

Administrative Procedures for Admission to Primary One of Direct Subsidy Scheme (DSS) Primary Schools

Primary One Admission

Given the freedom, DSS primary schools are expected to recruit their own students. Therefore they will not participate in the Primary One Admission (POA) System. Details of the POA System are contained in [EDB Circular No. 9/2004](#). Paragraphs 3, 5, 23 to 26 and 36 of the Appendix as well as Annex C are relevant to DSS schools.

However, as there may be overlapping of the POA Schedule and the admission of aided primary schools to the DSS, special arrangements will be made for these schools as follows -

- (a) applicant aided primary schools will continue to be processed as aided schools under the existing POA arrangements until their status is confirmed;
- (b) applicant aided primary schools are requested to alert parents applying for discretionary places (DP) in their schools in September or October that they have submitted application for joining DSS in the forth coming school year; and
- (c) schools should note that upon formal approval given to them to turn DSS schools in September,
 - (i) successful applicants in the discretionary places admission stage would be given an option to give up the school place. If parents decide to give up the school place, they may be allocated a Primary 1 place in a government or aided school through the central allocation of the POA System;
 - (ii) because of (i) above, schools would have to recruit their own students to fill these vacancies and the rest of their vacancies since no students would be allocated centrally to fill their vacant places; and
 - (iii) in admitting students under (ii) above, schools would be required to ask parents to sign an undertaking. It is to ensure that parents clearly understand that children who have accepted the offer of Primary 1 places in DSS primary schools will not be allocated Primary 1 places through the POA System.