Admission Arrangements for K1 Classes in Kindergartens for the 2018/19 School Year Flowchart

**Admission Arrangements for K1 Classes in Kindergartens for the 2018/19 School Year**

**Who are eligible to apply?**

- The student applicant must be:
  - A Hong Kong resident with right of abode, right to land or valid permission to remain without any condition of stay (other than as an RH(M) and RH-QA); or
  - born on or before 31 December 2016.

- The student applicant must also be in KG3 or KG4 during the “Scheme” in the 2018/19 school year and they have been issued the “Certificate of Eligibility for the Preparatory Education Voucher Scheme”, there is no need to apply for “RC”.

**Where to obtain an application form?**

- Application forms and guidance notes are available at District Office, Primary Office and the websites listed on the page 105 of the EDB, they can also be downloaded from the EDB’s website (www.edb.gov.hk).

**How to return the completed application forms?**

- Applicants may send the duly completed application forms together with copies of necessary identity documents by post to the Education Bureau, EDB, Box 2019, Wan Chai Post Office, Hong Kong.

- Online applicants may submit all relevant documents in a sealed envelope marked “Application for the Registration Certificate for Kindergartens Indicating Eligibility for Voucher”, the envelope should be sent to the following address:

  213 Queen’s Road East, Wan Chai, Hong Kong.

- When will the result of the applications be available?

  - Upon receipt of the applications with all necessary information and documents provided, EDB will generally take six to eight weeks to complete processing of the applications and issue the “RC” / “AP” to applicants by post.

- Applicants register with one KG during the “centralised registration dates” (i.e., 11 to 13 January 2018) by submitting the “RC” / “AP” and paying registration fee.

- KGs inform applicants of the application result before 22 December 2017.

- If application is not successful applicants refer to the KGs for further information and assistance provided.

- If application is successful, applicants apply to EDB for the “RC” from September to November 2017.

- KGs process 2018/19 K1 admissions applications.

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