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Manual of Creating Explain Everything® Learning and Teaching materials



香港中文大學 學習科學與科技中心

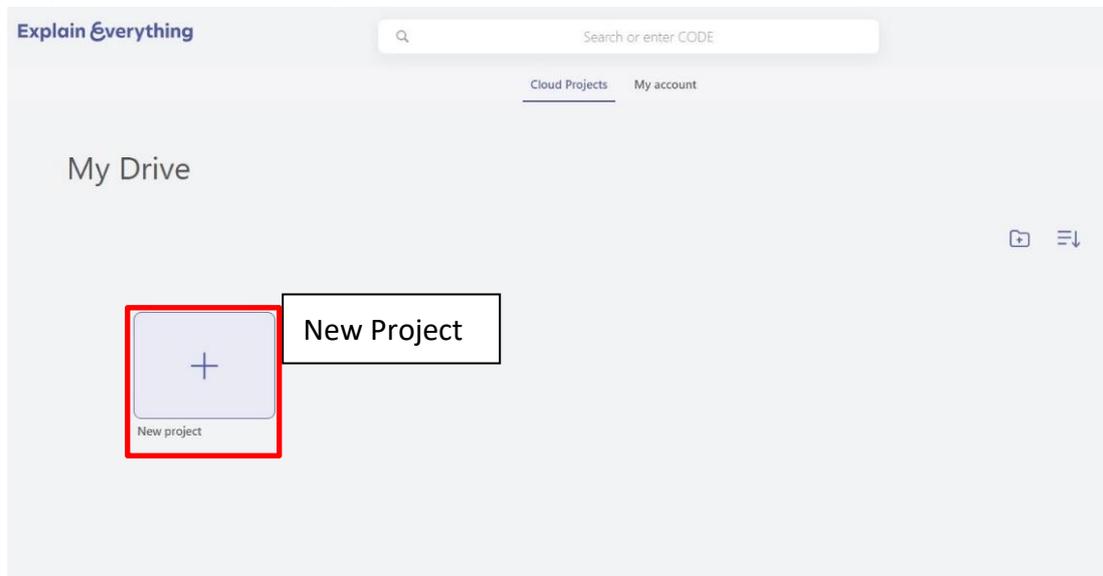
Curriculum Development Institute, Education Bureau
e-Learning in Geography Series (19): Workshops on using information technology to
develop flipped classroom and online learning and teaching materials in geography (New)

Step 1: Create an account and login Explain Everything

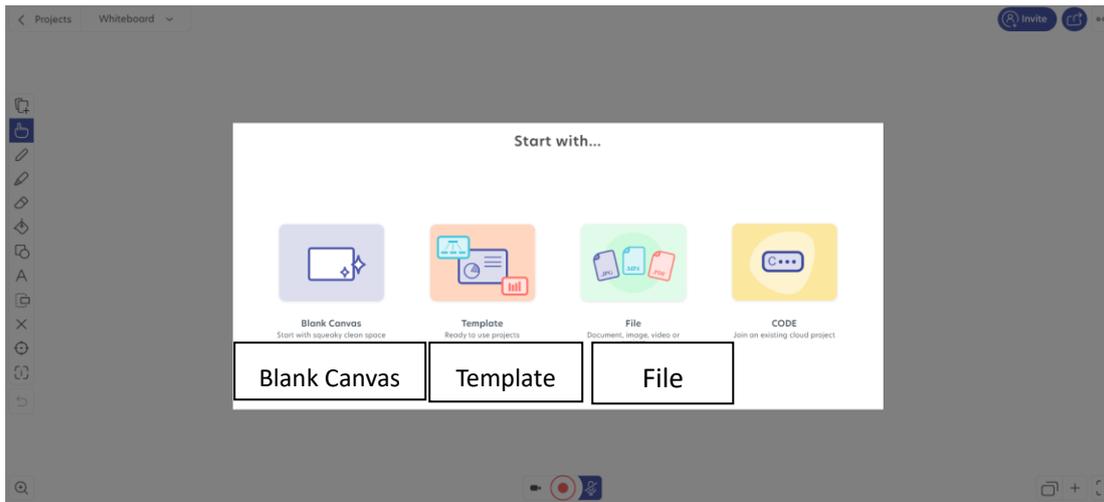
<https://explaineverything.com/>



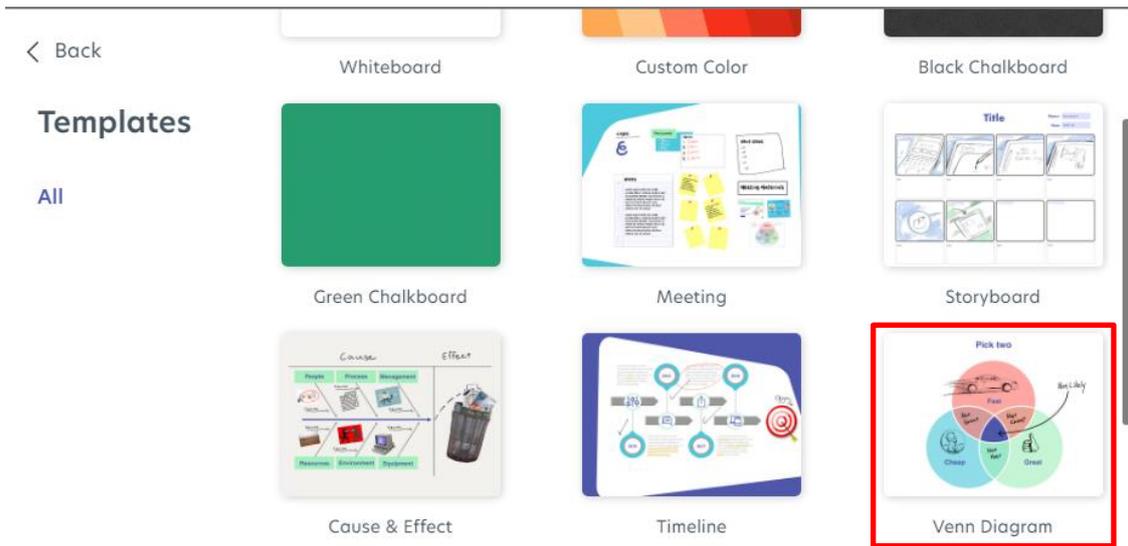
Step 2: Choose "New Project".



Step 3: Start with “Blank Canvas” / “Template” / “File”.



Step 4: Take “Template” as an example and choose “Venn diagram”.



Venn diagram template

Projects Venn Diagram

Title here

Label

Label

Label

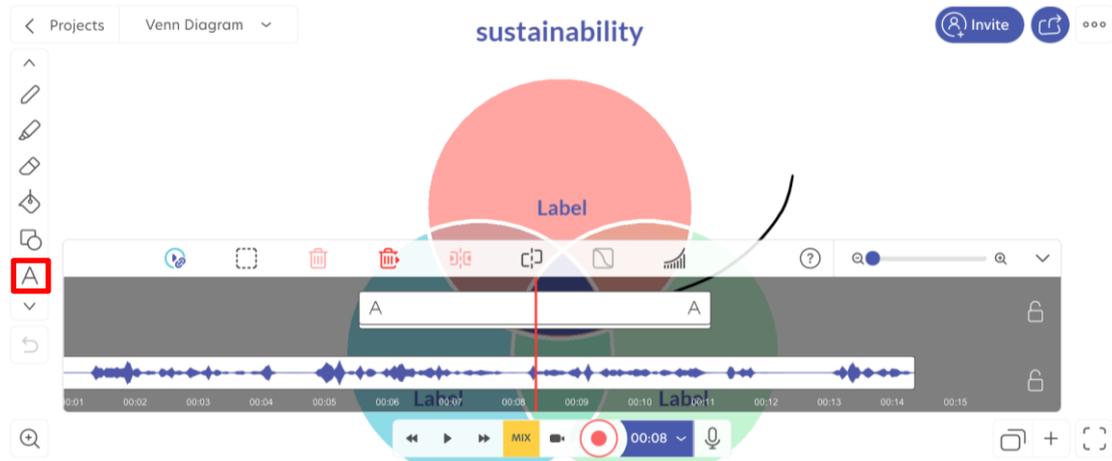
Zoom

Start recording

Mic

1. Add Media
2. Hand Tool
3. Draw Tool
4. Highlighter
5. Eraser
6. Bucket Fill
7. Shapes
8. Text Tool
9. Cutout Tool
10. Delete
11. Laser Pointer
12. Adjust

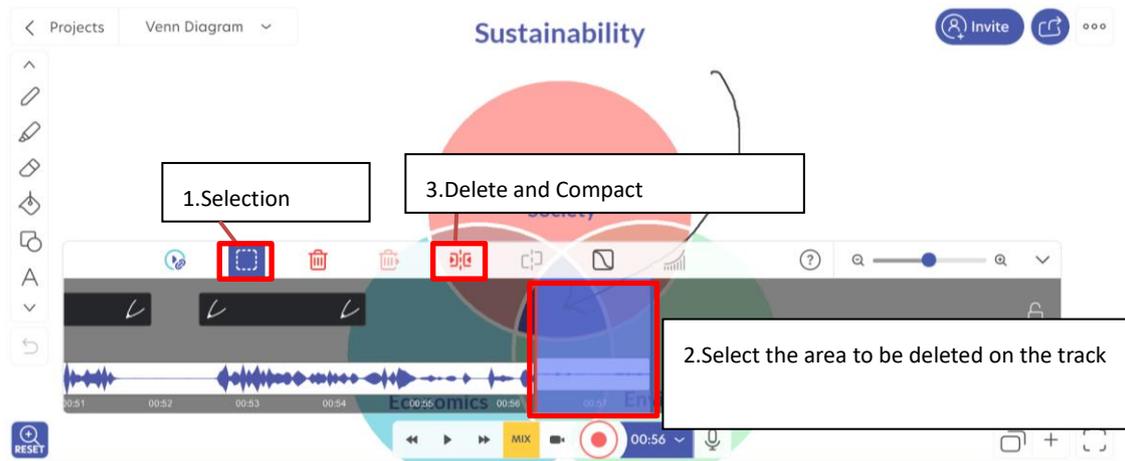
Step 5: Start recording. Audio narration is available while typing. The teaching process will be recorded.



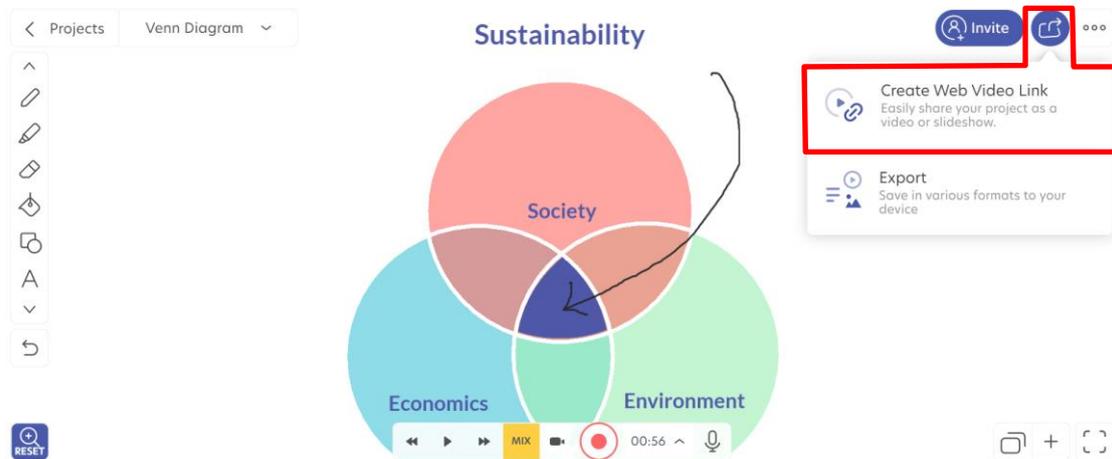
A drawing function can be used during recording.



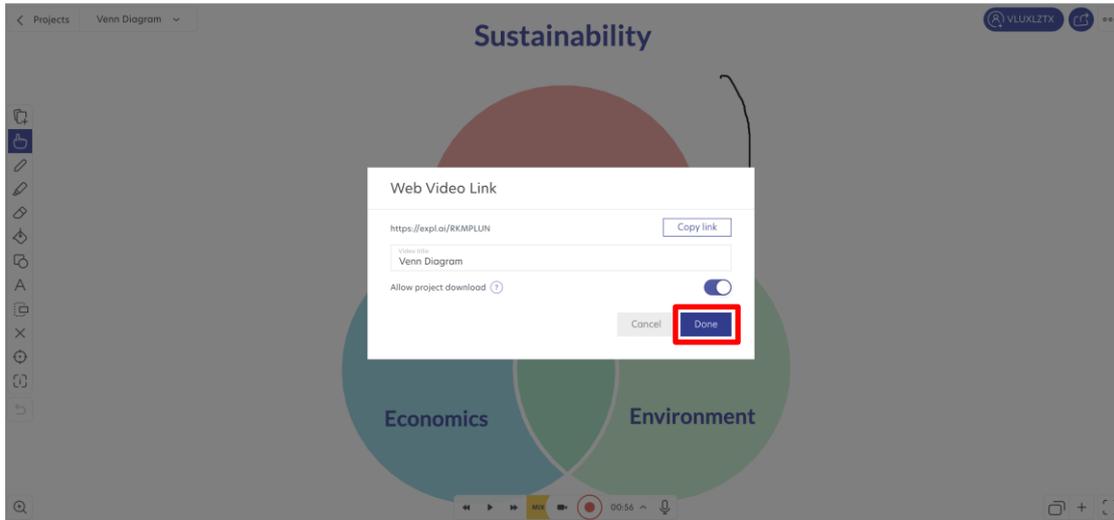
To delete a specific part of the recording, click "Selection" and select the area to be deleted on the track, and then click "Delete and Compact".



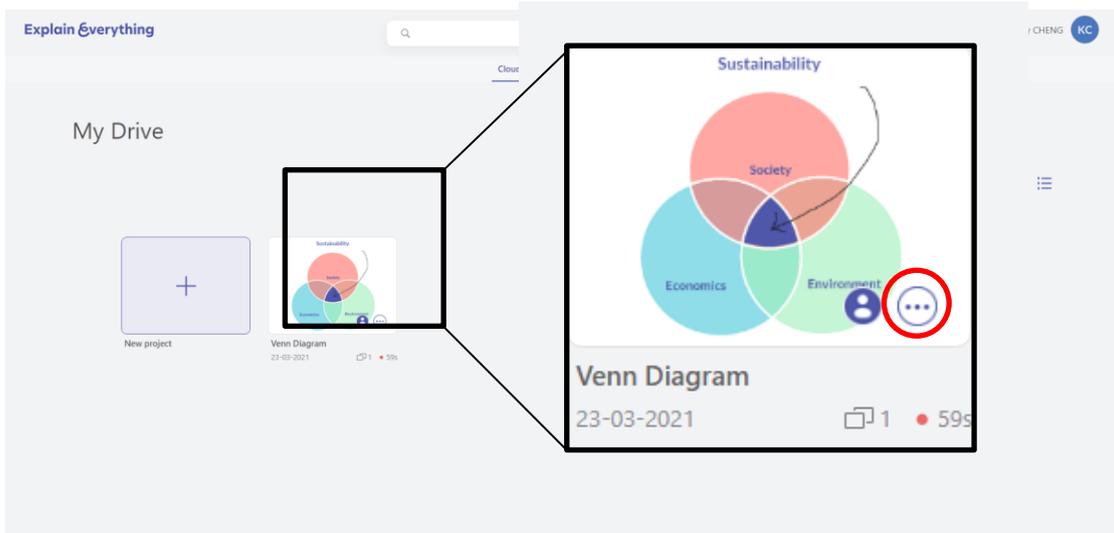
Step 6: After the recording is completed, choose "Create Web Video Link".



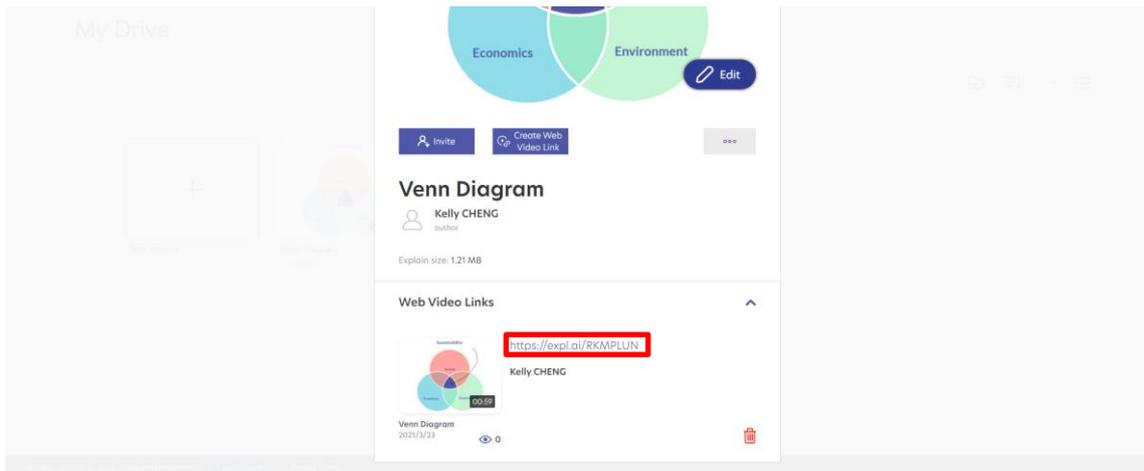
Step 7: Copy the Web Video Link and press “Done”



Step 8: Enter “MyDrive” and choose the project details.



Step 9: Enter the hyperlink.



Step 10: Download the video as an MP4 file.

