

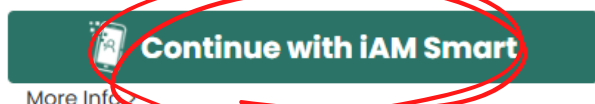
Points to Note

- 1) Parents could submit Secondary One Choice of Schools Form (Choice Form) from **9 April (Wednesday) to 6 May 2025 (Tuesday)** via the SSPA e-platform (eSSPA) to the attending primary school.
- 2) If parents have activated the eSSPA account at Discretionary Place (DP) stage, they may continue to use the same account to submit Choice Form via the eSSPA for their child. Otherwise, parents should first register as the eSSPA users and bind their account to "iAM Smart+" for submission of Choice Form via the eSSPA.
- 3) Parents should not submit duplicate applications via the eSSPA and in paper form for the same child.
- 4) To efficiently handle the large number of applications, each login session is **limited to 30 minutes**. If necessary, parents may make good use of the **"Save as draft"** function and continue with the submission of the application concerned at the next login session.
- 5) **Once allocation is completed, there will be no re-allocation.** Parents should therefore consider carefully before making school choices, and pay attention to the remark(s) of the school in the Handbook for Unrestricted School Choices and the Secondary School List, if any. Advice from their child's school could also be sought.
- 6) **To complete the application procedures, parents should confirm and submit the application after signing digitally with "iAM Smart+."** For applications successfully submitted, parents will receive an acknowledgement email issued by the eSSPA and could view the relevant applications on the eSSPA.

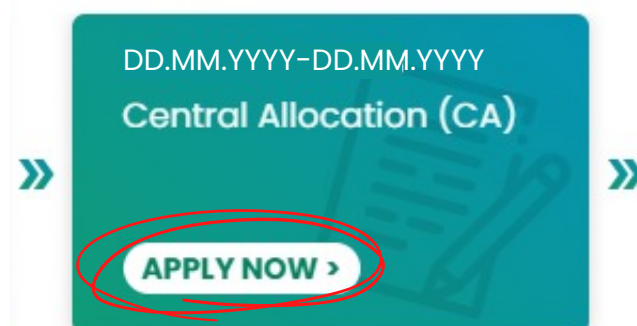
Submission of Central Allocation (CA) Applications

01**Log in to the eSSPA.**

(Please refer to "Parent's Guide (I) – Account Creation and Login Procedures" for details.)

Current User

To ensure smooth operation of the SSPA e-Platform, each login is limited to 30 minutes.

02**Select "Apply Now" to enter the page for Central Allocation (CA).**

03**Click "Apply Now" to start filling in the Choice Form.**

Once allocation is completed, there will be no re-allocation. Parents should therefore consider carefully before making school choices. Advice from their child's school should also be sought.

If parents have enquiries about completion of the Choice Form, they should approach the child's school. In case of further enquiries, parents may contact the School Places Allocation Section (Secondary School Places Allocation) of the EDB at 2832 7740 or 2832 7700.



SSPA Central Allocation 2025

Secondary One Choice of Schools**Apply Now****04****Fill in the information on Parent/ Guardian.****Parent / Guardian Information**

Name of Parent / Guardian

SHEUNG FINE LOT

Email

xxxxxx@xxxxx.com

Home Address

Contact Tel. No.

☐

Consent is given for the Education Bureau to inform me of the allocation results of the student via SMS message. My mobile phone number which can receive SMS is provided in the box below (please leave the box blank if you do not wish to receive SMS).

Mobile Phone No. to receive SMS message

05 Please select from one of the options below according to your child's circumstances:

A

Make school choices on the Secondary One Choice of Schools Form

For students who require allocation of S1 places through CA (viz. students who have not been notified by the secondary schools participating in the SSPA System as successful DP applicants, and have not been admitted by Jockey Club Ti-I College or Direct Subsidy Scheme secondary school not participating in the SSPA system (NDSS secondary school)), please select this option.

- ☒ Make school choices on the Secondary One Choice of Schools Form
- ☐ Do NOT need to make school choices on the Secondary One Choice of Schools Form as the child has been notified as successful Discretionary Places applicant or admitted by Direct Subsidy Scheme secondary schools not participating in the SSPA System (i.e. give up participating in Central Allocation)
- ☐ Do NOT need to be allocated a subsidised S1 place through the SSPA System (i.e. give up participating in the SSPA System)

B

Do NOT need to make school choices on the Secondary One Choice of Schools Form

For students who do not have to make school choices (viz. students who have been notified by the secondary schools participating in the SSPA System as successful DP applicants, or have been admitted by Jockey Club Ti-I College or NDSS secondary school), please select this option to skip the parts on school choices in Part A and Part B. Parents are still required to sign digitally with "iAM Smart+", confirm and submit the Choice Form.

- ☐ Make school choices on the Secondary One Choice of Schools Form
- ☒ Do NOT need to make school choices on the Secondary One Choice of Schools Form as the child has been notified as successful Discretionary Places applicant or admitted by Direct Subsidy Scheme secondary schools not participating in the SSPA System (i.e. give up participating in Central Allocation)
- ☐ Do NOT need to be allocated a subsidised S1 place through the SSPA System (i.e. give up participating in the SSPA System)

C

Do NOT need to be allocated a subsidised S1 place through the SSPA System

For students who do not need to be allocated a subsidised S1 place through the SSPA System (for example, your child will study in Mainland China), and decide to give up participating in the SSPA System, please select this option to skip the parts on school choices in Part A and Part B. Parents are still required to sign digitally with "iAM Smart+", confirm and submit the Choice Form.

Please note that if parents select this option, the student will give up participating in the SSPA System, and will not receive allocation results on the day for announcement of SSPA results.

- ☐ Make school choices on the Secondary One Choice of Schools Form
- ☐ Do NOT need to make school choices on the Secondary One Choice of Schools Form as the child has been notified as successful Discretionary Places applicant or admitted by Direct Subsidy Scheme secondary schools not participating in the SSPA System (i.e. give up participating in Central Allocation)
- ☒ Do NOT need to be allocated a subsidised S1 place through the SSPA System (i.e. give up participating in the SSPA System)

06

On the page for "Part A - Unrestricted School Choices", parents may select one to three secondary schools from any school nets (including the school net their child belongs to) according to their preference.

Parents may search for/ select school(s) by inputting the School Code(s) or School Name(s).

1 Personal Information

2 Part A – Unrestricted School Choices

3 Part B – Restricted School Choices

4 Submission

Part A – Unrestricted School Choices

Student's School Net

HK3 EASTERN DISTRICT

Parents may choose not more than three different schools from ANY school nets, including the student's school net. Please refer to the "Handbook for Unrestricted School Choices" and enter the School Codes in order of preference. The school choices in Part A will be processed first.

FIRST Choice

☐ Not Applicable

999 - KOWLOON CITY DISTRICT- LUI KEE SECONDARY SCHOOL



School Address : KOWLOON TONG, KLN

SECOND Choice

☒ Not Applicable

THIRD Choice

☒ Not Applicable

Parents may also select school(s) from the "Territory-wide School List for Part A – Unrestricted School Choices" on the right hand side of the page. Addresses of the selected school(s) will be displayed on the page for verification.

Territory-wide School List for Part A – Unrestricted School Choices

School Net

Please Select

School Code

Name of School

School Type

Please Select

Finance Type

Please Select

Religion

Please Select

Search

Reset

Territory-wide School List for Part A – Unrestricted School Choices

School Net

Please Select

CENTRAL & WESTERN DISTRICT

WAN CHAI DISTRICT

EASTERN DISTRICT

SOUTHERN DISTRICT

YAU TSIM MONG DISTRICT

SHAM SHUI PO DISTRICT

KOWLOON CITY DISTRICT

WONG TAI SIN DISTRICT

KWUN TONG DISTRICT

KWAI TSING DISTRICT

TSUEN WAN DISTRICT

Search

Reset

Territory-wide School List for Part A – Unrestricted School Choices

School Net

Please Select

School Code

Name of School

School Type

Please Select

BOYS

GIRLS

CO-EDUCATIONAL

Please Select

Search

Reset

07

On the page for "Part B - Restricted School Choices", parents should fill in school choices available in the school net in Part B in the order of their preference and fill up the 30 choices as far as possible.

When filling in Part B, parents may also search for/ select school(s) by inputting the School Code(s) or School Name(s).

1 Personal Information 2 Part A - Unrestricted School Choices 3 Part B - Restricted School Choices 4 Submission

Part B - Restricted School Choices

Student's School Net **HK3 EASTERN DISTRICT**

Please refer to the "Secondary School List" and enter the School Codes within student's school net in order of preference. The school choices in Part B will be processed if students are not allocated school places in Part A.

Parents should fill up the 30 choices as far as possible in this part. If a student is not allocated a place after all his/her school choices have been exhausted, the computer will allot a place to him/her from other schools with remaining places in his/her own school net.

Order of Preference

| | | |
|---|---|---|
| 1 | 998 - EASTERN DISTRICT- CHAI WAN SECONDARY SCHOOL | ⊖ |
| 2 | 997 - EASTERN DISTRICT- CITY SECONDARY SCHOOL | ⊖ |
| 3 | 996 - EASTERN DISTRICT- CLOUD VIEW ROAD SECONDARY SC... | ⊖ |
| 4 | 995 - EASTERN DISTRICT- FORTRESS HILL SECONDARY SCHOOL | ⊖ |

Parents may also select school(s) from the "Secondary School List for Part B - Restricted School Choices" on the right hand side of the page.

Secondary School List (EASTERN DISTRICT) for Part B - Restricted School Choices

School Net
EASTERN DISTRICT

School Code

Name of School

School Type
Please Select

Finance Type
Please Select

Religion
Please Select

Search

Reset

Secondary School List (EASTERN DISTRICT) for Part B - Restricted School Choices

School Net
EASTERN DISTRICT

School Code
999

Name of School
LUI KEE SECONDARY SCHOOL

School Type
Please Select

Finance Type
Please Select

Religion
Please Select

Search

Reset

Secondary School List (EASTERN DISTRICT) for Part B - Restricted School Choices

School Net
EASTERN DISTRICT

School Code
999

Name of School
LUI KEE SECONDARY SCHOOL

School Type
Please Select

BOYS

GIRLS

CO-EDUCATIONAL

Please Select

Search

Reset

Parents may also use the arrows to change the order of preference.

Order of Preference

| | | | | | |
|---|--------|---|---|---|---|
| 1 | ▲ ▼ | 998 - EASTERN DISTRICT- CHAI WAN SECONDARY SCHOOL | X | ⋮ | ⊖ |
| 2 | ▲ ▼ | 997 - EASTERN DISTRICT- CITY SECONDARY SCHOOL | X | ⋮ | ⊖ |
| 3 | ▲ ▼ | 996 - EASTERN DISTRICT- CLOUD VIEW ROAD SECONDARY SC... | X | ⋮ | ⊖ |
| 4 | ▲ ▼ | 995 - EASTERN DISTRICT- FORTRESS HILL SECONDARY SCHOOL | X | ⋮ | ⊖ |

08

For parents who have made fewer than 20 school choices, the system will remind parents to fill up the 30 choices as far as possible.

**Reminder**

You have made fewer than 20 school choices. Parents should fill up the 30 choices as far as possible.

If the computer cannot allocate a place to a student after screening all the choices, the student will be allocated to a secondary school outside the choices made.

Do you want to make more school choices?

[Make More School Choices](#)[Go to Next Step >](#)

09

Check that the name of secondary schools chosen and order of school preference are in order.

Student Information

Student Reference No. 80068629
English Name of Student SHEUNG CHUN PO
Chinese Name of Student 常進步
Sex MALE
Primary School Attending LUI KEE SCHOOL
Class 6A

Parent / Guardian Information

Name of Parent / Guardian SHEUNG FINE LOT
Email
Home Address XXXXXXXXXXXXXXX
Contact Tel. No. 12345678

Apply for Central Allocation

Make school choices on the Secondary One Choice of Schools Form

Edit

Part A – Unrestricted School Choices

FIRST Choice 999 – KOWLOON CITY DISTRICT – LUI KEE SECONDARY SCHOOL
School Address : KOWLOON TONG, KLN
SECOND Choice Not Applicable
THIRD Choice Not Applicable

Edit

Part B – Restricted School Choices

Order of Preference

- 1 998 – EASTERN DISTRICT – CHAI WAN SECONDARY SCHOOL
- 2 997 – EASTERN DISTRICT – CITY SECONDARY SCHOOL
- 3 996 – EASTERN DISTRICT – CLOUD VIEW ROAD SECONDARY SCHOOL
- 4 995 – EASTERN DISTRICT – FORTRESS HILL SECONDARY SCHOOL

Edit

10

Check the checkbox regarding the “Notes for Parents on Central Allocation” and “Personal Information Collection Statement”, then sign digitally with “iAM Smart+”.

Declaration

I now submit the Choice Form to the school for processing. I declare that I have read the Notes for Parents on Central Allocation and made the above choices at my own will.

☒ I have read and understood the content of the [Notes for Parents on Central Allocation](#) and [Personal Information Collection Statement](#) of this Choice Form

Signature of Parent / Guardian



Sign with iAM Smart

[More Info >](#)

11 Confirm to sign digitally with "iAM Smart+".**i Reminder**

If you are going to sign digitally with the "iAM Smart" mobile app installed on the same mobile device, please note that in order to complete the application procedures on this e-Platform after digital signing, you should click the "Back to e-Services" button at the bottom of the "Document successfully signed" page.

If you are going to sign digitally with the "iAM Smart" mobile app installed on another mobile device, please note that in order to complete the application procedures, you should click the "Confirm and Submit" button after digital signing.

For successfully submitted applications, an acknowledge email will be issued, and parents could also view the relevant records on this e-Platform.

Confirm to sign digitally with "iAM Smart" now?

Yes**No****12 After signing digitally with "iAM Smart+", click "Confirm and Submit" to complete the submission of application.****i Reminder**

Digital signing successful. Please click "Confirm and Submit" button to complete the submission of application. If you wish to review the information provided in the application, please click "Cancel".

Confirm and Submit**Cancel****i Reminder**

Please note that once allocation is completed, there will be no re-allocation. You should therefore consider carefully when making school choices. Do you confirm to submit the application?

Yes**No**

13

After signing digitally with "iAM Smart+", please click "Confirm and Submit" to complete the application procedures.

Declaration

I now submit the Choice Form to the school for processing. I declare that I have read the Notes for Parents on Central Allocation and made the above choices at my own will.

☒ I have read and understood the content of the [Notes for Parents on Central Allocation](#) and [Personal Information Collection Statement](#) of this Choice Form

Signature of Parent/Guardian



Digitally Signed by SHEUNG FINE LOT



[More Info >](#)

Date and Time of Digital Signature: DD.MM.YYYY HH:MM:SS

Confirm and Submit

14

The application status of the application successfully submitted will be shown as "Submitted". For applications successfully submitted, parents will also receive an acknowledgement email sent by the eSSPA.

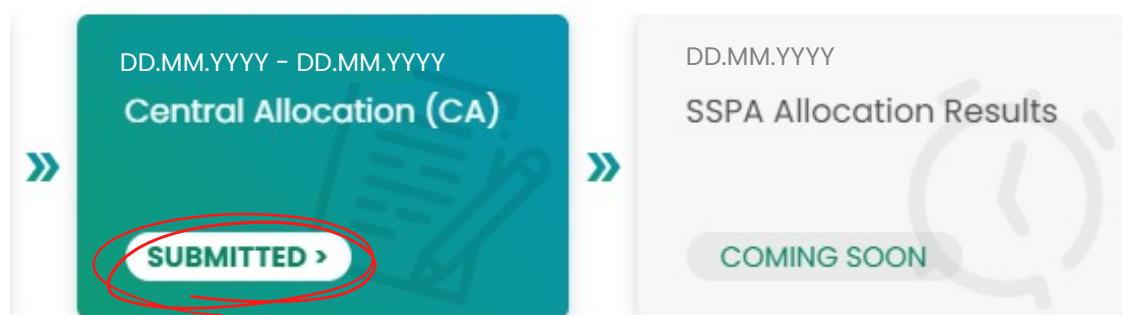
If the application status is shown as "Apply Now", the application is not yet submitted.

Application History

| Form Name | Status | Date Submitted |
|--------------------------------------|-----------|---------------------|
| Secondary One Choice of Schools Form | SUBMITTED | DD.MM.YYYY HH:MM:SS |

15

Select "SUBMITTED" under "Central Allocation" to review the application successfully submitted.



16 Click "SUBMITTED".

Secondary One Choice of Schools Form

Application History

| Form Name | Status | Date Submitted |
|--------------------------------------|-----------|---------------------|
| Secondary One Choice of Schools Form | SUBMITTED | DD.MM.YYYY HH:MM:SS |

17 Review/ Print the application submission record.

Application for Secondary One Choice of Schools

Submitted Application Record

Date Submitted DD.MM.YYYY HH:MM:SS

 Print / Save

Submission Date and Time DD.MM.YYYY HH:MM:SS

SSPA Cycle 2023/2025

Student Information

Student Reference No. 80068629

Chinese Name of Student 常進步

English Name of Student SHEUNG CHUN PO

Sex MALE

Date of Birth YYYY-MM-DD

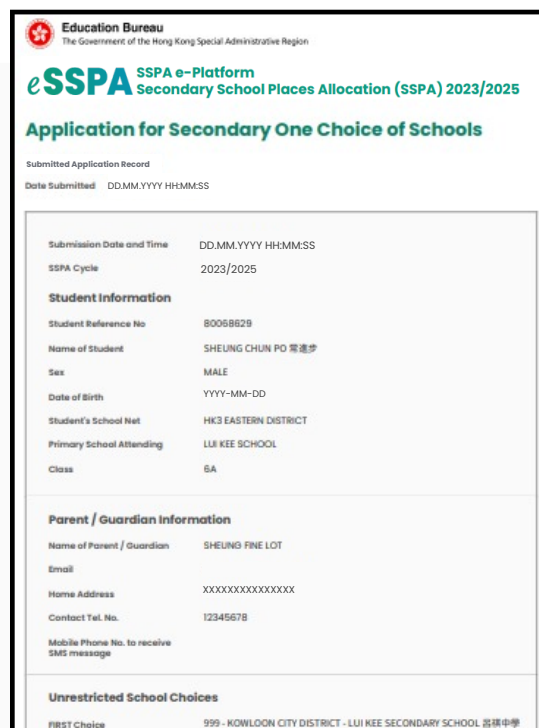
Student's School Net HK3 EASTERN DISTRICT

Primary School Attending LUI KEE SCHOOL

Class 6A

Parent / Guardian Information

Name of Parent / Guardian SHEUNG FINE LOT



The screenshot shows the 'Submitted Application Record' page. It includes the Education Bureau logo and the title 'SSPA e-Platform Secondary School Places Allocation (SSPA) 2023/2025'. Below the title, it says 'Application for Secondary One Choice of Schools'. The page displays the submitted application record with the following details:

- Submitted Application Record
- Date Submitted: DD.MM.YYYY HH:MM:SS
- Submission Date and Time: DD.MM.YYYY HH:MM:SS
- SSPA Cycle: 2023/2025
- Student Information:
 - Student Reference No: 80068629
 - Name of Student: SHEUNG CHUN PO 常進步
 - Sex: MALE
 - Date of Birth: YYYY-MM-DD
 - Student's School Net: HK3 EASTERN DISTRICT
 - Primary School Attending: LUI KEE SCHOOL
 - Class: 6A
- Parent / Guardian Information:
 - Name of Parent / Guardian: SHEUNG FINE LOT
 - Email: XXXXXXXXXXXXXXXX
 - Home Address: XXXXXXXXXXXXXXXX
 - Contact Tel. No.: 12345678
 - Mobile Phone No. to receive SMS message: XXXXXXXXXXXXXXXX
- Unrestricted School Choices:
 - FIRST Choice: 999 - KOWLOON CITY DISTRICT - LUI KEE SECONDARY SCHOOL 嘉樂中學

18

For applications successfully submitted, parents will receive an acknowledgement email issued by the eSSPA.

中一派位電子平台 – 遞交中一派位選擇學校表格 / SSPA e-Platform – Submission of Secondary One Choice of Schools Form

致 常歡樂

學生常進步的中一派位選擇學校表格已成功經中一派位電子平台遞交。家長可以於中一派位電子平台內查閱及列印已成功遞交的申請記錄。

如有查詢，請與子女就讀小學聯絡。

教育局學位分配組

(本電郵由電腦系統自動傳送，請勿回覆。)

Dear SHEUNG FINE LOT

The Secondary One Choice of Schools Form of the student SHEUNG CHUN PO is submitted via SSPA e-Platform. Parents may also view and print the application submission record on SSPA e-Platform.

For enquiries, please contact your child's attending primary school.

School Places Allocation Section, EDB

(This is an automated email, please do not reply.)