

4. Please also refer to the letter issued by CHP to schools on 5 March 2008 which has been uploaded to its website: <http://www.chp.gov.hk/> > *Recommendations* > *Letters to institutions* > *Increasing Influenza Activity*. A sample temperature record sheet can be downloaded from EDB's website: <http://www.edb.gov.hk/> > *School Administration* > *Administration* > *Prevention of Avian Flu / Influenza / Other Communicable Diseases (including SARS) in Schools*.

5. To keep parents well informed of the above precautionary measures, schools should send a notice or letter to all parents requesting them to closely observe and follow the measures. Schools should also keep the Crisis Management Team on the alert and activate it when situation warrants, such as briefing all staff members and students on knowledge about influenza, implementing contingency measures when staff members or students have contracted the disease, etc. In case of any abnormal absence of staff members or students who are suspected of being contracted of influenza, schools should immediately report the case to both the CHP and their respective Senior School Development Officers / Pre-primary Services Officers.

6. To ensure the learning of those students who have fallen ill being least affected, schools are reminded to provide support for learning to them during their absence from schools.

7. To enhance schools on knowledge of preventing and controlling spread of influenza in schools, the CHP in collaboration with this Bureau will organize health talks on "Prevention and Control of Influenza" in each of the four regions. Please refer to the Appendix for details. School Heads or a representative from each school is invited to attend the health talk in his/her respective regions.

Enquiries

8. If you have any enquiries, please contact your respective Senior School Development Officers or Pre-primary Services Officers.

Mrs Michelle WONG
for Secretary for Education

c.c. Heads of Sections – for information

Health Talks on Prevention and Control of Influenza for Schools

Hong Kong Region	
Date:	12 March 2008 (Wednesday)
Time:	10:00 am – 12:00 noon
Venue:	TaiKoo Primary School (School Hall) 太古小學 (禮堂) 1100 King's Road, Hong Kong 香港英皇道 1100 號
Kowloon Region	
Date:	12 March 2008 (Wednesday)
Time:	3:00 pm – 5:00 pm
Venue:	SKH Kei Fook Primary School (School Hall) 聖公會基福小學 (禮堂) 555 Cheung Sha Wan Road, Sham Shui Po, Kowloon 深水埗長沙灣道555號
New Territories East Region	
Date:	13 March 2008 (Thursday)
Time:	10:00 am – 12:00 noon
Venue:	Carmel Holy Word Secondary School (School Hall) 迦密聖道中學 (禮堂) 10 Tai Wo Road, Tai Po, New Territories 新界大埔太和路 10 號
New Territories West Region	
Date:	14 March 2008 (Friday)
Time:	10:00 am – 12:00 noon
Venue:	Tsuen Wan Government Primary School (School Hall) 荃灣官立小學 (禮堂) 600 Castle Peak Road, Area 2, Tsuen Wan, New Territories 新界荃灣青山公路 600 號