

# Form A

**School Allocation Exercise**  
**Application for Allocation of a Government-built School Premises**  
**for Operation of an Aided or a Direct Subsidy Scheme (DSS) School, or**  
**Reprovisioning of an Aided School**

*Please read the guidance notes at Appendix I before completing this form.*

**(Please check the appropriate box below and use one application form for each choice.)**

<b>Type / Level of School:</b>	<u>Aided</u>	<u>DSS</u>
Primary school only	<input type="checkbox"/>	<input type="checkbox"/>
Secondary school only	<input type="checkbox"/>	<input type="checkbox"/>
Primary cum secondary school (same premises)	<input type="checkbox"/>	<input type="checkbox"/>
A primary school and a secondary school in the same vicinity	<input type="checkbox"/>	<input type="checkbox"/>
DSS senior secondary school offering innovative and diversified curricular at senior secondary levels	Not applicable	<input type="checkbox"/>
Reprovisioning of an aided school	<input type="checkbox"/>	Not applicable

## Location Preference

(See Appendix II):

- \_\_\_\_\_ (in order of preference)
- No preference

Registered Name of the Applicant Body:

(English) \_\_\_\_\_

(Chinese) \_\_\_\_\_

Correspondence Address:

(English) \_\_\_\_\_

(Chinese) \_\_\_\_\_

Name of Contact Person:

(English) (\*Mr / Mrs / Ms) \_\_\_\_\_

(Chinese) \_\_\_\_\_

Telephone No: \_\_\_\_\_ Fax No: \_\_\_\_\_

\*Please delete as appropriate

## Documents required:

- |  | <u>Enclosed</u>          |
|--|--------------------------|
| 1. Applicant body's incorporation document                 | <input type="checkbox"/> |
| 2. Applicant body's Memorandum and Articles of Association | <input type="checkbox"/> |
| 3. Applicant body's certificate of exemption from tax      | <input type="checkbox"/> |

## Form A

4. List of the schools or non-profit-making social services (with names, addresses and types) run by the applicant body, if any
5. (A) For new school sponsoring bodies not operating any school currently   
15 copies of proposed school plan (NOT MORE THAN 10 pages including all annexes) plus a 3-page executive summary.
- (B) For existing school sponsoring bodies with school(s) under operation currently   
15 copies each of (i) proposed school plan (NOT MORE THAN 10 pages including all annexes) plus a 3-page executive summary and (ii) list of operating schools with addresses and types. Reference may be made to other school(s) that they are operating to substantiate their case.

**If the applicant body is allocated a school premises, it will be committed to:**

### **in the case of an aided school**

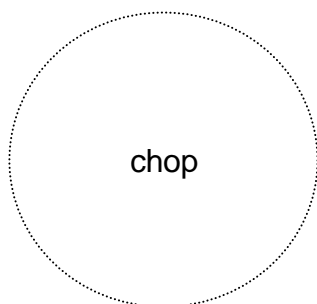
- (a) implementing education initiatives including whole-day primary schooling, use of Chinese as the medium of instruction, School-based Management, etc.; and
- (b) bearing the full cost of the furniture and equipment for the new school.

### **in the case of a DSS school**

- (a) bearing the cost of operation of the school, including the full cost of furniture and equipment;
- (b) implementing education policy and initiatives promoted by the Education and Manpower Bureau; and
- (c) maintaining the school at the prevailing standard prescribed for DSS schools.

### **in the case of a DSS senior secondary school offering innovative and diversified curricular at senior secondary levels**

- (a) operating innovative and diversified curricular at senior secondary levels;
- (b) bearing the cost of operation of the school, including the full cost of furniture and equipment;
- (c) implementing education policy and initiatives promoted by the Education and Manpower Bureau; and
- (d) maintaining the school at the prevailing standard prescribed for DSS schools.



Name of Representative:

(English) : \_\_\_\_\_

(Chinese) : \_\_\_\_\_

Signature : \_\_\_\_\_

Date : \_\_\_\_\_