

**Workshops on “The enhanced School Development and Accountability framework” 2023/24
Enrolment Form**

**For reference only,
NOT for enrolment purpose**

Target: Schools yet to participate in the workshops on “The enhanced School Development and Accountability (SDA) framework” in the 2022/23 school year

Application deadline: 17 November 2023

Points to note:

1. **Please enrol on a school basis.** Attendance of **the Principal** is required. Each school should also nominate 3 other school leaders (e.g. Vice-Principal, Prefect of Studies/Head of Curriculum Development, Primary School Curriculum Leader) for the same event of the workshops.
2. Applications will be processed on a first-come, first-served basis. Contact person of schools will be notified of their application results in due course via email.
3. **Participants should complete an online self-learning course about the enhanced SDA framework and related assessment tasks,** so as to gain an initial understanding of the concept and basic information of the enhanced SDA framework. Participants should complete the online self-learning course through the Virtual Learning Environment platform at Hong Kong Education City. Please visit the Education Bureau (EDB) Training Calendar System (Course ID.: QA0020230145) for details and enrolment methods.

A. Information of School

- Name of school: _____

B. Workshops on “The enhanced SDA framework”

Main Medium of Instruction: Cantonese

Mode: Face-to-face (If it is necessary to change to an online mode, the EDB will notify the participating schools about the arrangements in due course)

*Time for morning session: 8:45 a.m. to 12:15 p.m.

*Time for afternoon session: 2:00 to 5:30 p.m.

Special Arrangements for Bad Weather:

- Workshop in the morning session will be cancelled when Typhoon Signal No.8 or above is hoisted or Black Rainstorm Warning Signal is issued at or after 6:30 am.
- Workshop in the afternoon session will be resumed when Typhoon Signal No.8 or above or Black Rainstorm Warning Signal is cancelled at or before 11:30 am. Otherwise, workshop in the afternoon session will continue to be cancelled.

Sessions to be chosen (Applicant schools will be enrolled for one of the events based on their preferences indicated in this form)

中學可選擇場次

Sessions can be chosen by Secondary Schools

| 場次 Session | 日期 Date | 時間 Time | 地點 Location | |
|---------------|------------|------------------|--|-------------------------------|
| 1. | 7/12/2023 | 2:00pm - 5:30pm | 何東中學 Ho Tung Secondary School | 灣仔區 Wan Chai District |
| 2. | 11/12/2023 | 2:00pm - 5:30pm | 何東中學 Ho Tung Secondary School | 灣仔區 Wan Chai District |
| 3. | 12/12/2023 | 8:45am - 12:15pm | 何東中學 Ho Tung Secondary School | 灣仔區 Wan Chai District |
| 4. | 12/12/2023 | 2:00pm - 5:30pm | 何東中學 Ho Tung Secondary School | 灣仔區 Wan Chai District |
| 5. | 15/12/2023 | 8:45am - 12:15pm | 深水埗官立小學 Sham Shui Po Government Primary School | 深水埗區 Sham Shui Po District |
| 6. | 15/12/2023 | 2:00pm - 5:30pm | 深水埗官立小學 Sham Shui Po Government Primary School | 深水埗區 Sham Shui Po District |
| 7. | 20/3/2024 | 2:00pm - 5:30pm | 佛教林金殿紀念小學 Buddhist Lim Kim Tian Memorial Primary School | 葵青區 Kwai Tsing District |

小學及特殊學校可選擇場次

Sessions can be chosen by Primary & Special Schools

| 場次 Session | 日期 Date | 時間 Time | 地點 Location | |
|---------------|------------|------------------|--|-------------------------------|
| 1. | 3/1/2024 | 8:45am - 12:15pm | 佛教林金殿紀念小學 Buddhist Lim Kim Tian Memorial Primary School | 葵青區 Kwai Tsing District |
| 2. | 3/1/2024 | 2:00pm - 5:30pm | 佛教林金殿紀念小學 Buddhist Lim Kim Tian Memorial Primary School | 葵青區 Kwai Tsing District |
| 3. | 5/1/2024 | 8:45am - 12:15pm | 東華三院蔡榮星小學 TWGHs Tsoi Wing Sing Primary School | 沙田區 Sha Tin District |
| 4. | 11/1/2024 | 2:00pm - 5:30pm | 鄧鏡波學校 Tang King Po School | 九龍城區 Kowloon City District |
| 5. | 21/3/2024 | 8:45am - 12:15pm | 佛教林金殿紀念小學 Buddhist Lim Kim Tian Memorial Primary School | 葵青區 Kwai Tsing District |
| 6. | 21/3/2024 | 2:00pm - 5:30pm | 佛教林金殿紀念小學 Buddhist Lim Kim Tian Memorial Primary School | 葵青區 Kwai Tsing District |
| 7. | 27/3/2024 | 2:00pm - 5:30pm | 九龍工業學校 Kowloon Technical School | 深水埗區 Sham Shui Po District |

- First choice: _____
- Second choice: _____
- Third choice: _____

C. Information of Participant (1) *Principal

Attendance of the Principal is required. Each school should also nominate 3 other school leaders for the same event of the workshops.

- Name in Chinese: _____
- Name in English: _____
- Post: Principal

- Contact phone number: _____
- Email: _____
- Hong Kong Education City Member Login Email (if the email is different from the above): _____
Before the workshops, participants must take part in an online self-learning course about the enhanced SDA framework through the VLE platform at Hong Kong Education City and complete each section of the self-learning course and related assessment tasks. Please visit the EDB Training Calendar System for details and enrolment (Course ID.: QA0020231045).
- e-Services Portal Teacher Account: _____
If the correct e-Services Portal teacher account is provided, the EDB will input the training & development data through the e-Services Portal upon participants' successful completion of the online self-learning course and workshop about the enhanced SDA framework.
- Declaration: (tick as appropriate)
I have already signed up for the online self-learning course about the enhanced SDA framework via EDB Training Calendar System (Course ID.: QA0020231045).

Information of Participant (2)

Attendance of the Principal is required. Each school should also nominate 3 other school leaders for the same event of the workshops.

- Name in Chinese: _____
- Name in English: _____
- Post: _____
(e.g. Vice-principal, Prefect of Studies/Head of Curriculum Development, Primary School Curriculum Leader)
- Contact phone number: _____
- Email: _____
- Hong Kong Education City Member Login Email (if the email is different from the above): _____
Before the workshops, participants must take part in an online self-learning course about the enhanced SDA framework through the VLE platform at Hong Kong Education City and complete each section of the self-learning course and related assessment tasks. Please visit the EDB Training Calendar System for details and enrolment (Course ID.: QA0020231045).
- e-Services Portal Teacher Account: _____
If the correct e-Services Portal teacher account is provided, the EDB will input the training & development data through the e-Services Portal upon participants' successful completion of the online self-learning course and workshop about the enhanced SDA framework.
- Declaration: (tick as appropriate)
I have already signed up for the online self-learning course about the enhanced SDA framework via EDB Training Calendar System (Course ID.: QA0020231045).

Information of Participant (3)

Attendance of the Principal is required. Each school should also nominate 3 other school leaders for the same event of the workshops.

- Name in Chinese: _____
- Name in English: _____
- Post: _____
(e.g. Vice-principal, Prefect of Studies/Head of Curriculum Development, Primary School Curriculum Leader)
- Contact phone number: _____
- Email: _____
- Hong Kong Education City Member Login Email (if the email is different from the above): _____
Before the workshops, participants must take part in an online self-learning course about the enhanced SDA framework through the VLE platform at Hong Kong Education City and complete each section of the self-learning course and related assessment tasks. Please visit the EDB Training Calendar System for details and enrolment (Course ID.: QA0020231045).
- e-Services Portal Teacher Account: _____
If the correct e-Services Portal teacher account is provided, the EDB will input the training & development data through the e-Services Portal upon participants' successful completion of the online self-learning course and workshop about the enhanced SDA framework.
- Declaration: (tick as appropriate)
I have already signed up for the online self-learning course about the enhanced SDA framework via EDB Training Calendar System (Course ID.: QA0020231045).

Information of Participant (4)

Attendance of the Principal is required. Each school should also nominate 3 other school leaders for the same event of the workshops.

- Name in Chinese: _____
- Name in English: _____
- Post: _____
(e.g. Vice-principal, Prefect of Studies/Head of Curriculum Development, Primary School Curriculum Leader)
- Contact phone number: _____
- Email: _____
- Hong Kong Education City Member Login Email (if the email is different from the above): _____
Before the workshops, participants must take part in an online self-learning course about the enhanced SDA framework through the VLE platform at Hong Kong Education City and complete each section of the self-learning course and related assessment tasks. Please visit the EDB Training Calendar System for details and enrolment (Course ID.: QA0020231045).
- e-Services Portal Teacher Account: _____
If the correct e-Services Portal teacher account is provided, the EDB will input the training & development data through the e-Services Portal upon participants' successful completion of the online self-learning course and workshop about the enhanced SDA framework.
- Declaration: (tick as appropriate)
I have already signed up for the online self-learning course about the enhanced SDA framework via EDB Training Calendar System (Course ID.: QA0020231045).

D. Contact Person

Please assign one of the participants as the contact person (The EDB will liaise with the contact person on the application result and other logistics)

- (tick as appropriate) Participant (1), i.e. Principal
- (tick as appropriate) Participant (2)
- (tick as appropriate) Participant (3)
- (tick as appropriate) Participant (4)