-Own-Device.
2. Participating schools should ensure the availability of teachers who are familiar with the STAR platform, including assigning a teacher as the contact person (who is usually the school administrator of HKEdCity services) to coordinate the school's participation, arrange the timetable as well as reserving the requisite assessment time slots through the Assessment Time Slot Reservation System mentioned below.
3. Participating schools should assign (a) teacher(s)-in-charge to join the briefing session with a view to understanding and co-ordinating the entire process and operation.
4. Participating schools should update their teacher and student account information through the membership system of the HKEdCity on or before 19 June 2020, and distribute the related information to teachers and students.
5. Participating schools may join the Trial Run from 22 June 2020 (Monday) to 26 June 2020 (Friday) to familiarise themselves with the operation. Depending on actual situation, participating schools in Period 2 may join the Trial Run again as necessary. The concerned dates will be announced within August.

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<sup>1</sup> In case of inclement weather or other reasons when schools cannot carry out the assessments in the last week within this period, 3 August (Monday) is earmarked as an additional opening day.

<sup>2</sup> In case of inclement weather or other reasons when schools cannot carry out the assessments in the last week within this period, 8 October (Thursday) is earmarked as an additional opening day.

**Assessment Time Slot Reservation System**

1. The arrangement of reserving assessment time slots is as follows:

	Period 1	Period 2
Reservation System Opening Time	11 June 2020 (Thursday) to 31 July 2020 (Friday)	24 August 2020 (Monday) to 7 October 2020 (Wednesday)
Available Time Slots for Reservation (1 hour per time slot)	08:30 - 09:30 09:30 - 10:30 10:30 - 11:30 11:30 - 12:30	

2. Schools may reserve time slots based on subject(s), class level(s) and paper(s). The time slots needed for the papers of individual subjects and class levels are listed in the Appendix at the end of this Annex. If schools plan to arrange students at both related class levels to participate in the online assessment, they should reserve 2 sets of time slots separately (a maximum of 5 time slots can be reserved for each set, including a backup time slot). Each time slot can accommodate students from 1 class level of the same school.
3. Schools can log in to the system 15 minutes prior to their reserved time slot for preparation. The platform also supports schools to continue using the system for up to 30 minutes after the end of their reserved time slot, so as to cater for individual needs (for example, to allow additional time for students with special educational needs).
4. Schools may directly add or change the reserved time slots (depending on the availability of time slots), or cancel the reserved time slots in the reservation system.
5. If more time slots are needed (for example, arranging an additional time slot for a particular group / absent students), schools may contact the HKEdCity.

**Sample Arrangements (for Reference Only)**

1. Schools may choose different time slots on different dates according to the school-based situation, and arrange different classes of students to use the resources of individual subjects or papers.
2. If schools are going to arrange all their students of the two related class levels to participate in the assessments of Chinese Language, English Language and Mathematics, they may make reference to the following suggested arrangements:

<b>P3 (or P4 in terms of Period 2)</b>	
Day 1	Chinese Language (Reading and Listening)
Day 2	English Language (Reading and Listening)
Day 3	Mathematics (Paper 1 or Paper 2)
<b>P6</b>	
Day 1	Chinese Language (Reading and Listening)
Day 2	English Language (Reading and Listening)
Day 3	Mathematics (Paper 1 or Paper 2)

**Enquiries**

Tel: 2624 1000

Email: [info@hkedcity.net](mailto:info@hkedcity.net)

Time: 8:00 am - 10:00 pm, Mondays to Saturdays (except Public Holidays)



## Appendix: STAR Assessment and Time Slots Needed (Primary Schools)

Key Stage / Class Level	Subject / Paper	Name	Estimated Time for Completion (Minute)	Time Slot Needed
KS1 (P3/P4 (in terms of Period 2))	Chinese Language (Reading)	3CR1	25	1
	Chinese Language (Listening)	3CL1	20	
	English Language (Reading)	3ER1	20	1
	English Language (Listening)	3EL1	20	
	Mathematics 1 (Chinese or English)	3MC1 3ME1	40	1
	Mathematics 2 (Chinese or English)	3MC2 3ME2	40	1

Note: To use the resources of all subjects / papers, 4 time slots are needed.

Key Stage / Class Level	Subject / Paper	Name	Estimated Time for Completion (Minute)	Time Slots Needed
KS2 (P6)	Chinese Language (Reading)	6CR1	30	1
	Chinese Language (Listening)	6CL1	20	
	English Language (Reading)	6ER1	30	1
	English Language (Listening)	6EL1	30	
	Mathematics 1 (Chinese or English)	6MC1 6ME1	55	1
	Mathematics 2 (Chinese or English)	6MC2 6ME2	55	1

Note: To use the resources of all subjects / papers, 4 time slots are needed.

**Gainful Use of TSA 2020 Materials**  
**Arrangements for Delivering the Printed Version of Assessment Resources and**  
**Marking Services for Writing**

**Arrangements for Delivering the Printed Version of Assessment Resources**

No matter schools choose to use the STAR online version or the printed version of the assessment resources, the HKEAA will, according to the number of students at the corresponding class levels in the school year of 2019/20 (for Period 2, the number of students at the corresponding class levels in the school year 2020/21), provide sufficient copies of the printed version of the assessment resources of Chinese Language and English Language (including Writing, Reading, and Listening) and Mathematics to all schools in Hong Kong.

The printed version of the assessment resources and marking schemes will be delivered to schools between 22 June and 26 June 2020 by a specified courier. Schools may make arrangements for students to use the resources according to their school needs. If the assessment resources are not delivered to schools after the above period, or of sufficient quantities, schools should call the HKEAA at 3628 8181 and the HKEAA will arrange to supplement the assessment resources to schools.

**Arrangements for the Marking Services for Writing Assessments**

Apart from choosing to mark the writing scripts according to the marking schemes, schools may choose to use the marking services for writing of Chinese Language and English Language provided by the HKEAA for primary and secondary schools during the designated periods. Interested schools should fill in the information, including the subject(s) and class level(s) that require the marking services and a date for the HKEAA to collect the writing scripts, in the Reply Slip at Annex 5.

**Arrangements for the Release of Performance Analysis**

Participating Item	Details of Performance Analysis
Period 1 (29 June 2020 to 31 July 2020)	
Schools participating in the STAR online assessments (reading and listening of the language subjects and Mathematics)	Schools will receive in early September 2020: <ul style="list-style-type: none"> <li>• An analysis of school's percentage of correct responses versus all participating schools' overall percentage of correct responses for each assessment item</li> <li>• Aggregate performance analysis of respective papers</li> </ul>
Schools participating in the writing assessments of the language subjects	Schools will receive in mid-October 2020: <ul style="list-style-type: none"> <li>• Aggregate performance analysis in writing assessments for all participating schools</li> </ul>

(printed version) and opting for the marking services	<p>Schools will receive in late November 2020:</p> <ul style="list-style-type: none"> <li>• Performance analysis in writing assessments for individual participating schools</li> </ul>
Period 2 (14 September 2020 to 7 October 2020)	
Schools participating in the STAR online assessments (reading and listening of the language subjects and Mathematics)	<p>Schools will receive in mid-November 2020:</p> <ul style="list-style-type: none"> <li>• An analysis of school's percentage of correct responses versus all participating schools' overall percentage of correct responses for each item</li> <li>• Aggregate performance analysis in respective papers</li> </ul>
Schools participating in the writing assessments of the language subjects (printed version) and opting for the marking services	<p>Schools will receive in early December 2020:</p> <ul style="list-style-type: none"> <li>• Aggregate performance analysis in writing assessments for all participating schools</li> <li>• Performance analysis in writing assessments for individual participating schools</li> </ul>

## **Questionnaire Survey on Students' Learning Situation during Class Suspension upon the Pandemic in 2020**

### **Background**

Classes have been suspended for a period of time due to the pandemic of Coronavirus Disease. To assist schools, the Government and the general public in understanding how the prolonged class suspension affects students' learning, the Education Bureau (EDB) has tasked the Hong Kong Examinations and Assessment Authority (HKEAA) to conduct a questionnaire survey on students' learning situation. This questionnaire survey aids the EDB to formulate related policy measures, and helps schools follow up with their stakeholders in the necessary aspects.

### **Questionnaire Design**

Schools, teachers, students and parents will be provided with different versions of the questionnaire, covering items like factors that affect schools' / teachers' planning of student learning activities during class suspension, background information of students and parents, students' learning and issues related to life during class suspension (e.g. time for students to meet with teachers online / talk with parents at home), comparison of students' learning and life before and after the class suspension (such as the time for chatting / playing games on the Internet before and after the class suspension, teachers' assessment on the changes in students' learning performance and other abilities / interests after class resumption as compared with normal classroom learning) etc.

### **Target Respondents**

- Primary 3 / Primary 6 / Secondary 3 students and their parents
- Primary 3 / Primary 6 / Secondary 3 class teachers and teachers who teach Chinese Language / English Language / Mathematics at the mentioned class level during the class suspension
- Principals of local primary and secondary schools

### **Mode of Response**

The questionnaires will be delivered to schools which have expressed their wish to participate in the questionnaire survey in the Reply Slip (**Annex 5**) by the HKEAA in early July. Schools may distribute the questionnaires to teachers, parents and students to fill out while principals can fill out the questionnaire for schools. Schools please indicate at the Reply Slip (**Annex 5**) the date for the HKEAA to collect the completed questionnaires. Individual schools may contact the HKEAA should they require the English version of the questionnaire.

### **Voluntary Participation and Confidentiality of Information**

This questionnaire survey is conducted on voluntary basis and will not affect students' academic performance or performance report at school. Participation of students requires the consent of the parents, and information obtained from the questionnaire will be kept strictly confidential. The HKEAA will not publish or publicize the responses of individual schools, teachers, parents or students. The EDB will only seek to understand at the system level the deployment of various education resources during the class suspension amidst the pandemic,

and will not receive information that can identify individual schools, teachers, parents or students.

**Analysis**

Subject to sufficient survey returns, the HKEAA will provide an aggregate analysis to participating schools, elaborating on how various non-academic factors (especially during the class suspension period) affect students' learning.

**Gainful Use of TSA 2020 Materials**  
**Key Dates and Checklist**

<b>Preparatory Work</b>	<b>Item</b>	<b>Period(s)</b>		<b>Particulars</b>		<b>Targets</b>	<input checked="" type="checkbox"/>		
	1	5/6/2020 (Fri) to 22/6/2020 (Mon)		<b>Printed Version</b>	<b>STAR Online Version</b>	Schools to receive the letter about the arrangement on <b>Gainful Use of TSA 2020 Materials</b> (the arrangement) issued by the EDB on 5 June	All primary and secondary schools in Hong Kong	<input type="checkbox"/>	
				Schools to fax the completed <b>Reply Slip (Annex 5)</b> to the HKEAA on or before 22 June				Schools opt to participate in the arrangement	<input type="checkbox"/>
				Schools to assign school representative(s) to attend the seminars / workshops, and register via the Training Calendar System				All primary and secondary schools in Hong Kong	<input type="checkbox"/>
	2	<u>Period 1</u> 11/6/2020 (Thur) 19/6/2020 (Fri) 23/6/2020 (Tue)	<u>Period 2</u> Dates concerned to be announced within August	Schools to assign school representative(s) to attend the seminars / workshops, and register via the Training Calendar System		All primary and secondary schools in Hong Kong	<input type="checkbox"/>		
3	<u>Period 1</u> 11/6/2020 (Thur)  to 31/7/2020 (Fri)	<u>Period 2</u> 24/8/2020 (Mon)  to 7/10/2020 (Wed)		After coordinating the practical needs within the school, participating schools to reserve preferred time slots for using the assessment resources on the Assessment Time Slot Reservation System of the STAR platform	Schools opt to use the assessment resources on the STAR platform	<input type="checkbox"/>			
4	22/6/2020 (Mon) to 26/6/2020 (Fri)		Schools to receive the printed version of the assessment resources (including marking schemes) to be delivered by the HKEAA		All primary and secondary schools in Hong Kong	<input type="checkbox"/>			

	5	<p><u>Period 1</u> 22/6/2020 (Mon) to 26/6/2020 (Fri)</p>	<p><u>Period 2</u> Dates concerned to be announced within August</p>		<p>Participating schools to join the Trial Run on the STAR platform to familiarise themselves with the related operation</p>	<p>Schools opt to use the assessment resources on the STAR platform</p>	<input type="checkbox"/>
<p><b>Resources Deployment &amp; Feedbacks</b></p>	6	<p><u>Period 1</u> 29/6/2020 (Mon) to 31/7/2020 (Fri)</p>	<p><u>Period 2</u> 14/9/2020 (Mon) to 7/10/2020 (Wed)</p>	<ul style="list-style-type: none"> <li>• Participating schools to distribute the printed version of the assessment resources to students</li> <li>• Teachers to mark the attempted papers with the marking schemes provided (<i>if opt for the marking service for the writing papers provided by the HKEAA, please see Item 7 below</i>)</li> </ul>		<p>Schools opt to use the printed version of the assessment resources</p>	<input type="checkbox"/>
					<p>Participating schools to distribute the assessment resources to students on the STAR platform during the reserved time slots and generate performance analysis upon the automated marking completed by the system (schools can choose school-level, class/group-level, and/or</p>	<p>Schools opt to use the assessment resources on the STAR platform</p>	<input type="checkbox"/>

				student-level analyses.)		
				<ul style="list-style-type: none"> <li>Participating schools to receive the questionnaires (student, parent, teacher and school versions) to be delivered by the HKEAA in early July</li> <li>Participating schools to distribute the questionnaires (student and parent versions) to students and their parents, and return the completed questionnaires to the HKEAA before the end of the related period</li> <li>Participating schools and their teachers to complete the questionnaires (school and teacher versions), and return them to the HKEAA before the end of the period concerned</li> </ul>	Schools opt to participate in the questionnaire survey on student’s learning situation	<input type="checkbox"/>
7	<u>Period 1</u> 9/7/2020 (Thur) to 31/7/2020 (Fri)	<u>Period 2</u> 16/9/2020 (Wed) to 7/10/2020 (Wed)	Participating schools to return the completed writing papers to the specified courier by the HKEAA on <u>any one of the pick-up slots</u> (courier to be arranged by the HKEAA)		Schools opt for the marking service for the writing papers provided by the HKEAA	<input type="checkbox"/>
8	<u>Period 1</u> 9/7/2020 (Thur) to 31/7/2020 (Fri)	<u>Period 2</u> 16/9/2020 (Wed) to 7/10/2020 (Wed)	Participating schools to return the completed questionnaires to the specified courier by the HKEAA on <u>any one of the pick-up slots</u> (courier to be arranged by the HKEAA)		Schools opt to participate in the questionnaire survey on students’ learning situation	<input type="checkbox"/>
9	<u>Period 1</u> Early September	<u>Period 2</u> Mid-November		Participating schools to receive <u>the school-level performance analysis</u> provided by the HKEAA comprising the analysis on the percentage of correct responses of individual assessment items of the school	Schools opt to use the assessment resources on the STAR platform	<input type="checkbox"/>



					and all the participating schools, together with the description of the overall performance of individual sub-papers (except writing)		
	10	<u>Period 1</u> Mid-October	<u>Period 2</u> Early December	Schools to receive a <u>general performance analysis</u> provided by the HKEAA on writing and the related qualitative feedback		All primary and secondary schools in Hong Kong	<input type="checkbox"/>
	11	<u>Period 1</u> Late November	<u>Period 2</u> Early December	Participating schools to receive <u>the school-level performance analysis</u> provided by the HKEAA on writing		Schools opt for the marking service for the writing papers provided by the HKEAA	<input type="checkbox"/>
<b>Seminars &amp; Workshops</b>	12	Mid-December		Schools to assign representative(s) to attend the seminars on student performance analysis to be organised by the HKEAA and register via the Training Calendar System (details to be separately announced within September)		All primary and secondary schools in Hong Kong	<input type="checkbox"/>
	13	November to December		Schools to assign representative(s) to attend the seminars/workshops on enhancing Assessment Literacy to be organised by the EDB and register via the Training Calendar System (details to be separately announced within October)		All primary and secondary schools in Hong Kong	<input type="checkbox"/>

**Reply Slip**

To : Hong Kong Examinations and Assessment Authority  
 Fax : 3628 8190

***Please fax the completed reply slip to HKEAA on or before 22 June 2020.***

Please tick the appropriate box(es)  (You can select more than one option.)

- Our school will use the STAR online assessment (Refer to Annex 1 for details.)
- Our school will use the printed version of the assessment resources (Refer to Annex 2 for details.)
- Our school will use the HKEAA's marking services for writing (Refer to Annex 2 for details and complete the table below.)
- Our school will participate in the Questionnaire Survey on Students' Learning Situation (Based on the class levels to which students belong in 2019/20 school year) (Refer to Annex 3 for details and complete the table below.)
- Primary 3                       Primary 6                       Secondary 3

Intended period of completing the writing assessment(s)	Subject & class level that require marking services		Date of returning (A) the answer scripts of writing papers and/or (B) questionnaire survey to the courier specified by HKEAA
	Writing of Chinese Language	Writing of English Language	
<b>Period 1</b> 29 June to 31 July 2020	<input type="checkbox"/> Primary 3	<input type="checkbox"/> Primary 3	<input type="checkbox"/> 9 July 2020
	<input type="checkbox"/> Primary 6	<input type="checkbox"/> Primary 6	<input type="checkbox"/> 16 July 2020
	<input type="checkbox"/> Secondary 3	<input type="checkbox"/> Secondary 3	<input type="checkbox"/> 23 July 2020 <input type="checkbox"/> 31 July 2020
<b>Period 2</b> 14 September to 7 October 2020 (See Remarks)	<input type="checkbox"/> Primary 4	<input type="checkbox"/> Primary 4	<input type="checkbox"/> 16 September 2020
	<input type="checkbox"/> Secondary 1	<input type="checkbox"/> Secondary 1	<input type="checkbox"/> 23 September 2020
	<input type="checkbox"/> Secondary 4	<input type="checkbox"/> Secondary 4	<input type="checkbox"/> 30 September 2020 <input type="checkbox"/> 7 October 2020

Remarks: Since Period 2 falls into the new school year of 2020/21, the aforesaid class levels refer to the next ascending class level from the school year of 2019/20. Secondary schools may consider making use of the Primary 6 assessment resources to understand the learning situation of their newly admitted Secondary 1 students.

EDB will organise 3 briefing sessions and STAR workshops for schools which are interested in participating in the "Gainful Use of TSA 2020 Materials". Please visit the EDB Training Calendar System (Course ID : EI0020210001) for details and enrolment.

	<b>1<sup>st</sup> Session</b>	<b>2<sup>nd</sup> Session</b>	<b>3<sup>rd</sup> Session</b>
Date	11 June 2020 (Thursday)	19 June 2020 (Friday)	23 June 2020 (Tuesday)
Time	2:30 p.m. – 5:30 p.m.	2:30 p.m. – 5:30 p.m.	2:30 p.m. – 5:30 p.m.
Venue	Room W301, 3/F, West Block, 19 Suffolk Road, Kowloon Tong, Kowloon	Room W301, 3/F, West Block, 19 Suffolk Road, Kowloon Tong, Kowloon	Room WP01, West Block, 19 Suffolk Road, Kowloon Tong, Kowloon

School Name: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Name of Principal: \_\_\_\_\_ Signature of Principal: \_\_\_\_\_

School Code: \_\_\_\_\_ Date: \_\_\_\_\_

School Chop