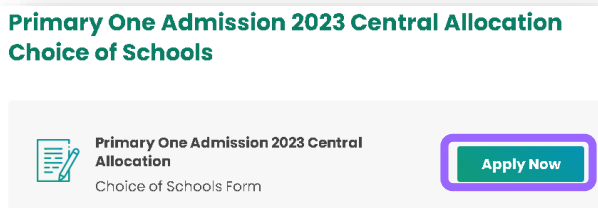


Points to Note

- (1) To efficiently handle a large number of applications, each login to POA e-Platform is limited to 30 minutes. Please complete the application procedures within 30 minutes. If necessary, parents may use the "Save as draft" function and continue with the application concerned at the next login.
- (2) For parents with more than one child participating in the Central Allocation in the same year, having added the information of other applicant child(ren) in the POA e-Platform, they may use their "iAM Smart+" in the same account to submit Central Allocation Applications of their children one by one and check allocation results. If the parent wishes to have his / her children allocated to the same school, he / she is advised to make identical choices on the "Choice of Schools Forms" for all his / her children. The computer programme will assign the same "Random Number" for all his / her children.
- (3) The deadline for submission of Central Allocation Applications through the POA e-Platform is 11:59pm on 5 February 2023 (Sunday) (based on system time). The network may be busy and congested on the dates / periods close to the online application deadline; and parents should reserve sufficient time to avoid delays in application.

Steps for Submitting CA Applications (Using "iAM Smart+")

1 Login to activated POA e-Platform account and click "Apply Now" under Primary One Admission 2023 Central Allocation Choice of Schools.



2 Check pre-filled applicant child's information and applicant's name.

The screenshot shows a form with the following fields: POA Application No. (01800809), POA School Net No. (41), Name (in English) (CHAN SIU MING), Name (in Chinese) (陳小明), and Sex (Male selected).

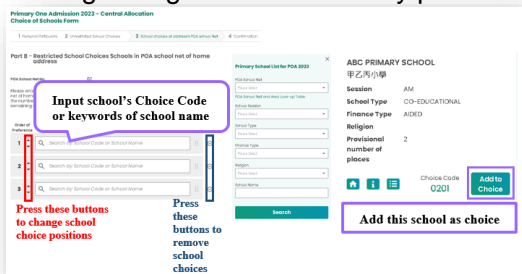
3 Choose to provide mobile phone number for receiving central allocation results via SMS or not.

The screenshot shows the "Applicant Information" section with fields for "Name of Parent/Guardian" (CHAN TAI MAN) and "Contact Tel. No.". A checkbox is selected for "Apart from sending the results of Centre Allocation of the above applicant child by post, consent is given for the Education Bureau to inform me of the allocation results via SMS message. My mobile phone number which can receive SMS is provided in the box below." The "Mobile Phone No. to receive SMS message" field is highlighted with a purple box.

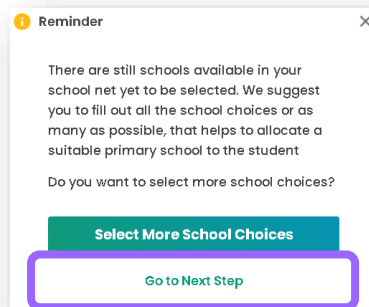
4 Select schools basing on different selection criteria (for example, according to POA school Net, religion, etc.) under Part (A) – "Unrestricted School Choices"

The screenshot shows the "Primary School List for POA 2023" interface. A search box is highlighted with a purple box and contains the text "Input school's Choice Code or keywords of school name". A school card for "ABC PRIMARY SCHOOL" is shown with details like "Session AM", "School Type CO-EDUCATIONAL", and "Finance Type AIDED". The "Add to Choice" button is highlighted in a purple box.

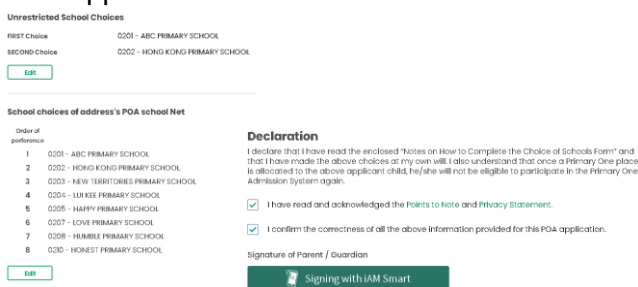
5 Under Part (B) – “Restricted School Choices”, the system will filter out schools of unmatched gender in advance and provide only schools in applicant child's own net for parents to choose to avoid selecting wrong school choices by parents.



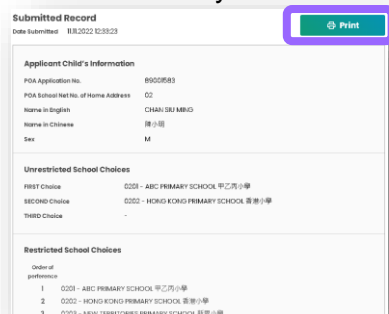
6 The system will remind parents if there are unfilled school choices under Part (B).



7 Double check the information on school choices, read and agree to the relevant declaration, sign with "iAM Smart +" and submit the application.



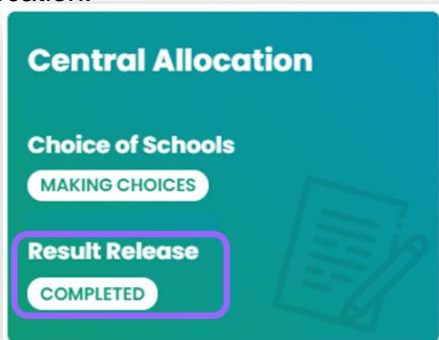
8 Parents can view the information on school choices via the e-Platform and print related information if necessary.



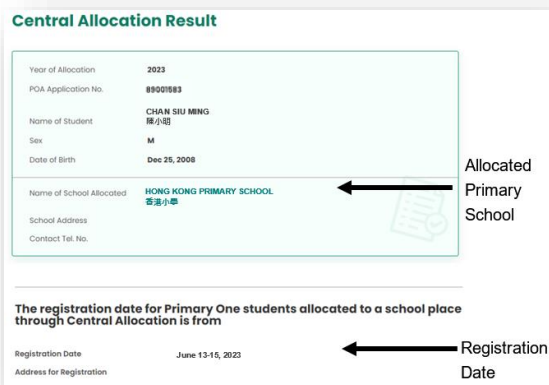
Checking Central Allocation Results in POA e-Platform ("iAM Smart +" / "iAM Smart")

1 Login to an activated POA e-Platform account.

2 Choose "Result Release" under Central Allocation.



3 Check the Central Allocation result.



* The user interface of the relevant POA e-platform is for reference only (the interface may be subject to modification due to system development)



Parents may refer to the relevant demonstration videos on the "iAM Smart" website about the login steps of "iAM Smart" / "iAM Smart +" for more information.
Video Link: <https://www.iamsmart.gov.hk/en/media-info.html> or scan the QR code on the right.



"iAM Smart" Homepage
<https://www.iamsmart.gov.hk/en/>
or scan the QR code on the left

POA e-Platform Homepage
<https://epoa.edb.gov.hk>
or scan the QR code on the right

