

**Enhanced Native-speaking English Teacher (NET) Scheme in Secondary Schools
Reply Proforma on Appointment of NETs
(to be returned by fax by 4 May 2018)**

To: NET Administration Team, EDB (Fax No: 2123 1239)

NOTE: Please follow the instructions in the brackets [] below in completing all relevant parts of this form

Part I [To be completed by all schools with a serving NET]

Name of the NET: (Mr./ Ms./ Mrs./ Miss*) _____
(First Name) (Family Name)

HKID Card No.: _____

Date of Birth: _____
dd mm yyyy

Recruitment Channel of the NET: Through EDB / By school directly *

Current Contract Period:
(exact dates) From : _____
dd mm yyyy

To : _____
dd mm yyyy

** Delete as appropriate*

Part II [To be completed by schools planning to re-appoint the serving NET in the 2018/19 school year]

Please tick “” **one** box only:

The school would renew the contract of the NET for two more years from the 2018/19 to 2019/20 school year.

The school would extend the contract period of the NET for one more year in the 2018/19 school year under special circumstances according to relevant stipulations as stated in the Memorandum on the Terms and Conditions of Service for Appointment as Teacher under the Enhanced NET Scheme in Secondary Schools.

The school has applied for the extension of service of the NET beyond the retirement age in the 2018/19 school year according to the circular letter on Extension of Service of NETs beyond the Retirement Age in Aided Secondary / Primary Schools in the 2018/19 School Year dated 20 November 2017.

Confidential

Part III [To be completed by schools planning to appoint a new NET in the 2018/19 school year]

(a) Please tick “” **one** box only:

- School would entrust EDB to recruit one NET on their behalf
- School would recruit one NET directly

(b) I hereby **give / do not give*** my consent for EDB to disclose the name, address and fax number of my school to potential NET candidates for direct application to schools upon their request.

(c) *(for schools entrusting EDB to recruit one NET on their behalf)* Please fill in the following information to facilitate EDB’s provision of suitable NET candidates for your school’s reference:

Religion of School: _____

Requirements (if any): _____

Main Duties of the NET in School: _____

(d) If the contract of the serving NET is not to be renewed, please provide the reasons below:
(for statistical purposes only)

Note: For the serving NET who has been recruited through EDB recruitment boards and whose contract will not be renewed, please request the NET to complete Form B.

Part IV Declaration [To be completed by all schools]

- I confirm that I have read and understood the contents of EDB Circular Memorandum No. 40/2018 on “Enhanced NET Scheme in Secondary Schools - Appointment and Re-appointment of NETs in the 2018/19 School Year” (the circular memorandum). I will follow the appointment requirements set out in the circular memorandum.
- I certify that all the information given in this form is true and accurate.
- I undertake to co-operate with the EDB in the running of the Enhanced NET Scheme in Secondary Schools to make the best use of resources.

Signature of Supervisor / Principal*: _____ Date: _____

Name of Supervisor / Principal*: _____

Name of School: _____ District: _____

School Type: Aided / Caput / Special*

Name of Contact Person: _____ Tel. No: _____

* Delete as appropriate