



本署檔號 Our Ref. : (1) in DH/ERPMB/PMVD/VS/SIVOP/P1-3/3
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23 June 2022

Dear Supervisors/ Principals of all Kindergartens (KGs), Kindergartens cum Child Care Centres, Child Care Centres (CCCs) and Special Child Care Centres (KG/CCCs),

Invitation to participate in the
2022/23 Seasonal Influenza Vaccination School Outreach (Free of Charge) Programme

Thank you very much for the support from KG/CCCs towards the Seasonal Influenza Vaccination (SIV) School Outreach (Free of Charge) Programme. Under this Programme in 2021/22, it is encouraging to note that over 750 KG/CCCs joined and organised outreach SIV activities, and 89,400 doses were administered to KG/CCC students.

We now cordially invite all KG/CCCs to participate in the 2022/23 Seasonal Influenza Vaccination School Outreach (Free of Charge) Programme. Under the Programme, all school children of the participating KG/CCCs can receive free SIV, through Public-Private-Partnership (PPP) vaccination teams.

Schools can choose their service doctor by School Self-selection of Doctors. For schools which have not self-selected their doctor, Department of Health (DH) will match a service doctor with the school. KG/CCC may indicate their choice of **ONE** of the following types of seasonal influenza vaccines to their school children - injectable type (inactivated seasonal influenza vaccines) or nasal spray type (live attenuated seasonal influenza vaccines). The DH will provide **ONE** type of seasonal influenza vaccines to each participating KG/CCC, depending on the availability of the stock and the preference of the schools. Please refer to **Annex** for details of the Programme.

Schools that have participated in the Programme in the previous school years may wish to continue the existing partnership with their service doctors in the upcoming 2022/23

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school year.

We hereby remind schools to stay clear of associating with any improper financial (or advantage) transactions when choosing your service doctor through School Self-selection of Doctor.

Please return the completed **Form A**. **Nil return is required** (Please return Form A even if your school is not joining). For schools joining through **School Self-selection of Doctors**, please **also return completed Form B**. All relevant forms should be returned to Programme Management and Vaccination Division of the Centre for Health Protection **on or before 5 July 2022** by fax to **2320 8505**, or by email to sivop@dh.gov.hk

We will inform the schools of the application results in late July 2022. For any enquiries, please call our programme hotline at 2125 2128.

Yours faithfully,



(Dr. MK THAM)
for Director of Health

Information Sheet**2022/23 Seasonal Influenza Vaccination School Outreach (Free of Charge)****Programme****Kindergarten (KG)/Child Care Centre (CCC) Outreach**

Objectives of the Programme: The Programme aims to facilitate pre-primary institutions, including kindergartens, kindergarten-cum-child care centres, child care centres and special child care centres in arranging outreach vaccination, so as to increase the seasonal influenza vaccination coverage for school children, to reduce school absenteeism, influenza related complications, hospitalisations and deaths, and to reduce influenza transmission in the community.

Eligibility to join: Under the programme, all pre-primary institutions, including kindergartens, kindergarten-cum-child care centres, child care centres and special child care centres can join the Programme. All school children of the participating schools can receive free seasonal influenza vaccination, through Public-Private-Partnership (PPP) vaccination teams*. School may choose their PPP vaccination team through either *School Self-selection of Doctors* or by *Department of Health (DH)-matching*.

✧ *School Self-selection of Doctors*

- i. Schools can choose a private doctor/ medical organisation from the list posted on the Centre for Health Protection website: <https://www.chp.gov.hk/en/features/101413.html>.
- ii. Schools with prior outreach vaccination activities may continue the partnership with the previous doctors/ medical organisations.

✧ *DH-matching*

- i. For schools which have not selected a private doctor/ medical organisation, DH would match a service doctor* with the school.

*For schools in remote areas (e.g. outlying islands) or areas requiring Closed Road Permit or Closed Area Permit (e.g. Lantau Island, Sha Tau Kok), DH may arrange DH Vaccination Team to provide the outreach vaccination service.

Schedule of the vaccination activities: The school should fix the dates of vaccination activities for the 1st and 2nd dose with the service doctor. The outreach vaccination activity should be conducted from 9AM to 3PM on Monday to Friday, or 9AM to 11AM on Saturday.

- ✧ The 1st dose should be completed within ONE day.
- ✧ The 2nd dose should be completed in another day, with at least 4 weeks apart from 1st

dose. To ensure adequate immunity against seasonal influenza, children under 9 years of age who have never received any seasonal influenza vaccination before are recommended to receive 2 doses of SIV.

Types of vaccines being used: The DH will provide ONE type of the seasonal influenza vaccines, either injectable type (inactivated seasonal influenza vaccines) or nasal spray type (live attenuated seasonal influenza vaccines) for KG/CCC School Outreach, depending on the availability of the stock and the preference of the school.

- ✧ For schools participating in *School Self-selection of Doctors*, Schools should discuss with service doctor and mutually agree on ONE type of vaccines being used, and inform the DH about the choice of the type of vaccine in Form B.
- ✧ For schools which have not self-selected their doctor, please indicate your preference of type of vaccine in Form A.
- ✧ For Frequently Asked Questions about the type of seasonal influenza vaccines, please refer to the following website:
<https://www.chp.gov.hk/en/features/100764.html#FAQ15>

Delivery arrangement: For the 1st dose activity, DH will arrange the delivery of the vaccines directly to the KG/CCCs; while for the 2nd dose, DH will deliver the vaccines directly or via the service doctors to the schools.

Roles and responsibilities of schools: Since schools are provided with vaccination services free of charge, they do not need to conduct tendering or quotation exercise when choosing a doctor. Schools are reminded to stay clear of associating with any improper financial (or advantage) transactions when choosing your service doctor through School Self-selection of Doctor.

Schools are responsible for:-

- 1) Distributing and collecting consent forms;
- 2) Verifying the particulars of the students provided in the consent forms;
- 3) Arranging vaccination venue;
- 4) Preparing the flow for vaccination day(s) (complete the 1st dose within 1 day; and completing 2nd dose on another day, with at least 4 weeks apart from 1st dose);
- 5) Assisting in the operation of the vaccination team during the vaccination activities;
- 6) Cooperating with vaccination team to implement Infection Control measures for COVID-19; and
- 7) Providing locked cabinet(s) for temporary storage of clinical waste in case same day collection of clinical waste cannot be arranged.

Announcement of the application results

The schools will be informed the **application and the matching results** in **late July 2022**.

Remarks

For schools that are not interested in joining the 2022/23 Seasonal Influenza Vaccination School Outreach (Free of Charge) Programme or wish to provide SIV to students after the application deadline of the Programme, they can invite private doctors from the Vaccination Subsidy Scheme (VSS) School Outreach (Extra Charge Allowed) (website: <http://www.chp.gov.hk/en/features/101452.html>) to provide outreach vaccination at schools. All school children of the participating schools can receive seasonal influenza vaccination with subsidy from the Government. Private doctors under the Scheme may impose **extra charges**. Schools can discuss with the private doctors for the type of vaccine to be used. School staff and students' family members can also receive vaccination under the outreach vaccination activity, but the Government only provides subsidy to persons of VSS eligible groups. Non-eligible persons can join the activity via self-payment.

Enrolment Form A

2022/23 Seasonal Influenza Vaccination School Outreach (Free of Charge) Programme **KG/CCC Outreach**

*Please return this Form A to Programme Management and Vaccination Division, Emergency Response and Programme Management Branch of the Centre for Health Protection **by fax or email (Fax Number: 2320 8505/ Email Address: sivop@dh.gov.hk) on or before 5 July 2022***

Please put "✓" into the appropriate box(es).

1. Will your school apply to the 2022/23 Seasonal Influenza Vaccination School Outreach (Free of Charge) Programme?

- ☐ Yes (Please continue to **Question 2**)
☐ No (Application form ends. Please provide school information, sign below and return **Form A**)

2. Will your school select vaccination team by yourself?

- ☐ Yes, we opt for School Self-selection of Doctors (Please provide information and sign below and proceed to **Form B**. Please return **both Form A and Form B**).
☐ No (Please **answer Question 3**, provide school information, sign below and **return Form A**. DH will match a service doctor with the school.)

3. Which type of vaccine would your school prefer? (Please tick one)

- ☐ Injectable type (inactivated seasonal influenza vaccines)
☐ Nasal spray type (live attenuated seasonal influenza vaccines)
☐ No preference (accepts both types)

Name of School :

School Address :

Number of Students:

Region of the School:

Hong Kong/ Kowloon/
New Territories East/ New Territories West

Telephone Number:

Email Address :

Fax no. :

Signature of School
Representative:

Name of School Representative:

Rank of School Representative:

Date :

School Chop :

Enrolment Form B

2022/23 Seasonal Influenza Vaccination School Outreach (Free of Charge) Programme **KG/CCC Outreach**

Information of Selected Service Doctor

Once your school has selected a service doctor and reached mutual agreement, please complete this **Form B** and return to Programme Management and Vaccination Division, Emergency Response and Programme Management Branch of the Centre for Health Protection **by fax or email (Fax Number: 2320 8505/ Email Address: sivop@dh.gov.hk) on or before 5 July 2022.**

Name of School: _____

Part I - To be filled by school

Our school **agrees** to join the 2022/23 Seasonal Influenza Vaccination School Outreach (Free of Charge) Programme and has contacted the following doctor/medical organisation to provide free influenza vaccination to students.

Name of doctor: _____

Name of medical organisation: _____

Our school and the service doctor mutually agree to use the following **type of vaccine**:
(Please tick **ONE** only)

- ☐ Injectable type (inactivated seasonal influenza vaccines)
☐ Nasal spray type (live attenuated seasonal influenza vaccines)

Part II – To be filled by the service doctor

I **agree** to provide outreach vaccination services to the above school under School Self-selection of Doctors.

Signature of Enrolled Doctor :	Clinic/ Medical Organisation Chop :
Contact person:	
Rank of Contact person:	
Telephone number of doctor/medical organisation:	

To be submitted by school representative after completing Part I and Part II

Signature of School Representative :	School Chop:
Name of School Representative	
Rank of School Representative:	
Telephone Number:	
Date:	