

EDB(BCA)/P&S/5/2019/59

2123 6054

2530 4451

25 March 2020

By Recorded Delivery

Dear Sir/Madam,

I provide below the details for an invitation to Expression of Interest (EOI) and enclose relevant documents (Appendices I, II and III) issued by the Education Bureau (EDB) of the Government of the Hong Kong Special Administrative Region (the Government) today:

File Reference:	EDB(BCA)/P&S/5/2019/59
Subject:	Invitation to Expression of Interest for Construction of Student Adaptive Learning System for the Education Bureau of the Government of the Hong Kong Special Administrative Region
Closing Date and Time:	19 May 2020 (Tuesday) 5:00 p.m. (Hong Kong Time)
Submission of EOI:	Prospective EOI Respondents are advised to refer to the Outline Brief at Appendix I before completing the EOI at Appendix II. Please submit <b><u>ONE</u></b> original hard copy of Appendix II completed and duly signed by the EOI Respondent, <b><u>TWO</u></b> hard copies of Appendix II

marked with 'COPY', and **ONE** soft copy of the original Appendix II in PDF format, to be placed together in a plain sealed envelope with the 'Label' provided at Appendix III affixed thereon. Please **DO NOT** put down the name of the EOI Respondent on the envelope. An EOI in response to the invitation shall be submitted to:

Assessment and HKEAA Section  
Education Infrastructure Division  
Education Bureau  
Room 403, 4/F, 14 Taikoo Wan Road  
Hong Kong

This EOI exercise only intends to seek a general expression of interest and does not constitute or imply any act of offer of contract on the part of the Government. For the avoidance of doubt, this EOI exercise is not a selection process, and participation in this exercise is not a pre-requisite for any interested bidder to participate in the future open tender exercise. It is not necessary to provide detailed technical proposals at this stage. Any procurement of services will be subject to tender and the information provided above and in the attachments will be subject to change.

Submissions received will be treated in strict confidence. Other points to note are set out in the **Annex**. All enquiries related to the exercise shall be sent to Mr Ken HO by phone, fax or email. Details are given below:

Telephone Number:	2123 6054
Fax Number:	2530 4451
Email Address:	sal@edb.gov.hk

Please be reminded to quote the File Reference 'EDB(BCA)/P&S/5/2019/59' in all correspondences relating to this EOI exercise.

An online briefing session on the EOI exercise will be organised. There is time for prospective EOI Respondents to ask questions about this exercise. Details are as follows:

Date:	16 April 2020 (Thursday)
Time:	3:00 – 5:00 p.m.
Platform & Access Code:	To be released via email by 14 April 2020 (Tuesday)

For firms/institutions which would join the online briefing session, please complete and return the enclosed reply slip to Mr Ken HO by fax (2530 4451) or email (sal@edb.gov.hk) at or before 5:00 p.m. on 8 April 2020 (Wednesday).

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Ken HO', written in a cursive style.

(Ken HO)  
for Secretary for Education

**Points to Note**

- (1) This EOI exercise is not a tender exercise but a structured way to obtain market feedback. The Government retains all intellectual property rights owned by the Government in connection with this EOI exercise. In submitting an EOI, Respondents agree that all information provided by the Respondents and received by the Government through the EOI exercise may be used or modified for use by the Government in drawing up the documentation for the subsequent competitive bidding exercise for the subject Student Adaptive Learning System (SALS) project.
- (2) All costs associated with the preparation of the submissions are to be borne by the EOI Respondents. Under no circumstances will the Government be liable to any EOI Respondent for any fees, costs, expenses, loss or damage whatsoever arising out of or in connection with the EOI process.
- (3) All information provided by the EOI Respondents will be treated in strict confidence, and all the information collected by the Government in this EOI exercise will not be used in any related future tender evaluation exercise. Any use of information on market feedback obtained by the Government in this exercise will not be associated with the identity of any EOI Respondent.
- (4) For the avoidance of doubt, this invitation is NOT a pre-qualification exercise to shortlist or pre-qualify any potential bidders for the subject SALS project.

## REPLY SLIP

(Please return the completed reply slip **by 5:00 p.m. on 8 April 2020.**)

To: Assessment and HKEAA Section  
Education Infrastructure Division  
Education Bureau  
(Attn: Mr. Ken HO)

Fax/Email: 2530 4451/sal@edb.gov.hk

**Briefing Session on the Expression of Interest Exercise  
for Construction of Student Adaptive Learning System  
for the Education Bureau of  
the Government of the Hong Kong Special Administrative Region**

Date: 16 April 2020 (Thursday)

Time: 3:00 – 5:00 p.m.

Our firm/institution would join the online briefing session.

Our firm/institution would not join the online briefing session.

*(Please tick the appropriate box)*

Name of  
firm/institution: \_\_\_\_\_ Date: \_\_\_\_\_

Name of  
contact person: \_\_\_\_\_ Email address: \_\_\_\_\_

Telephone no.: \_\_\_\_\_ Fax no.: \_\_\_\_\_