

To: Research and Test Development Section, Education Bureau

**Pre-Secondary One Hong Kong Attainment Test 2026  
Test Administration Report  
(To be put in the Blue Box / returned through e-FormSS on 17 July 2026)**

Secondary School Allocation Unit (SAU): \_\_\_\_\_

Name of School: \_\_\_\_\_

*Note: Please complete this report and enclose it in the Envelope for Student List Report, Test Administration Report, Report on Special Test Arrangements for Students with SEN and Declaration of Confidentiality. The envelope should be put into the Blue Box for return to EDB. Schools may also submit the reports through e-FormSS.*

**Part A: Test Material Box and Principal’s Packet Irregularity Report**

(1) Conditions of the Test Material Box(es) and Principal’s Packet

- The box(es) and Principal’s Packet are not damaged, and the seal is intact.
- The box(es) or/and Principal’s Packet is/are found damaged or/and the seal is not intact to the extent that may lead to the divulgence of the test contents (Please specify the situation in detail and fax this page to EDB [Fax No.: 2574 0340 / 2904 7387] or return it through e-FormSS **immediately** for follow-up actions).

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(2) Conditions of the Test Materials in the Box(es)

- The packing of the test materials (including question booklets, answer sheets/booklets and USB flash drives for the Listening Tests) is intact.
- The packing of the test materials is NOT intact to an extent that may lead to the divulgence of the test contents. (Please specify the situation in detail and fax this page to EDB [Fax No.: 2574 0340 / 2904 7387] or return it through e-FormSS **immediately** for follow-up actions.)

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Signature of Principal: \_\_\_\_\_

Name of Principal: \_\_\_\_\_ Date: \_\_\_\_\_

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**Part B: Record of Arrival and Departure of the External Invigilator**

Arrival time of External Invigilator : \_\_\_\_\_

Departure time of External Invigilator : \_\_\_\_\_

\_\_\_\_\_  
Signature of School Co-ordinator

\_\_\_\_\_  
Signature of External Invigilator

\_\_\_\_\_  
Name of School Co-ordinator

\_\_\_\_\_  
Name of External Invigilator

**Part C: Test Administration Irregularity Report**

- No irregularity has been detected during the course of conducting the Test.
- Irregularity has been detected during the course of conducting the Test (Please provide details):
  - Delivery of test materials       Loss of test materials
  - Students feeling unwell       Students' late arrival/early leave
  - Students without SSPA allocation       Invigilation slips
  - Others (Please specify) \_\_\_\_\_

Details: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Principal: \_\_\_\_\_

Name of Principal: \_\_\_\_\_ Date: \_\_\_\_\_

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**Part D: Attendance Report of Registered Students in Our School**

(1) Number of students present: \_\_\_\_\_

(2) Number of students absent: \_\_\_\_\_

**Part E: Other Comments on Administrative Arrangements of Pre-S1 HKAT 2026**

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Signature of Principal: \_\_\_\_\_

Name of Principal: \_\_\_\_\_ Date: \_\_\_\_\_