



中華人民共和國香港特別行政區政府總部教育局
Education Bureau

Government Secretariat, The Government of the Hong Kong Special Administrative Region
The People's Republic of China

本局檔號 Our Ref: EDB(SDCT)3/PRO/10/1/1

電話 Telephone:

來函檔號 Your Ref.:

傳真 Fax Line:

10 March 2021

To: Supervisors / Principals of All Secondary Schools, Primary Schools, Special Schools, Schools offering Non-Local Curriculum, Kindergartens and Kindergarten-cum-Child Care Centres

Dear Supervisor / Principal,

**COVID-19 Vaccination Programme
Arrangements for Teachers and School Staff**

Taking into account the supply of vaccines and the progress of the Vaccination Programme, the Secretary for the Civil Service announced on 8 March 2021 the expansion of the priority groups under the Vaccination Programme in accordance with the proposed framework on priority of vaccination by Joint Scientific Committees.

Teachers and school staff have been included as priority groups to receive COVID-19 vaccines. In this regard, all teachers and staff (i.e. teaching and non-teaching staff providing services for schools and students) of kindergartens (including kindergarten-cum-child care centres) as well as primary and secondary schools (including special schools and schools offering non-local curriculum), and staff of the boarding section (if applicable), are included¹. We would like to solicit your kind support to inform all teachers and school staff of their eligibility for priority vaccination, and encourage them to get vaccinated to protect themselves, their families and the Hong Kong community as a whole.

¹ Teachers and school staff include, for example, teachers, school executive officers, assistant clerical officers/ clerical assistants, cooks, school bus drivers, school private light bus drivers and escorts (commonly known as nannies), laboratory technicians, social workers, educational psychologists, speech / occupational therapists, physiotherapist, nurses, the related grades of boarding section staff such as social work officers, social work assistants, welfare workers, as well as school instructors of extra-curricular activities for students, etc.

The COVID-19 Vaccination Programme website (www.covidvaccine.gov.hk) provides detailed and up-to-date information about the Vaccination Programme. Individual members of the priority groups can make bookings at the website for receiving vaccination at the Community Vaccination Centres (CVCs) or designated general outpatient clinics of the Hospital Authority. They can also contact the private clinics participating in the Vaccination Programme direct to make appointments.

In addition, block booking for vaccination at the CVCs listed in **Annex 1** can be arranged for schools if necessary. As the number of quotas for block booking for vaccination is limited, if an individual school plans to have a group of 20 or more teachers and school staff to receive vaccination, apart from the above mentioned booking at the website, it may opt for block booking. Those schools which opt for block booking are required to contact their respective Senior School Development Officers / Senior Services Officers at least ten days in advance of the target vaccination date for making arrangements. Please note that the arrangements of the CVCs, the vaccination timeslots and the matching in the quotas will depend on the status of the booking service. We shall inform the schools concerned when the requests for block booking is confirmed.

At the venue of vaccination, a member of the priority group has to show to the registration staff a piece of identification with his/her name (e.g. staff card) that can show that he/she belongs to a priority group. If the person does not have such a document, he/she can produce a duly completed and stamped employer's letter (sample at **Annex 2**) which can be downloaded from the Vaccination Programme dedicated website (www.covidvaccine.gov.hk). The employer's letter will not be collected and the person can bring the same letter for receiving both doses of vaccine.

COVID-19 has caused extensive impact to Hong Kong and adversely affected the normal living of all. After fighting the epidemic for over a year, we now see the hope to contain the spread of the virus with the availability of vaccines. At this critical juncture, we count on your support to the anti-epidemic effort by encouraging the priority groups in your schools to receive vaccination, which is critically important for the early revival of our economy and the return to normal life.

Should you have any enquiries about the Vaccination Programme, please call the hotline on 3142 2366. Alternatively, you may contact the respective Senior School Development Officers / Senior Services Officers.

Your sincerely,



(Dr Verena LAU)

for Secretary for Education

社區疫苗接種中心 (團體預約)
Community Vaccination Centres (Group Booking)

(A) 克爾來福 (CoronaVac)

	場地 Venue	地區 District
1	香港中央圖書館 (展覽館) Hong Kong Central Library (Exhibition Gallery)	灣仔區 Wan Chai
2	九龍灣體育館 Kowloon Bay Sports Centre	觀塘區 Kwun Tong
3	官涌體育館 Kwun Chung Sports Centre	油尖旺區 Yau Tsim Mong
4	源禾路體育館 Yuen Wo Road Sports Centre	沙田區 Sha Tin
5	天暉路體育館 Tin Fai Road Sports Centre	元朗區 Yuen Long
6	將軍澳體育館 Tseung Kwan O Sports Centre	西貢區 Sai Kung
7	林士德體育館 Osman Ramju Sadick Memorial Sports Centre	葵青區 Kwai Tsing
8	友愛體育館 Yau Oi Sports Centre	屯門區 Tuen Mun

(B) 復必泰 (Comirnaty)

	場地 Venue	地區 District
1	中山紀念公園體育館 Sun Yat Sen Memorial Park Sports Centre	中西區 Central & Western
2	西灣河體育館 Sai Wan Ho Sports Centre	東區 Eastern
3	曉光街體育館 Hiu Kwong Street Sports Centre	觀塘區 Kwun Tong
4	教育局九龍塘教育服務中心 Education Bureau Kowloon Tong Education Services Centre	九龍城區 Kowloon City
5	荔枝角公園體育館 Lai Chi Kok Park Sports Centre	深水埗區 Sham Shui Po
6	龍琛路體育館 Lung Sum Avenue Sports Centre	北區 North
7	元朗體育館 Yuen Long Sports Centre	元朗區 Yuen Long

2021年3月8日

8 March 2021

2019 冠狀病毒病疫苗接種計劃
COVID-19 Vaccination Programme

接種者身份證明
Proof of Identity of Recipient

茲證明以下人士為本公司/機構人員，屬 2019 冠狀病毒病疫苗接種計劃的優先接種組別。

This is to certify that the following person is a member of our company/organisation, and belongs to the priority groups of the COVID-19 vaccination programme.

姓名 Name : _____

身份證明文件號碼 Identity Document No.: _____



公司/機構名稱

Name of

company/organisation

:

日期 Date

:

公司/機構蓋章

Company/organisation chop