

* Director of Buildings
(Attention : Licensing Unit),
North Tower
West Kowloon Government Offices
11 Hoi Ting Road
Yau Ma Tei, Kowloon

* Director of Housing
(Attention : Independent Checking Unit),
9/F, Lung Cheung Office Block,
138 Lung Cheung Road,
Wong Tai Sin, Kowloon

Date : _____

Dear Sir,

Amendment of Layout Plans

Proposed School Name : _____

Proposed School Address : _____

I refer to my submission of the captioned school layout plans dated _____ for the application for the necessary safety certificates and notice. Since I have amended the layout plans, 4 copies of the revised plans are _____ enclosed for your further action.

Yours faithfully,

(Applicant's Signature)

(Name in Block Letters)

c.c. Permanent Secretary for Education } with 1 copy of
(Attention : School Registration and Compliance Section) } revised layout plan

* Please delete as appropriate

Note: To be submitted simultaneously with Form C1

REMINDER

Applicants, while having dealings of any kind with the Education Bureau and other Government departments, should not offer advantage to Government officers.