

**One-off Relief Grant under the Anti-epidemic Fund (December 2020)
for Private Schools Offering Non-formal Curriculum**

Frequently Asked Questions

Q1: Which schools are eligible for this One-off Relief Grant under the current round of Anti-epidemic Fund (AEF)?

A1: Private Schools Offering Non-formal Curriculum (PSNFCs) and designated centres under the Financial Assistance Scheme for Designated Evening Adult Education Courses (designated centres) registered under the Education Ordinance (Cap 279) that are in operation on the issue date of the Education Bureau Circular Memorandum No. 189/2020, are eligible.

Registered schools under the Education Ordinance (Cap. 279) can be found on the Education Bureau (EDB)'s webpage under "School Search" below:

https://applications.edb.gov.hk/schoolsearch/schoolsearch.aspx?langn_o=1

Q2: Are the application procedures for the One-off Relief Grant under the current round of AEF for PSNFCs same as those for the second and / or third round?

A2: The application procedures for the One-off Relief Grant under the current round of AEF for PSNFCs are similar to those of the second and / or third round. For schools which have received the one-off relief grant under the second and / or third round of AEF, they are simply required to provide documentary proof of the school being in operation on the issue date of the Education Bureau Circular Memorandum No. 189/2020, such as receipts of payment for the rent, water bill, electricity bill or other relevant receipts / bills issued within 30 days before or after the issue date of the circular memorandum provided that the payee information remains unchanged. For schools which have not applied for or were not approved of the one-off relief grant under the second or third round of AEF, they are required to provide supporting documents including documentary proof of the school being in operation on the issue date of the Education Bureau Circular Memorandum No. 189/2020, the school's Certificate of

Registration and the payee information. Upon receipt of complete and accurate information, crossed cheques will normally be sent to the address as indicated on the school's Certificate of Registration in about one month's time.

Q3: If a PSNFC shares premises with another school, how will the number of eligible schools be counted by the EDB in the application?

A3: Should a PSNFC operate both day and evening sessions at the same premises, it will be considered as one school irrespective whether it has one or two registrations. In addition, if a private day school and a PSNFC operate day and evening sessions respectively in the same premises, regardless of holding one or two registrations, they will be counted as one school.

Q4: If a registered PSNFC operates in more than one location, e.g. in two different districts, how will the number of eligible schools be counted by the EDB in the application?

A4: For PSNFCs of the same group operating at different locations and having a separate registration for the school at each location, each separately registered school will be counted as one school.

Q5: When is the application deadline for the One-off Relief Grant under the current round of AEF for PSNFCs?

A5: The deadline for application for the One-off Relief Grant under the current round of AEF for PSNFCs stipulated in the Education Bureau Circular Memorandum No. 189/2020 is 29 January 2021. Schools should return the completed Annex 1 or Annex 2 of the circular memorandum and the supporting documents to the School Administration 3 Section of the Education Bureau on or before 29 January 2021. For details, please refer to the above circular memorandum.

School Administration Division, Education Bureau
December 2020