

WONG SHIU CHI SECONDARY SCHOOL

Other Languages (OL) Programme (Junior Secondary)

Strategic planning for implementation, administration, and student success in the coming academic year.

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Vice principal

WSCSS



Our Foundation in Language Education



Band One Secondary

Located in Tai Po, serving a diverse student population with strong academic performance and comprehensive extracurricular offerings.



Established Japanese Programme

Over 10 years of successful delivery to junior secondary students, self-financed and managed by dedicated staff.



HKDSE Integration

Japanese and other language courses offered to Secondary 4 students as Category C subjects, supporting university entrance requirements.

Initial Survey Phase

Gathering comprehensive data via parents' eNotice

Student Status & Interest

- *Currently studying an OL?*
- *Intent to study OL in the coming year?*
- *Specific language interest?*
- *Motivation and reason for study?*

Logistical Preferences

- *Preferred mode of study (online/face-to-face)*
- *Venue preference (in-school vs external)*
- *Time availability (weekend, weekdays after school)*
- *Additional suggestions welcomed*

This comprehensive survey ensures we design a programme that meets genuine student needs whilst managing practical constraints effectively.

The Value Proposition

Why take an Other Language?

Academic Advantage

Inform students and parents of the increasingly important role OL plays in HKDSE performance and university entrance requirements. It is not merely a hobby; it is a genuine academic asset that distinguishes applications.

Exam-Orientated Pathway

Structured learning path aiming for certified qualifications, directly linked with the Senior Secondary curriculum as a HKDSE Category C subject. Students gain recognised credentials valued by universities.

Cultural Enrichment

Broadening horizons and understanding global contexts. Language learning opens doors to diverse cultures, perspectives, and international opportunities beyond the classroom.

Understanding the Commitment

01

Long-term Dedication Required

Success demands sustained effort over multiple years, not just initial enthusiasm.

03

Assessment Preparation

Regular tests and examinations require thorough preparation and consistent study habits.

02

Significant Time Investment

Minimum 50 hours per year of lesson time, plus additional revision for memorising vocabulary and grammar patterns.

04

Essential Student Qualities


Discipline, perseverance, genuine interest, and demonstrable talent or potential in language learning are crucial for success.

Language Options

Prerequisites and categories to inform student choice


European Languages

- **French**
- **Spanish**

 **Prerequisite:** A strong foundation in English is highly recommended for these languages, as grammatical concepts and vocabulary often build upon English knowledge.

Asian Languages

- **Japanese**
- **Korean**

 Popular choices driven by cultural interest, but require significant memorisation of entirely new writing systems (hiragana, katakana, kanji, or hangul).

School Administration Framework

Programme Timeline

- *Survey distribution and collection*
- *Application windows*
- *Enrolment deadlines*
- *Course commencement dates*

Procurement Process

- *Formal tender procedures*
- *Detailed course specifications*
- *Tutor qualification criteria*
- *Textbook selection and course fees*

Programme Flexibility

- *Options for skipping class levels*
- *Entry tests for placement*
- *Varied delivery mode options*
- *Comprehensive learning support*

Budget and Staffing Structure

\$250K

Two-Year Budget

Total allocation within HKD 250,000 over two academic years for programme delivery and materials.

Staffing and Monitoring Framework

Contact Person

Designated liaison with the service provider to ensure smooth communication and prompt resolution of issues.

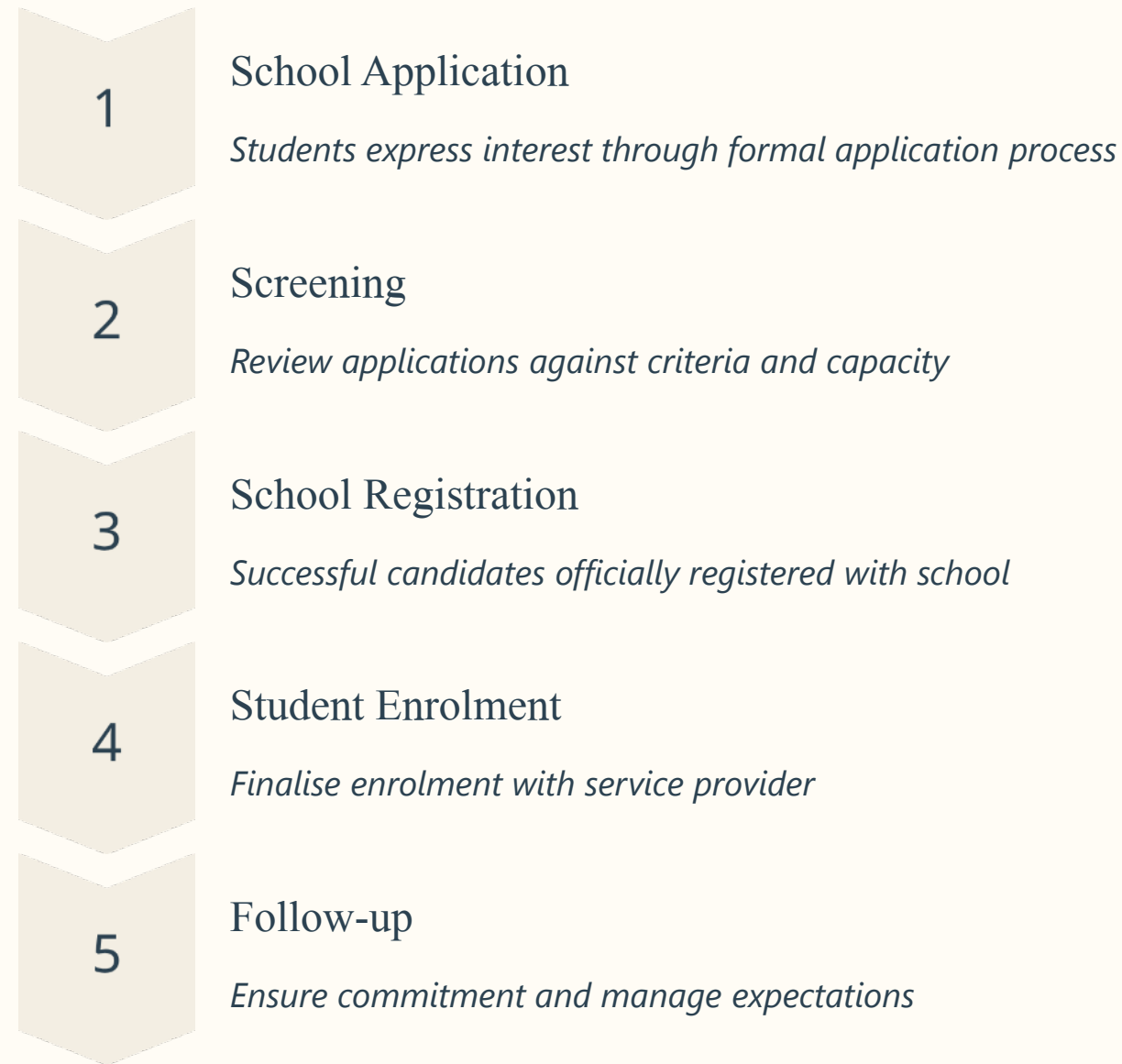
Teacher in Charge

Oversees programme delivery, monitors learning progress through attendance records, test counts, and results analysis.

Support Staff

Administrative assistance for enrolment processing, record-keeping, and coordination of logistics and resources.

Application Workflow



This structured approach ensures we enrol committed students with realistic expectations before courses commence, reducing attrition and maximising success rates.

Wong Shiu Chi Secondary School
Junior Secondary School (Other Languages) Programmes 2025-26
Application Form for Korean/ Spanish/ French

1. Course provider : [REDACTED]
2. Course duration : **1 year (50 hours)**
3. Lesson time : Saturday AM or Saturday PM
4. Venues : Selected during enrollment at [REDACTED]
5. Deadline for submission of this form (for school application) : **15 Sep 2025 (Mon)**
6. Deadline for student enrollment : **10 Oct 2025** (Students are required to complete the registration procedure within seven working days after receiving an email from the [REDACTED])

1	Student Name in English	
2	Student Name in Chinese	
3	Student Contact No.	
4	Student School Email	Parents' Talk involving service provider.
5	Student Personal Email	
6	2025-2026 Grade in School e.g. S4	
7	2025-2026 Enrolled Programme & Level	
	Korean/French/Spanish	
	Level^ (1/2/3) Level 1 is for beginners	
8	Remarks (e.g. SEN support, skip level)	

^Student who attained satisfactory results in official language proficiency test can be admitted to higher level of study

Students' signature _____ Parent's signature _____

Date: _____

Policy and Evaluation Standards

Setting high standards for programme excellence

Strict Contract Terms

- *High attendance requirements enforced*
- *Absence without valid reason equals truancy*
- *No mid-year course withdrawals permitted*

Screening & Evaluation

- *Interview assessments*
- *Written tests*
- *School academic performance review*

Consider offering choices regarding course nature during student enrolment to accommodate different learning styles and commitments whilst maintaining academic rigour.

