



本署檔號 Our Ref. : (1) in DH/VO/P13-4/6
電話 Tel : 2125 2128
圖文傳真 Fax : 2760 0563

7 March 2019

Dear Supervisors / Principals of all Primary Schools (Including primary section of Special Schools),

Invitation to join the
2019/20 Seasonal Influenza Vaccination School Outreach (Free of Charge)

Further to the Briefing Session held on 6 March 2019, we cordially invite all primary schools (including primary section of special schools) to participate in the 2019/20 Seasonal Influenza Vaccination School Outreach (Free of Charge) (the Programme). Please refer to **Annex** for details of the Programme.

Please fill in the **Form A** for application. For schools which have chosen a doctor/medical organization, please also fill in **Form B**.

Please return the forms to Vaccination Office of the Centre for Health Protection by email to pilotsiv@dh.gov.hk or by fax to 2760 0563 on or before 29 March 2019.

We will inform the schools of the application results in May 2019. For any enquiries, please call our hotline at 2125 2128.

Yours faithfully,

(Dr Ada LIN)

for Controller, Centre for Health Protection



衛生防護中心乃
衛生署轄下執行
疾病預防及
控制的專業架構
The Centre for
Health Protection is
a professional arm of
the Department of
Health for disease
prevention and
control

Information Sheet

2019/20 Seasonal Influenza Vaccination School Outreach (Free of Charge)

Primary Schools

Objectives of the programme: The Programme aims to facilitate primary schools in arranging outreach vaccination, so as to increase seasonal influenza vaccination coverage for school children, to reduce school absenteeism, influenza related complications, hospitalisations and deaths, and to reduce influenza transmission in the community.

Implementation: The Department of Health (DH) will arrange free influenza vaccination to all school children of the participating primary schools (including primary section of special schools), through Public-Private-Partnership (PPP) vaccination teams, either by schools' selection or via matching by DH.

All primary schools (including primary section of special schools) can join the Programme.

- ✧ Schools with prior outreach vaccination activities may choose the previous doctors/medical organisations.
- ✧ Schools can choose a private doctor / medical organisation from the list posted on the Centre for Health Protection website (<https://www.chp.gov.hk/tc/features/101414.html>).
- ✧ For schools which do not choose a doctor/medical organisation, DH will provide matching.
- ✧ Outreach vaccination activity can be conducted from 8AM to 3 PM on school days. The 1st dose will be completed within 2 days. The 2nd dose will be completed within 1 day at least 4 weeks after.

Schools can indicate on the application form the private doctor/medical organisation of their choice, for example, those who had provided last year's outreach vaccination. DH will arrange according to schools' preference. The schools will be informed of the application results in May 2019.

If schools do not choose a private doctor/medical organisation, DH will provide matching for schools with a vaccination team.

DH will arrange DH vaccination team to provide outreach vaccination to schools which require matching and are located in remote areas, e.g. out-lying islands.



Roles and responsibilities of schools: Since the vaccination services are provided free of charge for the schools, schools do not need to conduct tendering or quotation exercise when choosing a doctor. Schools are responsible for distributing and collecting consent forms; arranging vaccination venue; preparing the flow for vaccination day(s) (complete the 1st dose within 2 days; and at least 4 weeks later complete 2nd dose within 1 day) and assisting the operation of the vaccination team.

Temporary storage of clinical waste: The vaccination team will arrange disposal of the clinical waste on the same day as far as possible. If same day collection of clinical waste could not be arranged, schools **must** provide locked cabinet(s) for temporary storage of about 6-8 (the number depend on the number of students consented) sharp boxes (size 26 x 25 x 17 cm each). The vaccination team will arrange collection of clinical waste as soon as possible.

Remarks

For schools that are not interested to join the 2019/20 Seasonal Influenza Vaccination School Outreach (Free of Charge), they can invite private doctors of the Vaccination Subsidy Scheme (VSS) School Outreach (Extra Charge Allowed) (website: <http://www.chp.gov.hk/tc/features/101452.html>) to provide outreach vaccination at schools. All school children of the participating schools can receive seasonal influenza vaccination with subsidy from the Government. Private doctors under the Scheme may impose **extra charges**. Schools can discuss with the private doctors for the type of vaccine to be used. School staff and students' family members can join the outreach vaccination activity, but the Government only provides subsidy to persons of VSS eligible groups, non-eligible persons can join the activity with self-payment.



Application Form A
2019/20 Seasonal Influenza Vaccination School Outreach (Free of Charge)

Please return this application form to Vaccination Office of the Centre for Health Protection **by email or fax (Email Address: pilotsiv@dh.gov.hk / Fax Number: 2760 0563) on or before 29 March 2019.**

Please put “√” into the appropriate box(es).

1. Is your school interested in the 2019/20 Seasonal Influenza Vaccination School Outreach (Free of Charge)?
☐ Yes (Please fill in **Question 2**)
☐ No (Application form ends. Please provide school information and sign below.)
2. Has your school chosen a doctor/medical organisation on or before 29 March 2019?
☐ Yes (Application form ends. Please provide school information and sign below and proceed to **Form B**)
☐ No. (Please fill in **Question 3**)
3. Does your school opt to be matched with a vaccination team by the Department of Health (DH)?
☐ Yes
☐ No. **Our school understands that if we do not inform DH of the doctor/medical organisation of our choice by 29 March 2019 and opt not to be matched with a vaccination team by DH, then we can only join the Vaccination Subsidy Scheme (VSS) School Outreach (Extra Charge Allowed).**

Name of School:	
School Address:	
Number of Students:	

Signature of School Representative

:

Name of School Representative/ Rank

:

Telephone Number

:

Date

:

School Chop

:



Application Form B
2019/20 Seasonal Influenza Vaccination School Outreach (Free of Charge)

Information of Selected Doctor/Medical Organisation

*Once your school has selected a doctor/medical organisation, please complete this **Form B** and return to Vaccination Office of the Centre for Health Protection **by email or fax (Email Address: pilotsiv@dh.gov.hk / Fax Number: 2760 0563) on or before 29 March 2019.***

Our school agrees to join the 2019/20 Seasonal Influenza Vaccination School Outreach (Free of Charge) and has contacted the following doctor/medical organisation to provide free influenza vaccination.

Name of doctor: _____

Name of medical organisation: _____

Telephone number of doctor/medical organisation: _____

Address of doctor/medical organisation: _____

Name & rank of contact person: _____

Signature of Doctor: _____

Clinic Chop: _____

Signature of School Representative : _____

Name of School Representative/

Rank : _____

Telephone Number : _____

Date : _____

School Chop : _____



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The Centre for
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prevention and
control

我們要建設一個健康的香港
並立志成為國際知名的公共衛生監管機構