

**To: Secretary, Town Planning Board  
15/F, North Point Government Offices  
333 Java Road  
North Point  
(Fax. No. : 2877 0245)**

**Part I : To be completed by the Applicant**

(1) Name of Applicant : (Chinese) \_\_\_\_\_

(English) \_\_\_\_\_

(2) Contact number : (telephone) \_\_\_\_\_

(fax) \_\_\_\_\_

(3) Correspondence Address : \_\_\_\_\_

\_\_\_\_\_

(4) Type of school proposed : \_\_\_\_\_  
(e.g. tutorial school, kindergarten etc.)

(5) Proposed school name : -

(Chinese) \_\_\_\_\_

(English) \_\_\_\_\_

(6) Address of proposed school premises :

(Chinese) \_\_\_\_\_

\_\_\_\_\_

(English) \_\_\_\_\_

\_\_\_\_\_

Applicant's signature : \_\_\_\_\_

Date : \_\_\_\_\_

\* Please delete as appropriate

**Part II : To be completed by District Planning Officer ( \_\_\_\_\_ ),  
Planning Department#**

(1)<sup>@</sup> The proposed school premises fall within an area which is  
 zoned \_\_\_\_\_ on the  
draft/partly approved/approved \* \_\_\_\_\_ Outline Zoning Plan No.  
\_\_\_\_\_.

not covered by any statutory plan.

(2)<sup>@</sup> The proposed school use  
 would not require planning permission from the Town Planning Board.  
 would require planning permission from the Town Planning Board.  
The applicant is advised to submit a section 16 application before  
proceeding with the school registration application.  
 is not allowed in the above premises.

(3) Remarks (if applicable): \_\_\_\_\_  
\_\_\_\_\_

Signature : \_\_\_\_\_

Name of Officer : \_\_\_\_\_  
\_\_\_\_\_ for DPO( \_\_\_\_\_ )

Telephone : \_\_\_\_\_

Date : \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Official Chop)

c.c. Permanent Secretary for Education  
(Attention : School Registration and Compliance Section)  
(Fax No.: 2573 3459)  
Secretary, Town Planning Board

<sup>@</sup> Tick the appropriate box

\* Please delete as appropriate

# Part II has been referred to District Planning Officer ( \_\_\_\_\_ ), Planning  
Department for completion

**REMINDER**

Applicants, while having dealings of any kind with the Education Bureau and other Government  
Departments, should not offer advantage to Government officers.