

# **‘Time to Talk’ Public Speaking Competition 2019/20 – Pilot**

## **Conditions and Regulations**

### **1. Organiser**

The Regional NET Coordinating Team (RNCT), Native-speaking English Teacher (NET) Section, CDI, Education Bureau (EDB).

### **2. Aims**

The ‘Time to Talk’ Public Speaking Competition is an inclusive competition that aims to engage students of all ability levels to:

- learn public speaking techniques to hone their presentation skills;
- experiment with the use of English to develop confidence in front of an audience; and
- develop research, collaboration and IT skills to improve their communication skills.

### **3. Design of the ‘Time to Talk’ Competition**

‘Time to Talk’ is a pilot competition in the 2019/20 s.y. It is open to students from selected secondary schools in Hong Kong. Students will work in teams of 2 – 4 to deliver a public speech in English of 3 – 5 minutes, supported by the use of IT. The competition comprises two rounds, with Round 1 being conducted at the school level and Round 2 being the inter-school final.

3.1 Round 1 of the competition is conducted for internal selection purpose within schools. This round is designed for schools to engage as many students as possible in public speaking. It can be school-based or it may be inter-school on a small scale (e.g. involving nearby schools, schools from the same school-sponsoring body). Round 1 must involve at least 4 teams.

3.2 Round 2 is the finals and will have a total of about 10 to 14 teams (TBC) from various schools.

### **4. Schedule of Events and Submission Deadlines**

<b>Schedule</b>	<b>Event or Deadline</b>	<b>Related Document</b>
August – October 2019	Invitation to take part in ‘Time to Talk’	Emails from the NET Section informing schools of the competition.
Late October 2019	Conditions and Regulations on EDB website and NET Scheme e-Platform	Conditions and Regulations
24 October, 2019 3.45 p.m. – 4.45 p.m.	Briefing session ( <b>compulsory</b> ) Rm W303, West Block, EDB Kowloon Tong Education Services Centre, 19 Suffolk Road, Kowloon	EDB Training Calendar System (TCS) notification – online application (Course Code: CDI020191361)

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	Tong, Kowloon	
27 November, 2019 9.30 a.m. – 5 p.m.	Public speaking workshop for teachers – Competition Series: Speaking with Purpose – From Public Speaking to Teaching Public Speaking ( <b>compulsory</b> ) Native-speaking English Teacher Section, Rm 1120, 11 <sup>th</sup> Floor, Tsuen Wan Multi-storey Carpark Building, Tsuen Wan, NT	EDB Training Calendar System (TCS) notification – online application (around 1 month before event) (Course Code: CDI020191394)
29 November, 2019 5 p.m.	Deadline for submission of entries	‘Time to Talk’ Competition Entry Form
15 November, 2019 until 3 April, 2020	Round 1 to be held in schools	
26 February, 2020	Public speaking workshop for teachers – Catering for Learner Diversity Series: Introducing Public Speaking to Students of a Diverse Range of Ability Levels ( <b>optional</b> ) Native-speaking English Teacher Section, Rm 1120, 11 <sup>th</sup> Floor, Tsuen Wan Multi-storey Carpark Building, Tsuen Wan, NT	EDB Training Calendar System (TCS) notification – online application (around 1 month before event) <b>(Course Code: TBC)</b>
8 – 15 May, 2020 (one date, TBC)	Competitions and prize-giving ceremonies	Email from the NET Section, CDI, EDB, to notify schools of the confirmed date

### 5. Expectations

#### 5.1 Schools will need to:

- send one or two English teachers to attend the competition briefing session on 24 October, 2019 (compulsory);
- send one or preferably two English teachers (one of whom may be the NET) to attend the professional development workshop on public speaking on 14 November, 2019 (compulsory);
- send one or two teacher(s) to escort students to the competition finals in May 2020 (**date TBC**).

#### 5.2 Teachers will need to:

- attend the briefing session on 24 October, 2019;
- hand out and collect parental consent forms for the NET Section to take images of students for later possible use for educational purposes and for uploading to the Internet;

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- participate fully in all public speaking activities at the professional development workshop;
- use what they have learnt to prepare their students for the competition;
- organise to meet the RNC at their school for school support;
- organise a Round 1 at their schools (or between schools); and
- ensure that students are escorted to, and supervised at, Rounds 1 and 2 of the competition.

### 5.3 Students will need to:

- participate fully in any training sessions organised by their teachers in preparation for the competition;
- participate in Round 1 of the competition at their school (or between schools);
- take part in the competition by giving a public speech, in a team, for 3 – 5 minutes on one date between 8 and 15 May, 2020 (date TBC, not at the weekend).

## **6. Conditions of Entry**

6.1 The deadline for submission of entries is **5 p.m. Friday, 29 November, 2019**.

6.2 The briefing session will provide teachers with competition details and regulations and may introduce a few public speaking activities. Schools entering the competition must attend the briefing session.

6.3 There will be a mandatory workshop on teaching public speaking. Please refer to the EDB Training Calendar System (TCS) for **online application**, CDI020191394.

6.4 As the success of this pilot competition depends on the commitment of the participating schools, teams that pull out of the competition will not be eligible to enter the following year.

6.5 Schools will be expected to take part in school support. RNCs will visit the schools to offer different types of support, including consultation sessions, in-class support and school-based teacher training workshops whenever appropriate.

## **7. Topics**

7.1 Schools must choose one of the following topics. The topic may be the same or different for Rounds 1 and 2.

7.2 Teams must show evidence of research for their speeches.

7.3 Resources used for their research must be cited in the presentation (e.g. PPT slides) used.

7.4 Topics are:

- Science and Technology:
  - We can't imagine life without it
  - The role of social media in our everyday life.
- Relationships:
  - When times are tough

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- Manners matter
- Arts, Culture and Humanities:
  - “Creativity takes courage”: Henri Matisse
  - What culture means to us
- Current Affairs:
  - The media makes mistakes
  - Climate changes, life changes

7.5 Teachers are expected to encourage their students to research the topic as thoroughly as possible by reading relevant materials.

### **8. Student Participants**

8.1 Each school can enter one team with 2 – 4 participants for Round 2 (finals).

8.2 The team can be made up of students from any year level or a combination of year levels.

### **9. Presentations in Round 2 (Finals)**

9.1 Teams must arrive at least 10 minutes before the competition starts. Start and end times will be confirmed later.

9.2 Notes are allowed.

9.3 The speech must be 3 – 5 minutes.

9.4 The first bell will be rung at 3 minutes. A second bell will be rung twice at 5 minutes. The student speaking when the second bell is rung may finish their sentence. The team should then sit down. In this case, no marks will be deducted. If the delivery is less than 3 minutes or more than 5 minutes, marks will be deducted.

9.5 IT must be used to contribute to the speech. Video or animation is **not** allowed. IT sound effects **are** allowed, e.g. a bomb going off, a glass breaking.

9.6 Non-copyright music **is** allowed if it significantly contributes to the speech.

9.7 Small props are allowed if they significantly contribute to the speech.

9.8 The audience (teachers and students) will remain silent during the speeches. At the discretion of the organisers, marks may be deducted if any team members in the audience cause a disturbance. Mobile phones must be switched off or set to silent mode.

### **10. Adjudication**

10.1 For Round 1, the judging panel must comprise at least two people. For Round 2, there will be at least two representatives from the EDB and outside organisations.

10.2 The decision of the judging panel will be considered final. No correspondence will be entered into after the results have been announced.

10.3 Student speeches will be assessed on the criteria below.

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A. Use of spoken English	intelligibility, fluency, stress, intonation, range of vocabulary, grammar, signposting
B. Use of voice	expression of emotions, voice projection/audibility, pace, pitch, pause
C. Content	ideas, structure, examples, entertainment value, evidence of research skills
D. Presentation style	stage presence, gesture, eye contact, rapport with audience
E. Use of IT	integration into presentation, written English, selection of images (if applicable)
F. Teamwork	All students interacting meaningfully with one another, contributing significantly to the presentation; fair distribution of content, smooth turn taking
G. Timing	3 – 5 minutes per team; 15 seconds leeway to finish last sentence after 5-minute bell

### 11. Awards and Certificates

Awards and prizes will be given as below:

<b>Team awards and prizes for Round 2 (Finals):</b>	
1 <sup>st</sup> Prize	Book coupons + team trophy + individual trophies + certificates
2 <sup>nd</sup> Prize	Book coupons + team trophy + individual trophies + certificates
3 <sup>rd</sup> Prize	Book coupons + team trophy + individual trophies + certificates
Merit	Book coupons + individual trophies + certificates
Merit	Book coupons + individual trophies + certificates
<b>Other:</b>	
Every team member	Certificate of Participation
<b>Team awards and prizes for Round 1:</b>	
Team and individual trophies will be provided for schools to present to students for the same prizes as above.	
Every team member	Certificate of Participation (template to be provided for schools to provide certificates) TBC

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### **12. Reminder of Submission of Entry and Forms**

<b>Deadline</b>	<b>Related Document</b>
5.00 p.m. Friday, 29 November, 2019	The deadline for submission of forms.
The day of the competition	<ul style="list-style-type: none"><li>• A hard copy of the team members’ names</li><li>• The school and parental consent form</li></ul>
Within 3 working days after the competition	A soft copy name list must also be submitted through Google Forms. This soft copy name list will be used to issue the Prize Winners’ Certificates and the Certificates of Participation. Teachers are responsible for the accuracy of the names. Certificates of participation will be posted out to the competition contact teachers within one month of the competition.

Entry forms can be emailed, faxed, posted or dropped off in person to the NET Section office:

Attn. ‘Time to Talk’ Public Speaking Competition  
Native-speaking English Teacher Section,  
Room 1120, 11/F, Tsuen Wan Multi-storey Carpark Building,  
174 – 208 Castle Peak Road, Tsuen Wan, NT  
**Fax:** 3549 8379

### **13. Enquiries**

For enquiries, please contact Ms Gina GREEN at 3549 8353 or Ms Luana HASELL at 3549 8337 or by email at [green@edb.gov.hk](mailto:green@edb.gov.hk) or [luanahasell@edb.gov.hk](mailto:luanahasell@edb.gov.hk) .