

EDUCATION POA e-Platform Parent's Guide (I)

BUREAU

Account Activation and Login Procedures

Parents who have provided email address in the “Application Form for Admission to Primary One”, they could make their choice of schools in Central Allocation Stage and receive allocation results through the e-Platform of Primary One Admission 2023 after activating their ePOA account and binding the account with “iAM Smart+”. For parents who have bound their account with “iAM Smart”, they could receive allocation results through the e-Platform.

Points to Note

- (1) The person signing as the “Parent / Guardian” in the “Application Form for Admission to Primary One” will be regarded as the person fully responsible for processing the Primary One Admission application for the applicant child. He / She should personally complete all procedures relating to the application for Primary One Admission (include making school choices in Central Allocation Stage).
- (2) In general, once an account is activated (i.e. after binding the applicant child’s ePOA account with parent’s / guardian’s “iAM Smart+” / “iAM Smart” account), the account binding cannot be changed.
- (3) For parents with more than one child participating in the POA in the same year, they should activate their account using the activation link of one of the children as instructed, then add other child(ren) to the account without having to register again.

ePOA Account Activation Steps

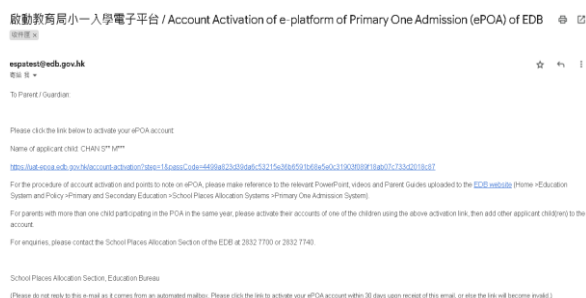
(Only applicable to applicant child not secured a discretionary place)

1 Parents provided email address in the “Application Form for Admission to Primary One”. The EDB will send an activation email to the email address provided in early January 2023.

乙部：家長 / 監護人資料
PART B: PARENT/GUARDIAN'S PARTICULARS

9 姓名 [中文] NAME (IN ENGLISH)
10 證件編號 DOCUMENT NO. 證件類別 DOCUMENT TYPE
11 住宅電話 HOME TEL. NO. 12 與申請兒童關係 RELATIONSHIP WITH APPLICANT CHILD 13 教育局專用 FOR OFFICE USE ONLY A B
DAYTIME CONTACT TEL. NO. MOBILE PHONE
電郵地址 EMAIL ADDRESS

2 Click on the account activation link sent by the EDB (The activation link is valid for 30 days. If parents do not receive the email, please check the junk email folder).



3 Enter the POA application number and the applicant child’s document number (Should be identical to the information on the “Application Form for Admission to Primary One”).

Account Activation

Please enter the personal information of the applicant child for verification.

POA Application No.

The first four alphanumeric characters of Applicant child's document no. e.g. please enter 2123 for 2123456(7)

Next

4 Bind the account with “iAM Smart+” / “iAM Smart”.

Account Type

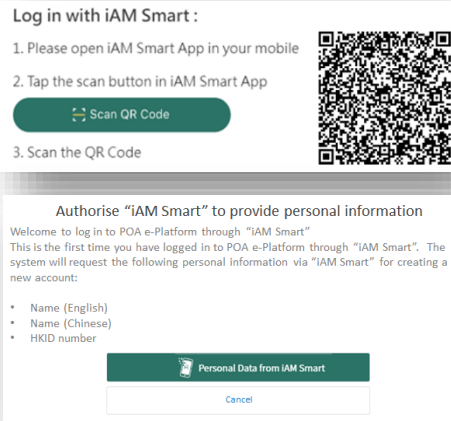
Continue with iAM Smart

Create an account with “iAM Smart” binded for **easy login** and it is required for **digital signing** all the online forms in ePOA platform.

Do not “iAM Smart” yet? [Register Now](#)

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5 Log in with "iAM Smart" and authorise "iAM Smart" to provide personal information.



Parents using **COMPUTER's** browser

- (i) Open and log in "iAM Smart" App in the mobile phone
- (ii) Tap the scan button in "iAM Smart" App
- (iii) Scan the QR Code

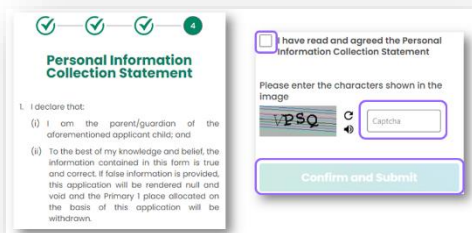


Parents using **MOBILE PHONE's** browser

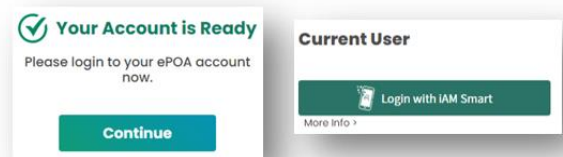
Automatically connect to the "iAM Smart" App in the mobile phone and log in "iAM Smart"



6 Read and agree to the Personal Information Collection Statement, then enter the characters shown in the image.

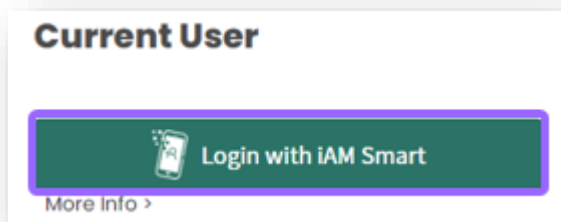


7 After clicking "Confirm and Submit", the browser on computer or smart phone will be redirected to the login page.

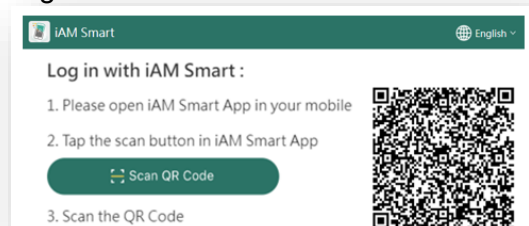


e-Platform Login Procedures

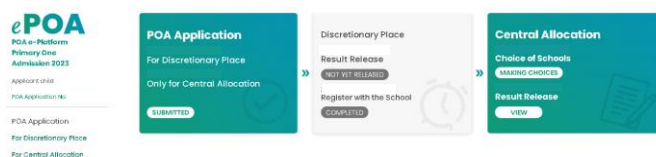
1 Select "Login with iAM Smart".



2 Log in with "iAM Smart".



3 Successfully logged in.



* The user interface of the relevant POA e-platform is for reference only. (the interface may be subject to modification due to system development.)



Parents may refer to the relevant demonstration videos on the "iAM Smart" website about the login steps of "iAM Smart" / "iAM Smart +" for more information. Video Link: <https://www.iamsmart.gov.hk/en/media-info.html> or scan the QR code on the right.



"iAM Smart" Homepage
<https://www.iamsmart.gov.hk/en/>
or scan the QR code on the left

POA e-Platform Homepage
<https://epoa.edb.gov.hk>
or scan the QR code on the right

