

# Kindergarten Education Scheme

## Notes to Parents

### *I. Admission Arrangements for Nursery (K1) Classes in Kindergartens for the 2019/20 School Year*

1. The Government has implemented the kindergarten (KG) education scheme (Scheme) starting from the 2017/18 school year. Under the Scheme, KG student admission would, in principle, remain a school-based matter with a view to maintaining the flexibility and diversity of the KG sector and free choice for parents. The Education Bureau (EDB) will continue the implementation of K1 Admission Arrangements for the 2019/20 school year with fine-tuning as appropriate to tie in with the implementation of the Scheme.
2. To prevent a child from hoarding a number of places at one time, which would affect other children, each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit students holding a valid registration document (i.e. “Registration Certificate for KG Admission” or “KG Admission Pass”).
3. Parents should understand from KGs about their school-based admission mechanism, including the procedure, criteria, interview arrangements, application fee, etc. They should obtain application form and submit application for admission in accordance with the requirements as specified by individual KGs.
4. KGs will inform parents of the application result before 21 December 2018.
5. Upon receipt of notification(s) of admission, parents should, after careful consideration, choose one KG for registration. They are required to submit the “Kindergarten Admission Pass” (hereafter referred to as “AP”) and pay registration fee at the KG to complete the registration procedure between 10 and 12 January 2019 (i.e. the “centralised registration dates”).
6. In case a child is offered a place after the “centralised registration dates”, the parents should complete the registration procedure on the date set by individual KGs, but they are still required to complete the registration by tendering the “AP” to the KG concerned.
7. As for the approved ceilings of registration fee, they are \$970 and \$1,570 for HD session and WD session respectively. Under the Scheme, participating KGs are not permitted to collect registration fee exceeding the approved ceilings.

8. EDB will release K1 vacancy information from end of January 2019 onwards so as to help parents find a K1 place for their children.
9. For details of the admission arrangements for K1 classes in KGs for the 2019/20 school year, parents may visit EDB's website ([http://www.edb.gov.hk/k1-admission\\_e](http://www.edb.gov.hk/k1-admission_e)).
10. For enquiries, please call EDB at 3540 6808 / 3540 6811 or the 24-hour automatic telephone enquiry system at 2891 0088, or contact the EDB's Regional Education Offices or the Joint Office for KGs and Child Care Centres.

## ***II. Points to Note Regarding the Use of AP***

### **1. School places under the Scheme-KGs**

- 1.1 If your child holding an AP is offered a school place by a KG participating in the Scheme and the offer is accepted, you should present the original copy of the AP to the KG for retention. The KG will issue an acknowledgement to you to confirm receipt of the AP.
- 1.2 You should pay full tuition fee before deduction of subsidy under the Scheme by monthly instalments. The amount of tuition fee per instalment and the number of instalments are shown on the "Fees Certificate" issued by EDB to the KG. The "Fees Certificate" should be exhibited conspicuously at a prominent position in the KG.
- 1.3 If your child is permitted by the Immigration Department to stay in Hong Kong for a limited period of time, his/her AP will remain valid up to the end of the period as shown in his/her travel document. If permission has subsequently been granted by the Immigration Department to extend the stay of your child in Hong Kong, you are required to inform the Kindergarten Administration 2 Section of EDB (P.O. Box 23179, Wan Chai Post Office, Hong Kong) in writing for re-assessment of the eligibility of your child for application of the AP. You are advised to send in copies of the documentary evidence of your child as well as that of yours showing the endorsement by the Immigration Department for the extension of stay in Hong Kong to EDB. Where qualified, your child will be issued with another AP showing the new validity period. You are required to send your request to the Kindergarten Administration 2 Section of EDB preferably one month or earlier before the expiry of the original visa of your child.
- 1.4 Upon your child's completion of the KG courses or withdrawal from a KG, the

KG will return the original copy of your child's AP to you.

**2. Points to note for transfer to another KG**

- 2.1 If your child changes to another KG during the validity period of the AP, the KG that your child initially registered with/attended is obliged to return the AP to you upon your child's withdrawal from the KG. You should acknowledge receipt of your child's AP from the KG by signing a receipt. Upon getting back the AP, the KG concerned will no longer reserve the place for the child. Normally, the registration fee paid to the KG with which the child has registered will not be refunded.

Education Bureau  
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