

## Education Bureau Circular Memorandum No. 10/2022

From: Secretary for Education

To: Supervisors / Heads of all Secondary  
and Special Schools

Ref: EDB(CD/SEN)/ADM/150/1/10(15)

Date: 19 January 2022

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### Senior Secondary Adapted Applied Learning Courses for Students with Intellectual Disabilities (2022-24 Cohort)

(Note: This circular memorandum should be read by heads and teachers of all secondary and special schools – for necessary action.)

#### Summary

This circular memorandum is to announce the arrangements and application procedures for the senior secondary adapted Applied Learning (ApL) courses (2022-24 cohort).

#### Details

##### *Background*

2. ApL is a valued senior secondary elective subject which complements other senior secondary subjects to form a flexible subject combination that helps enrich students' subject choices. The courses focus on practical learning elements linked to broad professional and vocational fields with dual emphasis on theory and practice. It helps students with different aspirations and abilities articulate to multiple pathways. Under the current New Academic Structure, students with intellectual disabilities (ID) can be subsidised to take a maximum of two adapted ApL courses as elective subjects in Secondary 5 and 6.

3. Similar to the requirements of other senior secondary subjects, adapted ApL courses focus on nurturing students' knowledge, skills and attitude. The emphasis is to provide students with opportunities to understand fundamental theories and concepts through application and practice, develop generic skills through providing simulated or authentic contexts, and explore their orientation for lifelong learning and career aspirations.

##### *Study Arrangement*

4. The above adapted ApL courses (i.e. courses for the 2022-24 cohort) will commence in the 2022/23 school year. **All Secondary 4 students with ID who are studying the senior secondary curriculum recommended by the Curriculum Development Council (CDC) in the 2021/22 school year and meeting the requirement below** may apply for studying adapted ApL courses in Secondary 5 and 6:

- **mild grade ID** students
- **upper-end moderate grade ID** students

5. For the 2022-24 cohort, a total of 16 adapted ApL courses categorised under the following four areas of studies will be offered by 5 course providers approved by the Education Bureau (EDB):

- Creative Studies
- Media and Communication
- Services
- Applied Science

6. The duration of each adapted ApL course is 240 contact hours, generally extending over two academic years from Secondary 5 to 6. Details of the adapted ApL courses and the course providers are available at **Annex 1**. Schools may also refer to the EDB website (<http://www.edb.gov.hk/cdi/sen>) for course synopses (including the learning outcomes, course content and organisation, articulation, etc.) of the respective adapted ApL courses.



7. Students taking adapted ApL courses are required to attend lessons and participate in learning activities organised by course providers. Schools should make arrangement and avoid compulsory school activities for students during the time of adapted ApL lessons to support their learning. Schools should also remind students to attend adapted ApL lessons punctually, in particular, those conducted outside schools.

### *Modes of Implementation*

8. Schools may adopt different modes of implementation to offer adapted ApL courses taking into account the learning needs of their students. The following are two non-exclusive modes of implementation for the reference of schools:

- Mode 1: ● **Lessons to be held mainly at the venues of the course providers** and delivered by tutors recognised by the course providers. Schools should arrange their students to attend the lessons according to the timetables set by the course providers.
- Mode 2: ● **Lessons to be held mainly in schools offering courses** and delivered by tutors recognised by the course providers. **Schools have to reach an initial agreement and formulate the implementation details with the course providers, including the timetables, class venues, provision of facilities, allocation of teaching duties, provision of classroom support and assistance, etc.**
- **Schools may also consider collaborating with other schools to offer adapted ApL courses for their students with the support of the course providers.** For instance, schools in the same/nearby districts may jointly offer one or more adapted ApL courses with agreed implementation details including timetables, class venues, provision of facilities, etc. to enrich subject choices for their students. Schools interested in offering adapted ApL courses in collaboration with other schools can express their intentions by submitting the form at **Annex 2** to the EDB.

### *Assessment, Quality Assurance and Articulation*

9. There is no public examination for adapted ApL courses. Assessments of student performance, including both formative and summative assessments, are undertaken by course

providers and administered mainly by the respective course tutors.

10. **The results attained by students with ID in ordinary schools who have successfully completed senior secondary adapted ApL courses will NOT be recorded on the Hong Kong Diploma of Secondary Education (HKDSE) certificate.**

11. To ensure that adapted ApL courses are developed according to the design principles, the curriculum is delivered as planned, and the learning outcomes of students can meet the standards which are set, the EDB would put in place a quality assurance mechanism of adapted ApL courses, under the overview of the CDC Committee on Special Educational Needs.

12. Schools may refer to the EDB website (<http://www.edb.gov.hk/cdi/sen>) for articulation to further studies and career pathways of individual courses in course synopses.



### ***Funding Arrangement***

13. Aided, government and caput schools, schools under the Direct Subsidy Scheme and special schools operating senior secondary classes offering the local curriculum are eligible for the Diversity Learning Grant (DLG) to offer adapted ApL courses and pay the course fees charged by the respective course providers. **No** fee should be charged from students. **Starting from the 2020/21 school year, if individual students take an adapted ApL course as the fourth elective subject, their schools will also be subsidised by the DLG to encourage students to take adapted ApL to broaden their learning experiences.** In case a student also takes the ApL course(s), each ApL course will be counted as an adapted ApL course in the funding arrangement. Please refer to the funding and accounting arrangements at **Annex 3**.

### ***Support for Students, Parents and Schools***

14. Schools should provide support and guidance so that students can have a full understanding of the course content and study arrangement of adapted ApL courses before their application. For example, schools may organise talks for students and parents, advise them to make reference to relevant adapted ApL course prospectus/leaflet. Please refer to the EDB website (<http://www.edb.gov.hk/cdi/sen>) for prospectus of relevant adapted ApL courses.




15. To enhance schools' and parents' understanding of the course contents and study arrangement so that they can provide guidance to the students in making informed choices, the EDB will organize with course providers an online briefing session for schools and parents. Details are as follows:

Date:	23 February 2022 (Wednesday)
Time:	9:30 am – 12:45 pm
Mode:	Online
Target Participants:	(1) Parents of mild and moderate grade ID students of Secondary 4; and (2) Principals, teachers and school social workers
Remarks:	Details have been announced to schools through the Communication and Delivery System (CDS) of WebSAMS

16. Besides, course providers will arrange online information sessions to introduce their offered adapted ApL courses to students who are interested in enrolling in adapted ApL courses, their parents and the school staff. Details will be provided to schools through the CDS of WebSAMS in due course.

### ***Application Procedures***

17. Students who are interested in studying adapted ApL courses for the 2022-24 cohort should submit their applications through their schools, and attend interview(s) to be arranged by the course providers later. The application procedures with key events and dates are set out at **Annex 4**.

18. Application for adapted ApL courses for the 2022-24 cohort will start on **28 February 2022 (Monday)**. Schools have to ensure that all parents of students enrolling in adapted ApL courses have completed and signed the “Parental Consent Form” for the schools’ record and submit the electronic “School Application Form” through Special Education Management Information System (SEMIS) to Special Educational Needs (SEN) Section of the Curriculum Development Institute **on or before the application deadline (31 March 2022)**. For the detailed arrangement of electronic submission, schools may refer to the EDB website (<http://www.edb.gov.hk/cdi/sen>). 

19. Students applying for adapted ApL courses have to go through a selection process by the course providers. Schools should refer to the guidelines at **Annex 5** in nominating students for adapted ApL courses.

### **Enquiry**

20. For enquiry, please contact the Special Educational Needs Section, EDB at 2892 6493 or 2892 6435.

Raymond CHEUNG  
for Secretary for Education

c.c. Heads of Sections – *for information*

為智障學生而設的高中應用學習調適課程（2022-24 年度）一覽表  
List of Senior Secondary Adapted Applied Learning Courses  
for Students with Intellectual Disabilities (ID) (2022-24 Cohort)

Annex 1

學習範疇 Area of Studies	課程編號 Course Code	課程 Course	課程提供機構** Course Provider <small>NOTE 1</small>	上課地點 Venue	上課時間 Time	對象 (智障學生) Target (ID Students)	教學語言 Medium of Instruction	課程費用** Course Fee <small>NOTE 2</small> (HK\$)
創意學習 Creative Studies	2022240818	聲樂及敲擊樂 Vocal and Percussion Music	聖雅各 St. James	九龍油麻地彌敦道498-500號泰盛商業大樓三樓星港教育中心 iGenius Education Centre, 3/F, Tai Shing Commercial Yaumatei Building, 498-500 Nathan Road, Yaumatei, Kowloon	星期一上午 Monday morning	輕度 Mild ID	中文 Chinese	20,350
	2022240829A	氣球藝術及舞台表演A Balloon Art & Stage Performance A	青年會專業書院 YMCA College of Careers	九龍油麻地窩打老道23號 香港中華基督教青年會 — 青年會專業書院 Chinese YMCA of Hong Kong – YMCA College of Careers 23 Waterloo Road, Yaumatei, Kowloon	星期五下午 Friday afternoon	輕度 (*) Mild ID (*)	中文 Chinese	20,700
	2022240829B	氣球藝術及舞台表演B Balloon Art & Stage Performance B	青年會專業書院 YMCA College of Careers	九龍油麻地窩打老道23號 香港中華基督教青年會 — 青年會專業書院 Chinese YMCA of Hong Kong – YMCA College of Careers 23 Waterloo Road, Yaumatei, Kowloon	星期六下午 Saturday afternoon	輕度 (*) Mild ID (*)	中文 Chinese	20,700
	2022240815	數碼攝影及桌上出版設計 Digital Photography and Desktop Publishing Design	職訓局 VTC	新界屯門豐安街1號展亮技能發展中心(屯門) Shine Skills Centre (Tuen Mun) 1 Fung On St., Tuen Mun, N.T.	星期二下午 Tuesday afternoon	輕度 Mild ID	中文 Chinese	19,450
媒體及傳意 Media and Communication	2022240824	視覺傳意設計 Visual Communication Design	明愛 Caritas	九龍亞皆老街147L明愛樂務綜合職業訓練中心 Caritas Lok Mo Integrated Vocational Training Centre 147L Argyle St., Kowloon	星期五下午 Friday afternoon	輕度 Mild ID	中文 Chinese	19,500
服務 Services	2022240809	基本飲食業實務 Basic Catering Services	明愛 Caritas	九龍亞皆老街147L明愛樂務綜合職業訓練中心 Caritas Lok Mo Integrated Vocational Training Centre 147L Argyle St., Kowloon	星期六上午 Saturday morning	輕度 Mild ID	中文 Chinese	19,500
	2022240817	西式餐飲業實務 Western Catering Practice	明愛 Caritas	九龍亞皆老街147L明愛樂務綜合職業訓練中心 Caritas Lok Mo Integrated Vocational Training Centre 147L Argyle St., Kowloon	星期六上午 Saturday morning	輕度 Mild ID	中文 Chinese	19,700
	2022240820	活動策劃助理實務 Event Planning Assistant	明愛 Caritas	九龍亞皆老街147L明愛樂務綜合職業訓練中心 Caritas Lok Mo Integrated Vocational Training Centre 147L Argyle St., Kowloon	星期三下午 Wednesday afternoon	輕度 Mild ID	中文 Chinese	19,500
	2022240806A	初級烘焙實務A Elementary Bakery A	明愛 Caritas	九龍亞皆老街147L明愛樂務綜合職業訓練中心 Caritas Lok Mo Integrated Vocational Training Centre 147L Argyle St., Kowloon	星期六上午 Saturday morning	輕度 Mild ID	中文 Chinese	19,700
	2022240803A	包餅製作A Bakery and Pastry A	職訓局 VTC	九龍塘牛津道1D號展亮技能發展中心(觀塘) Shine Skills Centre (Kwun Tong) 1D Oxford Road, Kowloon Tong	星期二下午 Tuesday afternoon	輕度 Mild ID	中文 Chinese	19,450
	2022240803B	包餅製作B Bakery and Pastry B	職訓局 VTC	新界屯門豐安街1號展亮技能發展中心(屯門) Shine Skills Centre (Tuen Mun) 1 Fung On St., Tuen Mun, N.T.	星期二下午 Tuesday afternoon	輕度 Mild ID	中文 Chinese	19,450
	2022240805	禮品製作及包裝 Gift Making and Wrapping	職訓局 VTC	九龍塘牛津道1D號展亮技能發展中心(觀塘) Shine Skills Centre (Kwun Tong) 1D Oxford Road, Kowloon Tong	星期二下午 Tuesday afternoon	輕度/中度 Mild / Moderate ID	中文 Chinese	19,450

學習範疇 Area of Studies	課程編號 Course Code	課程 Course	課程提供機構 <sup>註一</sup> Course Provider NOTE 1	上課地點 Venue	上課時間 Time	對象 (智障學生) Target (ID Students)	教學語言 Medium of Instruction	課程費用 <sup>註二</sup> Course Fee NOTE 2 (HK\$)
服務 Services	2022240806B	初級烘焙實務B Elementary Bakery B	匡智 Hong Chi	新界大埔南坑頌雅路松嶺村匡智松嶺綜合職業訓練中心 Hong Chi Pinehill Integrated Vocational Training Centre Pinehill Village, Chung Nga Road, Nam Hang, Tai Po, N.T.	星期六上午 Saturday morning	輕度 Mild ID	中文 Chinese	19,200
	2022240801	酒店房務 Hotel Housekeeping	匡智 Hong Chi	新界大埔南坑頌雅路松嶺村匡智松嶺綜合職業訓練中心 Hong Chi Pinehill Integrated Vocational Training Centre Pinehill Village, Chung Nga Road, Nam Hang, Tai Po, N.T.	星期六上午 Saturday morning	輕度 Mild ID	中文 Chinese	19,200
	2022240825	餐飲服務基礎課程 Basics for Catering Services	匡智 Hong Chi	新界大埔南坑頌雅路松嶺村匡智松嶺綜合職業訓練中心 Hong Chi Pinehill Integrated Vocational Training Centre Pinehill Village, Chung Nga Road, Nam Hang, Tai Po, N.T.	星期六上午 Saturday morning	輕度 Mild ID	中文 Chinese	19,200
	2022240826	環境管理實務課程 Environmental Management Practice	匡智 Hong Chi	新界大埔南坑頌雅路松嶺村匡智松嶺綜合職業訓練中心 Hong Chi Pinehill Integrated Vocational Training Centre Pinehill Village, Chung Nga Road, Nam Hang, Tai Po, N.T.	星期六上午 Saturday morning	輕度/中度 Mild / Moderate ID	中文 Chinese	18,800
	2022240831A	客戶服務大使A Customer Service Ambassador A	青年會專業書院 YMCA College of Careers	九龍油麻地窩打老道23號 香港中華基督教青年會 — 青年會專業書院 Chinese YMCA of Hong Kong – YMCA College of Careers 23 Waterloo Road, Yaumatei, Kowloon	星期四下午 Thursday afternoon	輕度 (*) Mild ID (*)	中文 Chinese	22,020
	2022240831B	客戶服務大使B Customer Service Ambassador B	青年會專業書院 YMCA College of Careers	九龍油麻地窩打老道23號 香港中華基督教青年會 — 青年會專業書院 Chinese YMCA of Hong Kong – YMCA College of Careers 23 Waterloo Road, Yaumatei, Kowloon	星期六上午 Saturday morning	輕度 (*) Mild ID (*)	中文 Chinese	22,020
應用科學 Applied Science	2022240830A	健康與體適能大使A Health and Fitness Ambassador A	青年會專業書院 YMCA College of Careers	九龍油麻地窩打老道23號 香港中華基督教青年會 — 青年會專業書院 Chinese YMCA of Hong Kong – YMCA College of Careers 23 Waterloo Road, Yaumatei, Kowloon	星期三下午 Wednesday afternoon	輕度 Mild ID	中文 Chinese	22,700
	2022240830B	健康與體適能大使B Health and Fitness Ambassador B	青年會專業書院 YMCA College of Careers	九龍油麻地窩打老道23號 香港中華基督教青年會 — 青年會專業書院 Chinese YMCA of Hong Kong – YMCA College of Careers 23 Waterloo Road, Yaumatei, Kowloon	星期六上午 Saturday morning	輕度 Mild ID	中文 Chinese	22,700

註一 NOTE 1

課程提供機構	Course Provider	查詢 Enquiry
明愛 Caritas	明愛樂務綜合職業訓練中心 Caritas Lok Mo Integrated Vocational Training Centre	潘永康先生 Mr Eddie POON ☎ 2711 0699
匡智 Hong Chi	匡智松嶺綜合職業訓練中心 Hong Chi Pinehill Integrated Vocational Training Centre	莫振誠先生 Mr Ploto MOK ☎ 2664 3620 姚麗蓮女士 Ms YIU ☎ 2664 0399
聖雅各 St. James	聖雅各福群會 St. James' Settlement	陸彥璋先生 Mr Bruce LUK ☎ 2596 2579
職訓局 VTC	職業訓練局 Vocational Training Council	張莉莎女士 Ms Lisa CHEUNG ☎ 2836 1753 黃曉明先生 Mr Geoffrey WONG ☎ 2270 0911
青年會專業書院 YMCA	香港中華基督教青年會 — 青年會專業書院 Chinese YMCA of Hong Kong – YMCA College of Careers	許玉女士 Ms Shirley HUI ☎ 2783 3502 / ☎ 2783 3509

註二 NOTE 2

以上有此標記 (\*) 的課程，可供肢體傷殘/輪椅使用學生報讀，詳情請致電課程提供機構查詢。

Courses with the mark (\*) can admit students with physical disabilities or students in wheelchairs. Please contact course providers for details.

註三 NOTE 3

所有在資助中學、官立中學、直接資助中學、按位津貼學校及設有高中班級的特殊學校修讀由課程發展議會所建議之高中課程的智障學生，將獲教育局全數資助課程費用。

All students with ID in aided, government, Direct Subsidy Scheme secondary schools, caput schools and special schools with senior secondary classes following the Senior Secondary curriculum recommended by the Curriculum Development Council will be fully subsidised by the Education Bureau to take adapted Applied Learning courses.

**Offering Adapted Applied Learning Courses (2022-24 Cohort)  
in Collaboration with Other Schools in Mode 2**

**Intention of School**

- This form should be completed by schools intending to offer adapted Applied Learning (ApL) courses in collaboration with other schools in Mode 2. The Education Bureau (EDB) will communicate with schools on the feasibility of offering the adapted ApL courses in due course.
- Schools intending to offer two or more adapted ApL courses in collaboration with other schools in Mode 2 should provide separate information to Parts C to E of this Annex for each adapted ApL course.
- Please return the completed form to the Special Educational Needs Section, Curriculum Development Institute, EDB by fax (fax no.: 2573 5299) **on or before 31 March 2022**.
- For enquiries, please contact the Special Educational Needs Section, Curriculum Development Institute, EDB at 2892 6435.

**Part A - School and Contact Person Information**

School name			
School address			
Name of contact person		Post	
Tel. no.		Fax no.	
Email			

**Part B - Declaration by the Principal**

I confirm that my school intends to offer a total of \_\_\_\_\_ adapted ApL course(s) in collaboration with other schools, via Mode 2 arrangement with details given overleaf.

Signature of Principal :

Name of Principal :

Date :

(School Chop)

**Part C – Information of the Adapted ApL Courses to be Offered in Collaboration with Other Schools**

Name of course provider			
Course name		Estimated no. of students	
Start date (month/year)		End date (month/year)	
Remarks  (Please put a “√” in the appropriate box.)	<p>1. Has your school already reached an initial consensus with other school(s) in offering the adapted ApL course through collaboration?</p> <p align="center"><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>2. Is your school willing to provide venues/facilities for conducting adapted ApL lessons for students of other schools?</p> <p align="center"><input type="checkbox"/> Yes      <input type="checkbox"/> No</p>		

**Part D - Information of Collaborating Schools (if applicable)**

	School name	Host school (Use “√” to indicate)	No. of students
1			
2			
3			
4			

**Part E - Other suggestions/ views (if applicable):**

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## Funding and Accounting Arrangements for Senior Secondary Adapted Applied Learning Courses for Students with Intellectual Disabilities (2022-24 Cohort)

### Diversity Learning Grant

1. The Diversity Learning Grant (DLG) supports aided, government and caput schools, schools under the Direct Subsidy Scheme (DSS) and special schools operating senior secondary classes, in offering a diversified local curriculum to cater for students' needs. It is a cash grant for aided secondary schools, caput schools, DSS secondary schools and special schools. For government secondary schools, it is in the form of budget allocation.

2. The DLG for adapted Applied Learning (ApL) will be provided to eligible schools on a yearly basis for the implementation of adapted ApL courses provided by the course providers and approved by the Education Bureau (EDB). **Schools receiving the grant are NOT allowed to charge students any course fees.** To streamline school administration, schools are no longer required to draw up a three-year plan on broadening subject choices for a particular cohort of students.

### Ambit

3. Students with ID in eligible schools studying the senior secondary curriculum prepared by the Curriculum Development Council and published for use in schools by the EDB and studying adapted ApL courses are subsidised under the DLG for adapted ApL<sup>1</sup>. Each eligible student is entitled to funding for a **maximum of TWO** adapted ApL courses. In addition, from the 2020/21 school year onwards, if individual students **take an adapted ApL course as the fourth elective subject, the school will also be subsidised by the DLG<sup>2</sup>.**

4. The DLG for adapted ApL courses (2022-24 cohort) can only be used to subsidise students to take adapted ApL courses of the 2022-24 cohort and cannot be mixed with the DLG for other cohorts of adapted ApL courses. The funding must be used for the payment of adapted ApL course fees to be charged by the course providers. It must not be used for Other Languages and Other Programmes (which are supported by other categories of the DLG), and other purposes such as capital purchases, overheads or maintenance, etc.

### Funding Arrangement

5. Schools will be allocated with an amount of DLG for adapted ApL which is equal to the total course fee of adapted ApL courses enrolled by eligible students. The DLG for adapted ApL courses (2022-24 cohort) will be allocated to schools in **TWO equal instalments** during the two-year course duration. The first and second instalments of the DLG will be provisionally disbursed to schools in August of each year. For government secondary schools, the DLG will be provided to schools in the form of budget allocations. Adjustments to the DLG, if any, will be made by the EDB based on the actual number of students in adapted ApL courses (2022-24 cohort) (as at **30 September of the respective school year**) and the information submitted by

<sup>1</sup> Students no longer meeting the requirements as stated in paragraph 3 above due to any reason (e.g. departed from schools) will not be eligible for the DLG for adapted ApL. However, if such students have successfully completed their first year study of adapted ApL courses, they may continue their second year study of adapted ApL courses at their own expense with the consent of the respective course providers and the EDB.

<sup>2</sup> In case a student also takes the ApL course(s), each ApL course will be counted as an adapted ApL course in the funding arrangement.

schools.

## Accounting Arrangements

6. Schools should pay course fees to the course providers in **TWO equal instalments**. Instalments of course fees would be calculated based on the number of students as at **30 September** of the respective school year. Besides, schools may apply for course fee reduction from the course providers should there be venues, facilities, equipment provided or school teachers contributing to the teaching of adapted ApL courses, etc.

7. For aided secondary schools, caput schools, DSS secondary schools and special schools, a separate ledger account named “DLG for Adapted Applied Learning Courses for Students with ID (2022-24 cohort)” should be kept in the school ledger account under the **Government Fund** to properly record all income and expenditure chargeable to adapted ApL courses. The surplus in the ledger account can be carried forward to the next school year until **31 August 2024**. Any unspent balance of the grant will be clawed back. Transfer of funds and/or its unspent balance out of this grant is not allowed. In case of deficit in the ledger account, schools can top up the grant by deploying other resources tabulated below by the end of the respective school years.

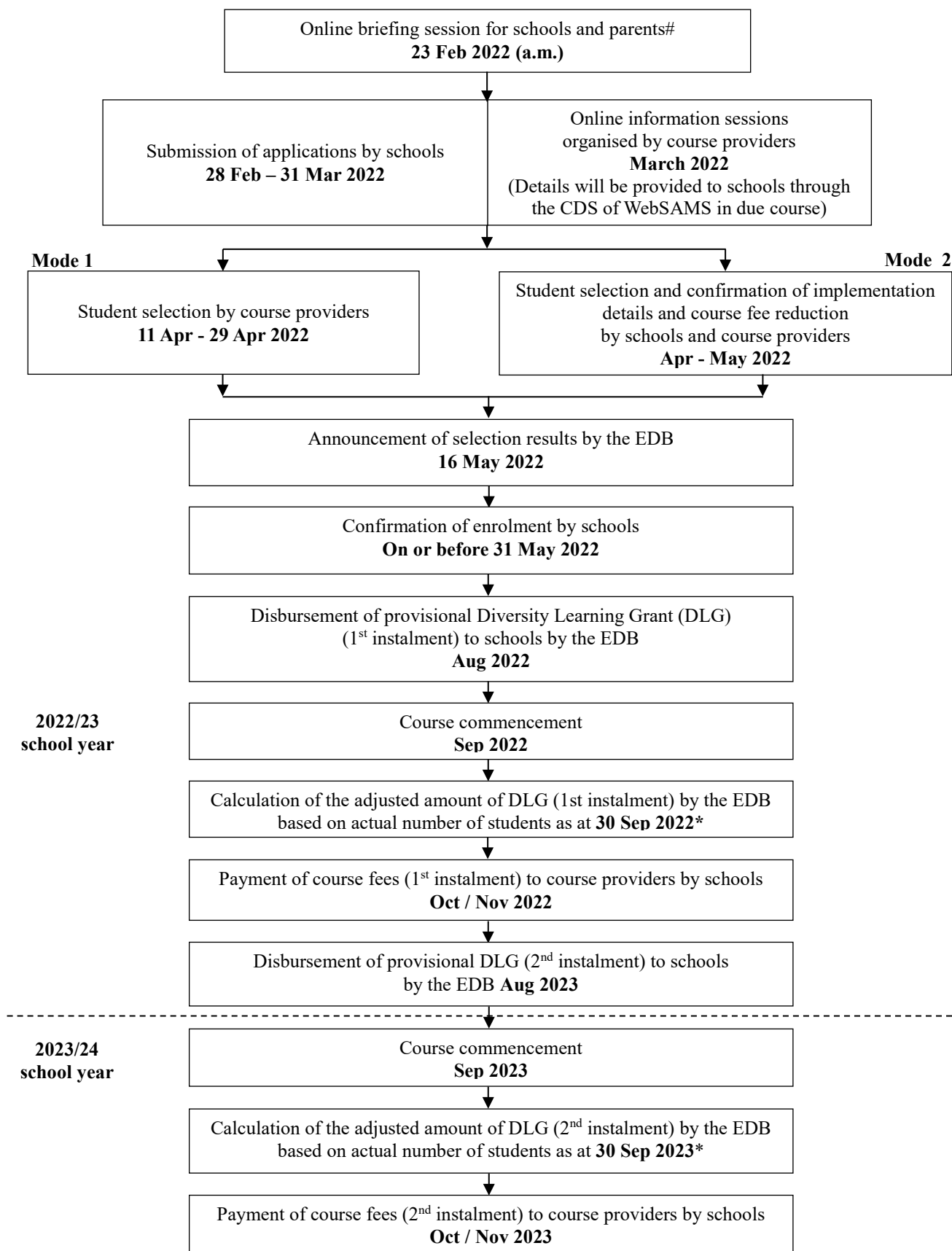
School Type	Resources to be Deployed by Schools
Aided Secondary Schools / Special Schools operating Senior Secondary Classes	<ul style="list-style-type: none"> <li>● Capacity Enhancement Grant (CEG)</li> <li>● Surplus in the General Domain of Operating Expenses Block Grant (OEBG) / Expanded OEBG</li> <li>● Substitute Teacher Grant (STG) / Teacher Relief Grant (TRG)</li> <li>● Senior Secondary Curriculum Support Grant (SSCSG)<sup>3</sup></li> <li>● Schools’ own funds</li> </ul>
Government Secondary Schools	<ul style="list-style-type: none"> <li>● Expanded Subject and Curriculum Block Grant</li> <li>● TRG</li> </ul>
Caput Schools	<ul style="list-style-type: none"> <li>● CEG</li> <li>● SSCSG</li> <li>● Fee Subsidy</li> <li>● Schools’ own funds</li> </ul>
DSS Secondary Schools	<ul style="list-style-type: none"> <li>● CEG</li> <li>● DSS Subsidy</li> <li>● Schools’ own funds</li> </ul>

8. If schools still have financial difficulties in offering the adapted ApL courses after deploying other resources, schools may approach the EDB to explain their practical difficulties. The EDB will consider providing appropriate support taking into account the specific situation of individual schools.

9. For government secondary schools, the expenditure should be charged to the user code assigned for DLG for ApL courses (2022-24 cohort). The grant is financial year-based and the expenditure could not exceed the allocation in the respective financial year. Separate allocation for the unspent balance (if any) of the preceding financial year will be provided at the beginning of the next financial year, and any unspent balance of the grant will lapse after **31 August 2024**. Transfer of funds and/or its unspent balance out of this grant is not allowed. In case of deficit, schools can top up the grant by deploying the resources as set out in paragraph 7.

<sup>3</sup> Schools must convert the SSCSG into regular teaching posts by commencement of the 2022/23 school year. Any unspent balance of the grant can be deployed until 31 August of the school year for the conversion. Please refer to EDB Circular No. 5/2019 for details.

**Senior Secondary Adapted Applied Learning Courses  
for Students with Intellectual Disabilities (2022-24 Cohort)  
Important Dates**



# Introduction of adapted ApL courses to be conducted by course providers.

\* Adjustment of the 1<sup>st</sup> and 2<sup>nd</sup> instalments of the DLG will be made by the EDB before Jan 2023 and Jan 2024 respectively.

### **Guidelines on Nominating Students with Intellectual Disabilities for Senior Secondary Adapted Applied Learning Courses**

Schools may refer to the following guidelines in nominating students for adapted Applied Learning (ApL) courses -

- Schools should assist students in choosing adapted ApL courses according to their abilities, interests and aptitudes, taking into consideration the guiding principle of exposing them to broad and balanced learning experiences in their senior secondary education.
- Each eligible student is entitled to funding for **a maximum of TWO adapted ApL courses (including ApL courses)**. In case a student also takes ApL course(s), each ApL course will be counted as an adapted ApL course in the funding arrangement.
- Students applying for more than one adapted ApL course should list their choices in order of preference when submitting their applications. Students applying for adapted ApL courses have to go through a selection process after which they may opt to accept offers from **one or two** adapted ApL courses based on their preferences.
- School should take into account students' **diverse learning needs** when considering whether their interested adapted ApL course(s) could tie in with the other electives for complementing or broadening students' learning experience.
- School should try their best to arrange suitable students to apply for adapted ApL courses in order to broaden their studies and learning experiences.