**Application for Do It Yourself (DIY) Handicraft and Learning Package Scheme**

**(2020/21 to 2021/22 school years)**

***(To be returned on or before 15 January 2021 by post or fax)***

**To: Permanent Secretary for Education**

**(Attn: Kindergarten Inspection Section, Education Bureau**

**Room 1216, 12/F, Wu Chung House, 213 Queen’s Road East, Wan Chai, Hong Kong) (Fax: 3104 0865)**

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| **School Information**  |
| Name of School:  | (Chinese) (English)  |
| School Registration No.:  |
| **Declaration** |
| **I/We:**1. confirm all the information provided in the application form is factually correct and
2. ensure proper use of the grant, and undertake as appropriate to follow EDB’s requirements as stipulated in paragraphs 8 and 9 in EDBCM No. 185/2020 to return the grants to the EDB.
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| Supervisor (Signature):  |  | (school chop) |
| Supervisor (Name): |  |
| Date:  |  / /  |
| Contact Person (Name): (Post): E-mail Address : Tel. No. :  |

**Proposed Plan**

**Details of the Plan:**

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| ***[Example 1:**** *In the 2020/21 and 2021/22 school years, 10 home learning packages will be developed for each student in each year;*

***Example 2:**** *In the 2020/21 and 2021/22 school years, not less than 2 sets of tools for physical, music and art activities that are suitable to play at home as well as the guidelines for parents’ reference will be provided in each year;*

***Example 3:**** *In the 2020/21 and 2021/22 school years, 3 sets of scenario cards and little props will be produced for each student in each school year to facilitate parents to play with children at home.****]***

*To be filled by the KG:*    |

**Strategy:**

The plan(s) can be achieved through the following strategy/strategies:

*(KG can choose more than one option and please put a* ✓ *in the appropriate box* □.*)*

|  |  |  |
| --- | --- | --- |
| [ ]  | 1. | Produce school-based learning kits and/or packages for students to engage in learning at home |
| [ ]  | 2. | Purchase materials and tools for designing or conducting home-learning activities |
| [ ]  | 3. | Produce guidelines for parents to introduce ideas of simple tasks and/or simple activity procedures so as to encourage parents to play with their children School Registration No.:  |
| [ ]  | 4. | Others (please specify):*(limited to 50 words)*   |

**Estimated Expenditure[[1]](#footnote-1):**

1. The total cost of the proposed 2-year project will be (a) $ , benefitting the number of (b) students, with an average expenditure of (c) $ per student. [ (c) = (a)÷(b)÷2 ]
2. Our school will/ will not (*delete whichever is inapplicable*) transfer other resources (e.g. the portion of the basic unit subsidy other than teaching staff salary) to supplement the abovementioned resources.

 School Registration No.:

1. If successful applicant’s estimated expenditure is lower than the cap, the EDB will allocate at most the estimated amount to the school; if successful applicant’s estimated expenditure is higher than the cap, the EDB will allocate the cap of the grant. Upon the deduction of the actual amount spent, KGs should return the unspent balance to the EDB. Should there be any deficit, the amount should be borne by the portion of the basic unit subsidy other than teaching staff salary and related expenses and/or school funds, as appropriate. [↑](#footnote-ref-1)