MOBILE LEARNING AND THE DEVELOPMENT OF FIELDWORK SKILLS:

(3) User Manual on developing fieldwork resources with Esri Survey 123

The Chinese University of Hong Kong
Centre for Learning Sciences and Technologies

Step 1: Log in survey123.arcgis.com
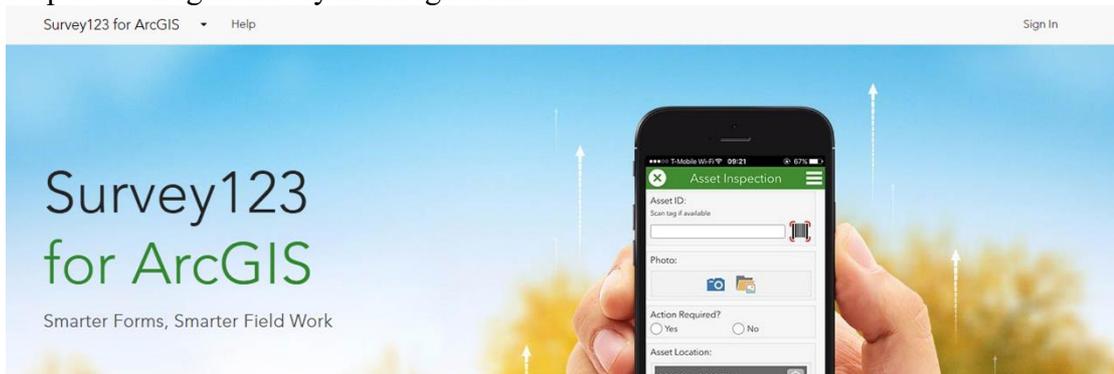
Step 2: Choose *Create a New Survey*
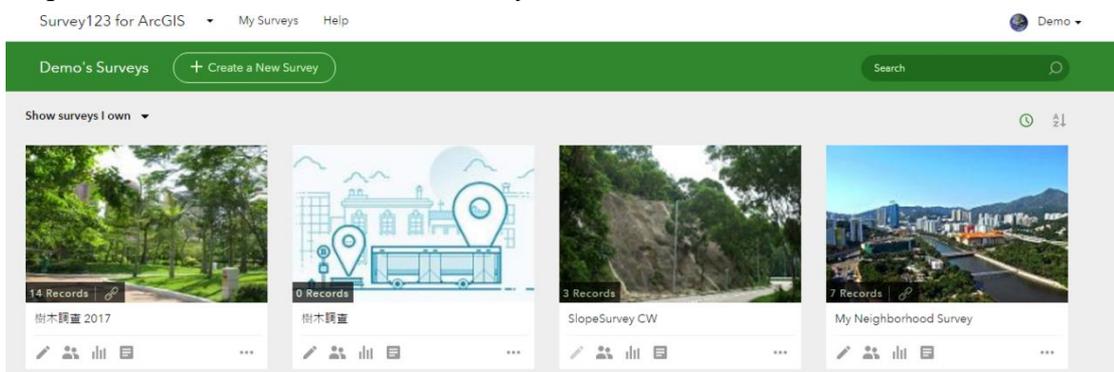
Step 3: Choose *Using the web designer*
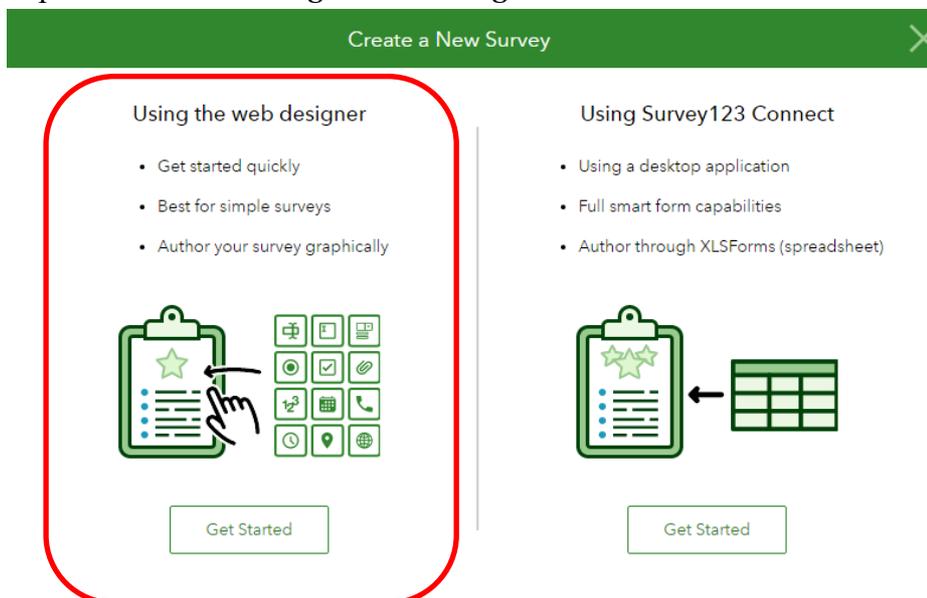
Step 4: Change the name of the survey

Enter the **name** of the survey and key words (**Tags**), and click **Create**

Step 5: Change the title

Choose the title on the left and then enter the title on the right

Step 6:   Choose the question type
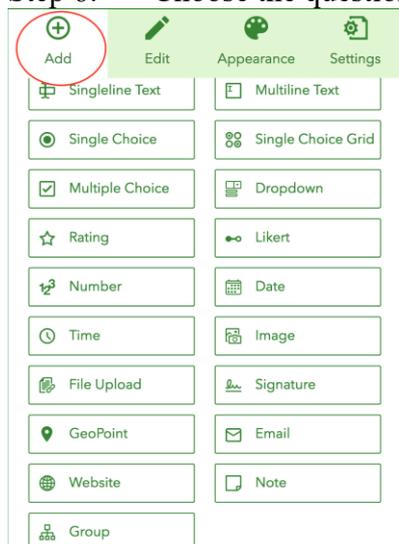
Choose **Add** in the table on the right. Then, choose the question type based on your needs.

Question type 1：Date

Teachers can choose to set the date of survey submission, or allow students to enter their own date(s).

Question type 2：Short Question

Teachers can enter a question on the right, and set it as a required question and enter a word limit.

Question type 3：GeoPoint
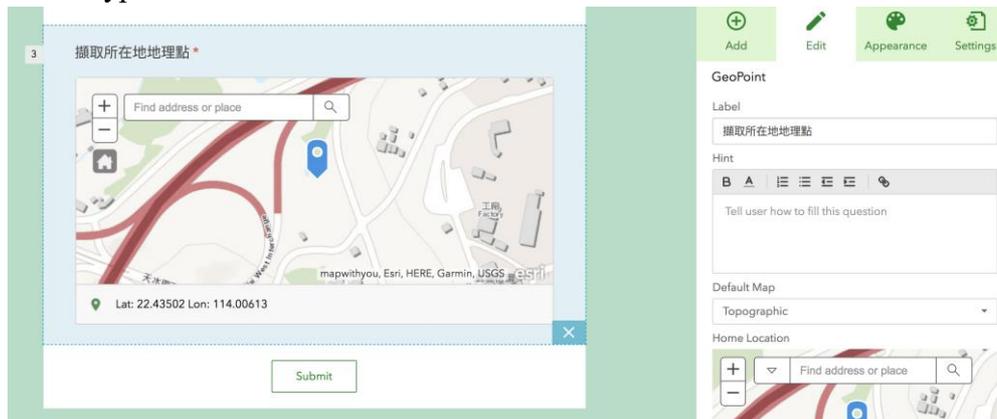
Teachers can add a *GeoPoint* in order to know the location of students when they are conducting the survey.

Question Type 4：Multiple Choice Questions

Teachers can set several answers for students to choose in this type of questions. Then, they can also set the types of arrangement of the answers.

In Multiple Choice Questions, teachers can set different question paths so that the survey will show different questions.

Teachers can click ***Please Select*** on the left to decide the location. Then, set the question on the right. Finally, click ***OK*** on the bottom right corner.
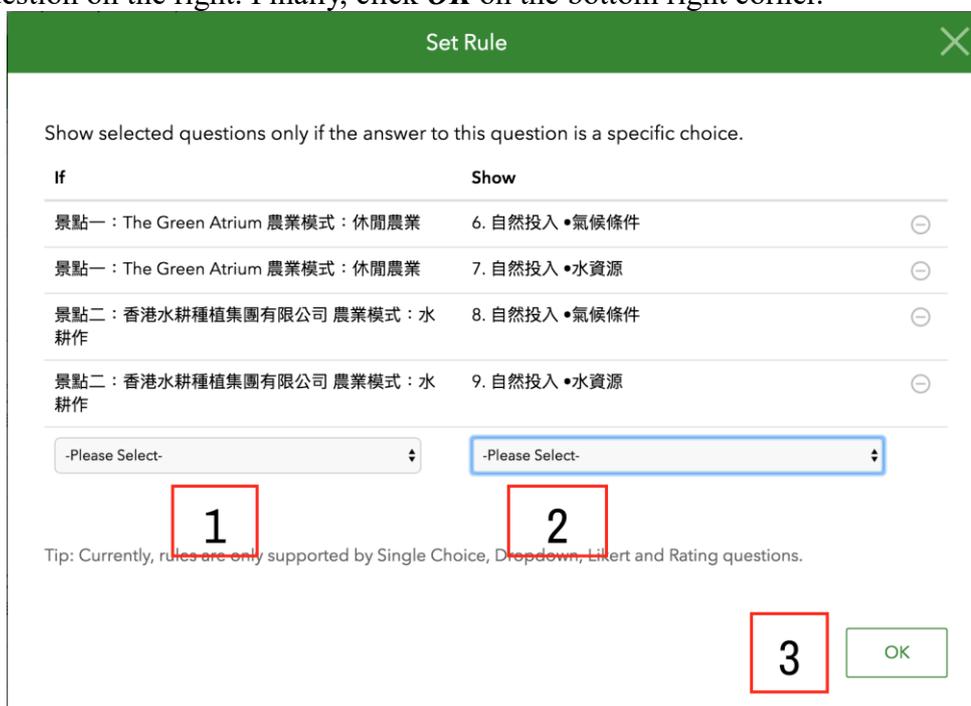
In this example, if choosing "景點一(Hotspot 1)", the survey will show Questions 6 & 7.

Step 7:   Finish the survey setting
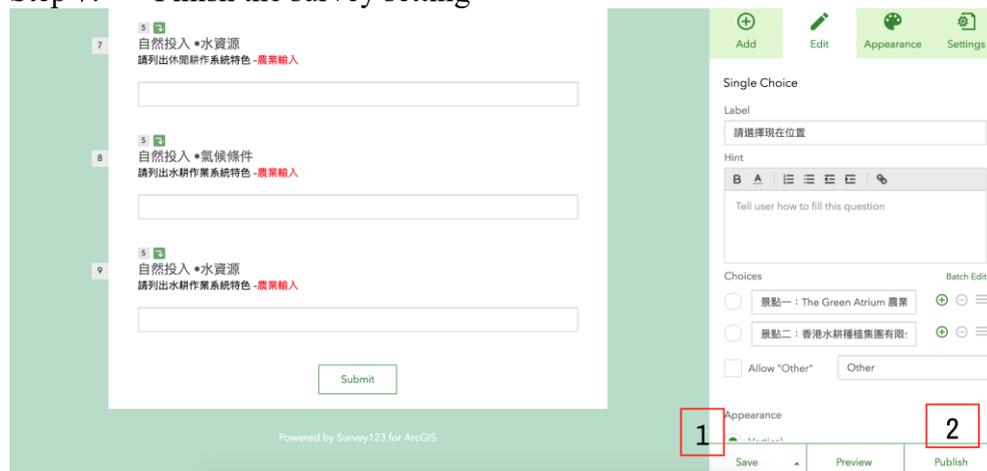
After finishing the survey setting, click **Save** at the bottom right corner and then click **Publish**.

Notes: After publishing the survey, the survey content cannot be changed.