

XXX Kindergarten
Arrangements for Repeat Study/
Extension of Kindergarten Education for More Than 3 Years

dd mm 2019

To: Parent/Guardian of _____(name of student)

We are informed that you intend to arrange for your child to repeat his/her study and extend the kindergarten (KG) education for more than 3 years. In this connection, please note the following items:

- In general, the validity period of “Certificate of Eligibility for the Pre-primary Education Voucher Scheme” (“Voucher”) / “Registration Certificate for KG Admission” (“RC”) is 3 years. If the parents arrange for their children to repeat their study in certain level due to personal consideration (e.g. individual conditions of the children, family factors, changing schools, etc.) and the KG education required is more than 3 years, the parents have to pay the full school fee before deduction of subsidy under the KG education scheme.
- Under special circumstances, parents may apply for the extension of the validity period of the “Voucher” / “RC”. Application for extension of validity period of “Voucher” / “RC” will only be considered by the Education Bureau (EDB) on a case-by-case basis for students with special educational needs. The applicant must provide relevant proof, for example, an assessment report issued by the relevant registered medical practitioner or professional (e.g. paediatrician, psychiatrist, educational psychologist, clinical psychologist, etc.), confirming special educational needs of the child and the need for the child to pursue KG education for a period longer than the normal three years.
- As it takes time to wait for Government assessment services, if necessary, parents should arrange for their children to receive assessment as soon as possible. Parents may seek assessment service through the referrals from Maternal and Child Health Centre or public hospitals to Child Assessment Centre under Department of Health/Hospital Authority, or arrange for their children to receive assessment by the relevant registered medical practitioner or professional (e.g. paediatrician, psychiatrist, educational psychologist, clinical psychologist, etc.).
- For enquiries about the applications for the extension of the validity period of the “Voucher” / “RC”, please call the EDB at 3540 6808 / 3540 6811 (Working hours: Mondays to Fridays 8:30 a.m. to 1:00 p.m., 2:00 p.m. to 6:00 p.m., closed on Saturdays, Sundays and Public holidays).

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