

Our Ref.: (1) in DH/ERPMB/PMVD/VS/SIVOP/P1-3/7

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4 June 2025

Dear Supervisors/ Principals,

2025/26 Seasonal Influenza Vaccination School Outreach Programme (SIVSOP)

The Department of Health (DH) continues to organise the Seasonal Influenza Vaccination (SIV) School Outreach Programme (SIVSOP) in 2025/26. This letter serves to inform schools of the arrangement of SIVSOP in 2025/26.

Seasonal Influenza Vaccination School Outreach Programme (SIVSOP)

SIV is one of the most effective ways to prevent seasonal influenza and its complications. According to local study, vaccination reduces the risk of influenza-like illness (ILI) in school children by half. Scientific data and research showed that the majority of paediatric cases of influenza-associated severe complication/ death did not receive influenza vaccination. School outreach could offer a convenient option for parents and allow students to receive outreach vaccination service in a familiar and relaxed environment at school. According to local experience, school outreach can double vaccination coverage rates, which effectively strengthen the immunity barrier of school children. SIV can reduce school absenteeism, and also lower influenza transmission in the community.

We would like to express our gratitude for the tremendous support you have provided in the previous academic year for the SIV School Outreach Programme. With your keen support, approximately 1,020 kindergartens/ child-care centres (97%), 640 primary schools (98%), and 490 secondary schools (98%) have conducted outreach in 2024/25, with over 506,000 doses of SIV delivered.



2025/26 SIVSOP has been revamped. Live-attenuated influenza vaccine (LAIV) (i.e., nasal spray vaccines) will be provided to all schools. Schools are allowed to choose both injectable inactivated influenza vaccines (IIV) and LAIV for

the same or different outreach vaccination activities (Hybrid mode). Besides, an ‘opt-out’ approach will be adopted. Schools are required to indicate their preferred arrangement on the SIVSOP in 2025/26. For details, please refer to the **Annex I**.

To encourage students to receive SIV, DH launched the “SIV School Outreach Commendation Scheme” in 2024/25. Schools participated in the 2024/25 SIVSOP with outstanding vaccination rate will be awarded a certificate of commendation. Approximately 800 schools are qualified for the award in 2024/25. The certificate will be delivered to all awardees in due course, and the list of awardees will be uploaded onto the Center for Health Protection (CHP) website as an encouragement. The Commendation Scheme will continue in 2025/26 school year.

Moreover, the DH will continue to upload “List of schools/child care centres not arranging SIV school outreach” on the CHP website, so as to remind parents to bring their children to receive SIV as soon as possible.

Online briefing session

To provide more details on the arrangement for the 2025/26 SIVSOP and to address different concerns, we will organize an online briefing session:

Date: 10 June 2025 (Tuesday)

Time: 14:30

Mode: Via ZOOM Webinar

ZOOM Link:

<https://us02web.zoom.us/j/82728286317?pwd=ayg3RGuX6l1TahoeTftXvvisT2DMuF.1>

Meeting ID: 827 2828 6317

Passcode: 528940

We would be most grateful if you would kindly indicate the following and return to us by email sivop@dh.gov.hk on or before 6 June 2025.

Name of School	
No. of representative(s)	
Contact person	
Contact number	
Email address	

Arrangement of the SIVSOP

Please fill in the attached **Reply Form**. For schools choosing ‘School Self-Selection of Doctors, please also submit the **supplementary form**. If schools decided not to participate in the SIVSOP (i.e. opt out for the programme), we request for your serious reconsideration and **state the reason of not participating in the Reply Form**. Please kindly return the filled form(s) to Programme Management and Vaccination Division by fax (Fax Number: 2320 8505) or email (sivop@dh.gov.hk) **on or before 30 June 2025**.

We hereby remind schools to stay clear of associating with any improper financial (or advantage) transactions with the doctor/ medical organisation and participants of the activity when choosing doctor/ medical organization under School Self-selection of Doctors.

Thank you again for your support towards the SIVSOP. For enquiries, please contact us at 2125 2128.

Yours faithfully,



(Dr. FUNG King-lun, Sheldon)
for Controller, Centre for Health Protection
Department of Health

Information Sheet
2025/26 Seasonal Influenza Vaccination (SIV) School Outreach
Programme (SIVSOP)

OBJECTIVE

The Programme aims to facilitate all secondary schools, primary schools, kindergartens/child care centres (including special school) in arranging outreach vaccination, so as to increase the seasonal influenza vaccination coverage for school children, to reduce school absenteeism, influenza related complications, hospitalisations and deaths, and to reduce influenza transmission in the community.

OVERALL ARRANGEMENT

An “opt-out” approach will be adopted for the SIVSOP in 2025/26. Schools are required to indicate their preferred arrangement for the SIV school outreach activities. All school children of the participating schools can receive free or subsidized seasonal influenza vaccination, through Public-Private-Partnership (PPP) vaccination teams. There are two modes under SIVSOP, namely the “Government Supply Vaccine Mode” (*formerly called the “SIV School Outreach (Free of Charge) Programme”*) and “Doctor Supply Vaccine Mode” (*formerly called the “Vaccination Subsidy Scheme (VSS) School Outreach (Extra Charge Allowed)”*). Participating schools are required to indicate their preferred mode in the Reply Form. Further elaborations on these two modes are mentioned in this document.

If schools provide SIV for their schoolchildren by other outreach mode (e.g. Residential Care Home Vaccination Programme (RVP), self-organised outreach activity which is not under DH by cooperating with doctors / medical organisation), please provide details in the Reply Form. Schools joining other outreach programme are also required to submit the students’ vaccination rate to the Department of Health (DH) near the end of season.

If schools decided not to participate in any SIV school outreach activity, please state the reason of not participating in the Reply Form, and pay attention to the following:

1. The DH will continue to upload “List of schools/child care centres not arranging SIV school outreach” on the Center for Health Protection Website, so as to remind parents to bring their children to receive SIV as soon as possible.
2. Schools are required to issue a parent letter to appeal parents for the self-arrangement of SIV for their children. Nevertheless, issuing the parent letter

cannot replace conducting the school outreach activity.

3. Schools are required to complete a survey on collecting their students' vaccination rate near the end of the season.

To encourage students to receive SIV, the DH will continue to launch the "SIV School Outreach Commendation Scheme" in 2025/26. Participating schools with outstanding student vaccination rate will be awarded a certificate of commendation. The list of awardees will be uploaded to the CHP' website as an encouragement.

FEATURES OF "GOVERNMENT SUPPLY VACCINE MODE"

(Formerly called the "'SIV School Outreach (Free of Charge) Programme")

Introduction: DH will arrange Public-Private-Partnership vaccination teams or DH Vaccination Team to provide free SIV for participating school children.

- ✧ DH will provide vaccines for school outreach, and the Government subsidy for doctors per each dose of SIV given to school children would be HKD\$105;
- ✧ Doctors are not allowed to charge the children extra service fees
- ✧ On the date of school outreach, doctors can provide their own vaccines for school staff and students' family members, on self-payment basis.

Selecting a doctor: School Self-selection of Doctors OR DH-matching of Doctors

- ✧ School Self-selection of Doctors
 - i. Schools can choose a private doctor/ medical organisation from the list posted on the Centre for Health Protection website: <https://www.chp.gov.hk/en/features/101413.html> .
 - ii. Schools with prior outreach vaccination activities may continue the partnership with the previous doctors/ medical organisations.
- ✧ DH-matching
 - i. For schools which have not selected a private doctor/ medical organisation, DH would match a service doctor* with the school.

*For schools in remote areas (e.g. outlying islands) or areas requiring Closed Road Permit or Closed Area Permit (e.g. Lantau Island, Sha Tau Kok), DH may arrange DH Vaccination Team to provide the outreach vaccination service.

Schedule of the vaccination activities: The school should fix the dates of vaccination activities for the 1st and 2nd dose with the service doctor. The outreach vaccination activity should be conducted from 9AM to 3PM on Monday to Friday, or 9AM to 11AM

on Saturday.

- ✧ The 1st dose should be administered between October and December 2025
- ✧ The 1st dose should be administered within one day.
- ✧ The 2nd dose should be completed in another day, with at least 4 weeks apart from 1st dose. To ensure adequate immunity against seasonal influenza, children under 9 years of age who have never received any seasonal influenza vaccination before are recommended to receive 2 doses of SIV.

If schools choose to join through DH-matching, please provide 3 available dates for the 1st dose vaccination activity to facilitate DH matching procedure.

Type of Vaccine: Two types of the seasonal influenza vaccines, injectable type (inactivated seasonal influenza vaccines, IIV) and nasal spray type (live attenuated seasonal influenza vaccines, LAIV) will be available, depending on the availability of the stock and the preference of the school. Schools are allowed to choose both IIV and LAIV for the same or different outreach vaccination activities (hybrid mode).

- ✧ For schools participating in *School Self-selection of Doctors*, they should discuss with service doctor and **mutually agree** on **the type of vaccine** being used, and inform the DH about the choice of the type of vaccine in **Supplementary Form**.
- ✧ For schools which have not self-selected their doctor, please indicate your preference of type of vaccine in **Reply Form**.
- ✧ If primary schools opt for LAIV, MMR vaccine under Hong Kong Childhood Immunisation Programme arranged by School Immunisation Teams should be administered at least 28 days apart. For details, please refer to the thematic webpage at: <https://www.chp.gov.hk/en/features/100764.html#FAQ37>
- ✧ For Frequently Asked Questions about the type of seasonal influenza vaccines, please refer to the following website: <https://www.chp.gov.hk/en/features/100764.html#FAQ18>

Vaccine delivery: For the 1st dose activity, DH will arrange the delivery of the vaccines; while for the 2nd dose, DH will deliver the vaccines directly or via the service doctors to the schools.

School obligations: Since schools are provided with vaccination services free of charge, they do not need to conduct tendering or quotation exercise when choosing a doctor. Schools are reminded to stay clear of associating with any improper financial (or advantage) transactions when choosing your service doctor through School Self-selection of Doctor.

Schools need to:

- 1) Distributing and collecting consent forms;
- 2) Verifying the particulars of the students provided in the consent forms;
- 3) Arranging vaccination venue;
- 4) Preparing the flow for vaccination day(s) (complete the 1st dose within 1 day; and completing 2nd dose on another day, with at least 4 weeks apart from 1st dose);
- 5) Assisting in the operation of the vaccination team during the vaccination activities; and
- 6) Providing locked cabinet(s) for temporary storage of clinical waste in case same day collection of clinical waste cannot be arranged.

Matching result: DH will announce the matching result in July 2025.

FEATURES OF “DOCTOR SUPPLY VACCINE MODE”

(Formerly called the “Vaccination Subsidy Scheme (VSS) School Outreach (Extra Charge Allowed)”)

Introduction: Upon self-selection of doctors, schools should discuss the arrangement of school outreach, including the type of vaccine.

- ✧ Private doctors will provide vaccines for outreach vaccination. The Government subsidy per each dose of SIV given to school children would be HKD\$260. Subsidy will be given to doctors directly.
- ✧ Some doctors may impose extra fee, while some doctors may not charge extra fee
- ✧ On the date of school outreach, doctors can provide their own vaccines for school staffs and students’ family members, on self-payment basis.

Selecting a doctor: School Self-selection of private doctors / medical organisations

- ✧ School Self-selection of Doctors
 1. Schools can choose a private doctor/ medical organisation from the list posted on the Centre for Health Protection website: <https://www.chp.gov.hk/en/features/101413.html> .
 2. Schools with prior outreach vaccination activities may continue the partnership with the previous doctors/ medical organisations.

Vaccination Schedule: Schools need to decide the date for the 1st and 2nd dose with their collaborating doctors.

- ✧ The 1st dose should be administered between October and December 2025

- ✧ The 1st dose should be administered within one day.
- ✧ The 2nd dose should be completed in another day, with at least 4 weeks apart from 1st dose. To ensure adequate immunity against seasonal influenza, children under 9 years of age who have never received any seasonal influenza vaccination before are recommended to receive 2 doses of SIV.

Type of Vaccine: Upon self-selection of doctors, schools should discuss the arrangement of school outreach, including the types of vaccine: Injectable Influenza Vaccines (IIV) and/or Live Attenuated Influenza Vaccines (LAIV). Schools are allowed to choose both IIV and LAIV for the same or different outreach vaccination activities (hybrid mode).

- ✧ For schools participating in *School Self-selection of Doctors*, they should discuss with service doctor and **mutually agree** on **the type of vaccine** being used, and inform the DH about the choice of the type of vaccine in **Supplementary Form**.
- ✧ If primary schools opt for LAIV, MMR vaccine under Hong Kong Childhood Immunisation Programme arranged by School Immunisation Teams should be administered at least 28 days apart. For details, please refer to the thematic webpage at: <https://www.chp.gov.hk/en/features/100764.html#FAQ37>
- ✧ For Frequently Asked Questions about the type of seasonal influenza vaccines, please refer to the following website: <https://www.chp.gov.hk/en/features/100764.html#FAQ18>

Vaccine delivery: Delivered by the service doctors to schools.

School obligations: Schools should note that vaccination is a medical procedure. Schools and the doctor in-charge of the arrangement must give due consideration to safety and liability issues. Schools are reminded to stay clear of associating with any improper financial (or advantage) transactions with the doctor/ medical organisation and participants of the activity.

Schools need to:

- 1) Distributing and collecting consent forms;
- 2) Verifying the particulars of the students provided in the consent forms;
- 3) Arranging vaccination venue;
- 4) Preparing the flow for vaccination day(s) (complete the 1st dose within 1 day; and completing 2nd dose on another day, with at least 4 weeks apart from 1st dose);
- 5) Assisting in the operation of the vaccination team during the vaccination activities; and
- 6) Providing locked cabinet(s) for temporary storage of clinical waste in case same

day collection of clinical waste cannot be arranged.

Details will be discussed in the online briefing session for participating schools in August. Please also refer to the “School’s Guide for 2025/26 SIVSOP” (Website: https://www.chp.gov.hk/files/pdf/schoolguide_eng.pdf) (Will be updated in due course)

**Comparison between “Government Supply Vaccine Mode” and
“Doctor Supply Vaccine Mode”**

	Government Supply Vaccine Mode <i>(Formerly called the “SIV School Outreach (Free of Charge) Programme”)</i>	Doctor Supply Vaccine Mode <i>(Formerly called the “Vaccination Subsidy Scheme (VSS) School Outreach (Extra Charge Allowed)”)</i>
Eligible Schools	All SSs, PSs, KGs/CCCs (including special school)	
Vaccine available	IIV, LAIV or hybrid mode (by Gov)	IIV, LAIV or hybrid mode (by doctor)
Fee	Free	May impose extra service charge
Selecting a doctor by schools	<ul style="list-style-type: none"> DH-matching Self- selection of doctors (according to doctor list) 	<ul style="list-style-type: none"> Self- selection of doctors (according to doctor list)
Vaccination schedule (date, time)	<ul style="list-style-type: none"> Facilitated during DH matching or discuss with doctors 	<ul style="list-style-type: none"> Discuss with doctors
Vaccine recipients	<ul style="list-style-type: none"> School children (free) School staff and students’ family members (self-payment) 	<ul style="list-style-type: none"> School children (subsidised) School staff and students’ family members (self-payment)

Timeline for 2025/26 SIVSOP

Date	Event
MAY – JUN 2025	<ul style="list-style-type: none"> Invitation to Schools and Doctors/HMO for SIVSOP enrollment
	<ul style="list-style-type: none"> Stakeholder engagement (introduction for the coming season) with schools, SSBs, major school councils, PTAs, etc.
JUL 2025	<ul style="list-style-type: none"> Announcement of doctor matching result
	<ul style="list-style-type: none"> Follow up enrollment status of non-participating / non-responsive schools with EDB
AUG 2025	<ul style="list-style-type: none"> Upload the list of schools that do not participate in SIV school outreach activities to the CHP’s website
	<ul style="list-style-type: none"> Online briefing sessions for participating schools (details of preparation work, on/after vaccination days, related guideline)
OCT 2025– FEB 2026	<ul style="list-style-type: none"> Conducting SIV school outreach activity by schools
APR – JUN 2026	<ul style="list-style-type: none"> Vaccination coverage survey for non-participating schools / schools that join other vaccination programme*
	<ul style="list-style-type: none"> Send out Certificate of Commendation for awardees in the “SIV School Outreach Commendation Scheme”

*e.g. Residential Care Home Vaccination Programme (RVP), self-organised outreach activity which is not under DH by cooperating with doctors / medical organisation

REPLY FORM

2025/26 Seasonal Influenza Vaccination School Outreach Programme

(SIVSOP, applicable to All School) &

Hong Kong Childhood Immunisation Programme (HKCIP, applicable to Primary School)

Please kindly return this **Reply Form** to Programme Management and Vaccination Division, Emergency Response and Programme Management Branch of the Centre for Health Protection **by fax or email (Fax Number: 2320 8505/ Email Address: sivop@dh.gov.hk) on or before 30 June 2025.**

Put “✓” into the appropriate box(es). *Delete if inappropriate.

PART I – School Information

School Name: _____

6-digits School No. _____

School Address: _____

Region of the School: _____

*Hong Kong/ Kowloon/
New Territories East/ New Territories West

Total number of students: _____

Contact number: _____

Email address: _____

Fax number: _____

PART II – Arrangement of SIVSOP (applicable to All School) & HKCIP (applicable to Primary School)

1. Arrangement of HKCIP (applicable to Primary Schools)

☐ I have read **Annex II** and **AGREE** to join HKCIP

2. Please indicate which mode of SIV School Outreach Programme your school will arrange. (applicable to All School)

☐ 2025/26 SIVSOP “GOVERNMENT SUPPLY VACCINE MODE” (Formerly called the “SIV School Outreach (Free of Charge) Programme”) (Please refer to **Annex I**, and proceed to **PART III to VII**)

☐ 2025/26 SIVSOP “DOCTOR SUPPLY VACCINE MODE” (Formerly called the “Vaccination Subsidy Scheme (VSS) School Outreach (Extra Charge Allowed)”) (Please refer to **Annex I**, and proceed to **PART IV to VII, and complete the SUPPLEMENTARY FORM**)

☐ Adopt other outreach mode to provide SIV (i.e. Residential Care Home Vaccination Programme (RVP), self-organised outreach activity not under DH by cooperating with doctors / medical organisations) (Please provide details of activity, and proceed to **PART VI to VII**)

Details of outreach / vaccination programme: _____

Healthcare facilities/doctors providing service: _____

Outreach date: _____

☐ Not joining any of the above programmes (***Please provide the reason(s), read the following details and proceed to PART VI to VII***)

- The DH will continue to upload “List of schools/child care centres not arranging SIV school outreach” on the Centre for Health Protection for Health Protection Website, so as to remind parents to bring their children to receive SIV as soon as possible.
- Schools are required to issue a parent letter to appeal parents for the self-arrangement of SIV for their children. Nevertheless, issuing the parent letter cannot replace conducting the school outreach activity.
- Schools are required to complete a survey on collecting their students’ vaccination rate near the end of the season.

Reason(s) of not participating in SIVSOP (*can select more than 1 options*):

- ☐ Insufficient resources (e.g. manpower, venue) to support the vaccination outreach activities
- ☐ Tight term schedule and is unable to arrange vaccination outreach activities
- ☐ Will encourage parents to arrange students to receive SIV in private doctors’ clinic
- ☐ Already arranged all students to receive SIV, mode of arrangement: _____
- ☐ Others: _____

PART III – Selecting a Doctor

3. Please confirm the mode to select a doctor under the “GOVERNMENT SUPPLY VACCINE MODE”

- ☐ School Self-selection of Doctors (Please **also** fill in the **SUPPLEMENTARY FORM**)
- ☐ DH-matching of doctors

PART IV – Type of Vaccine

4. Please indicate your preferred type of vaccine to be used in the vaccination outreach service

- ☐ Injectable vaccine (Inactivated influenza vaccines IIV)
- ☐ Nasal vaccine (Live-attenuated influenza vaccine LAIV)
- ☐ Hybrid mode (to choose both IIV and LAIV for the same or different outreach vaccination activities)

PART V – Outreach Schedule Arrangement (*The 1st dose should be given between Oct and Dec 2025*)

5. Please choose one of the following choices :

- ☐ To opt for “School Self-selection of Doctors”, with the outreach date on: _____
- ☐ To opt for “DH-matching of Doctors”, the following 3 available dates are provided for DH to facilitate matching

(1) _____ (2) _____ (3) _____

If primary schools opt for LAIV, MMR vaccine under HKCIP arranged by School Immunisation Teams should be administered at least 28 days apart. For details, please refer to the thematic webpage at: <https://www.chp.gov.hk/en/features/100764.html#FAQ37>

PART VI – Collection of information – Statement of Purpose

The information furnished in this form will be used by the Government to process your application and for implementing and monitoring of the School Vaccination Programmes. The information are mainly for use within the Government for statistical and research purposes; and any other legitimate purposes as may be required, authorised or permitted by law. The information may also be disclosed by the Government to other organisations and third parties for the purposes mentioned above, if required.

PART VII – Declaration

I declare that the information contained in the Reply Form to the Department of health is true and accurate.

Signature of School Representative:

Name of School Representative:

Post of School Representative

Contact number:

Date:

School chop:

SUPPLEMENTARY FORM

Seasonal Influenza Vaccination (SIV) School Outreach Programme in 2025/26

Information of the Selected Service Doctors / Medical Organisations

*Please kindly return this **Supplementary Form** to Programme Management and Vaccination Division, Emergency Response and Programme Management Branch of the Centre for Health Protection **by fax or email (Fax Number: 2320 8505/ Email Address: sivop@dh.gov.hk) on or before 30 June 2025.***

Name of School: _____

PART I – To be Filled by School

Our school **AGREE** to participate in SIVSOP in 2025/26 school year, and we have contacted the following doctor and the corresponding medical organisation for provision of vaccination outreach services.

Name of Doctor: _____

Name of Medical Organisation: _____

Our school and the service doctor agree to use the following type of vaccine:

- ☐ Injectable vaccine (Inactivated influenza vaccines IIV)
- ☐ Nasal vaccine (Live-attenuated influenza vaccine LAIV)
- ☐ Hybrid mode (to choose both IIV and LAIV for the same or different outreach vaccination activities)

PART II – To be Filled by the Service Doctor

I / my affiliated medical organisation **agree** to provide outreach vaccination services to the above school under School Self-selection of Doctors

Signature of Enrolled Doctor:

Contact Person:

Rank of Contact Person:

Contact number of Doctor /

Medical Organisation:

Clinic / Medical
Organisation Chop:

To be submitted by school representative after completing Part I and Part II

Signature of School Representative:

Name of School Representative:

Rank of School Representative:

Contact number:

Date:

School Chop: