

**Pilot Scheme on Other Languages for Junior Secondary Students**  
**Application Form for the First Round**  
**(2025/26 to 2026/27 School Years)**

To: Council and Secondary Section 1  
Curriculum Development Institute, EDB  
Rm 1301, 13/F  
Wu Chung House  
213 Queen's Road East, Wan Chai

*Please read EDBCM No. 21/2025 before filling in this form. The completed form should be submitted to EDB by post or in person on or before 30 April 2025 (Wednesday). Late submission will not be considered.*

**Part A: School Information**

**School name:** (Chinese) \_\_\_\_\_  
(English) \_\_\_\_\_

**School type:**     Government                       Aided                       Special  
                          Caput                                       Schools under the Direct Subsidy Scheme

**Contact person:** (Chinese) \_\_\_\_\_ (English) \_\_\_\_\_

Post: \_\_\_\_\_

Email: \_\_\_\_\_ Tel: \_\_\_\_\_

**Part B: Details of Other Languages Course(s) to be provided in the 2025/26 and 2026/27 School Years**

**1. Number of participating students:**

Secondary 1 \_\_\_\_\_ Secondary 2 \_\_\_\_\_ Secondary 3 \_\_\_\_\_

**2. Students' preference of the other languages:**

*Please write down the number of students who expressed their preferences for each language.*

Arabic \_\_\_\_\_ French \_\_\_\_\_ German \_\_\_\_\_ Japanese \_\_\_\_\_  
Korean \_\_\_\_\_ Russian \_\_\_\_\_ Spanish \_\_\_\_\_ Urdu \_\_\_\_\_

**3. Delivery mode (check all that apply):**

Online                       On school campus                       Off school campus

Please ✓ the box as appropriate.

**Part C: Declaration**

Our school hereby declares that:

- This application was endorsed by the School Management Committee/Incorporated Management Committee in the meeting/by circulation on \_\_\_\_\_(Date) and was supported by teachers.
- All the information given in this application is true and accurate. Our school understands that if we willfully give any false information or withhold any material information, the application will become void. Any funding approved will be withheld and any payment made must be refunded to Quality Education Fund via the Education Bureau. Our school will also, as a result of such, bear the ultimate responsibility.
- Our school consents the use of the information provided in this application proposal by the Education Bureau for processing the application, conducting research and evaluative studies, and organising training and sharing sessions.
- Should this application be approved with funding support, our school undertakes that:
  - (i) Our school will optimise the use of approved funding, and take responsibility on our own for any recurrent expenditure arising from offering other languages (OL) courses under the “Pilot Scheme on Other Languages for Junior Secondary Students” (the Pilot Scheme), including maintenance costs, daily operating costs, etc., as well as the operation and budget arrangement of the related OL courses after the Pilot Scheme completion.
  - (ii) Our school will involve highly credible external service providers with abundant knowledge and professional qualifications as well as substantial experience in the related fields to ensure the quality of the OL courses.
  - (iii) When engaging external service providers to provide services to facilitate the delivery of OL courses, our school will state the required qualification and experience of the service providers clearly when handling the related procurement to ensure that the services to be provided meet our school’s and students’ needs. Our school will also make appropriate arrangements in accordance with the requirements as promulgated in circulars, instructions and guidelines issued by the Education Bureau from time to time, including relevant recommendations in the Education Bureau Circular No. 14/2023 on Sexual Conviction Record Check Scheme for external service providers providing services to safeguard the well-being of students.
  - (iv) Our school will, after completion of the delivery of OL courses, submit the contents of the related OL courses including but not limited to all texts, graphics, drawings, diagrams, photographs, audio and video recordings and compilation of data or other materials to the Education Bureau for reference and retention purposes upon request, consent the use of the contents by the Education Bureau and the government departments and/or relevant organisations entrusted for promotion and dissemination purposes. Our school will ensure that the contents submitted are protected by intellectual property rights and that the external service providers are informed of and agree to the above arrangement prior to commencement of the delivery of OL courses.
  - (v) Our school will also comply with the monitoring requirements set forth by the Education Bureau.
  - (vi) Our school will be responsible for the safety of the participants of the Pilot Scheme and take all possible measures, as well as observing related safety guidelines issued by the Education Bureau to ensure the Pilot Scheme are conducted safely.
  - (vii) Our school will observe relevant guidelines of the Education Bureau and the Quality Education Fund to conduct quotation/tendering exercises to ensure the fair, open and competitive procurement procedures have been put in place.
  - (viii) Our school will participate actively in all the promotion, dissemination and publicity activities in respect of the Pilot Scheme.



Signature of Supervisor/Principal\*: \_\_\_\_\_

Name of Supervisor/Principal\*: \_\_\_\_\_

Date: \_\_\_\_\_

*\*Please delete as appropriate.*