

## Chapter IV

### ENQUIRY HOTLINES / CONTACT POINTS

#### A. Planning Department and Town Planning Board

##### Planning Department

<b>Planning Department</b>	<b>Area of Responsibility</b>	<b>Tel. No.</b>	<b>Fax No.</b>	<b>Address</b>
Planning Enquiry Counters	General planning enquiry	2231 5000	2877 0389	17/F., North Point Government Offices, 333 Java Road, North Point, Hong Kong.  14/F., Sha Tin Government Offices, 1 Sheung Wo Che Road, Sha Tin, New Territories.

##### Town Planning Board

<b>Town Planning Board</b>	<b>Contact Person and Area of Responsibility</b>	<b>Tel. No.</b>	<b>Fax No.</b>	<b>Address</b>
Secretariat	Senior Executive Officer or Executive Officer  (Enquiry on Form P and other statutory planning matter)	2231 4810 or 2231 4835	2877 0245	15/F., North Point Government Offices, 333 Java Road, North Point, Hong Kong.

## B. Land Registry and Lands Department

### Land Registry

Customers can conduct online search through the Integrated Registration Information System Online Services (website: [www.iris.gov.hk](http://www.iris.gov.hk)). They may also use the counter search services provided at the Customer Centre at Queensway and the Search Offices in Tai Po, Yuen Long and Tsuen Wan.

<b>Office</b>	<b>Tel. No.</b>	<b>Fax No.</b>	<b>Address</b>
Customer Centre	3741 2423	3114 7030	Queensway Government Offices, 19/F., 66 Queensway, Hong Kong.
Tai Po Search Office	2653 5859	2650 8096	Tai Po Complex, 4/F., 8 Heung Sze Wui Street, Tai Po.
Tsuen Wan Search Office	2416 3505	2415 3516	Tsuen Wan Multi-storey Carpark Building, 11/F., 174-208 Castle Peak Road, Tsuen Wan.
Yuen Long Search Office	2475 0341	2474 7504	Yuen Long Government Offices and Tai Kiu Market, 7/F., 2 Kiu Lok Square, Yuen Long.

## Lands Department

<b>District Lands Office</b>	<b>Tel. No.</b>	<b>Fax No.</b>	<b>Address</b>
District Lands Office/ Hong Kong East	2835 1684	2834 4324	19/F., Southorn Centre, 130 Hennessy Road, Wan Chai, Hong Kong.
District Lands Office/ Hong Kong West and South	2835 1711	2833 1945	20/F., Southorn Centre, 130 Hennessy Road, Wan Chai, Hong Kong.
District Lands Office/ Kowloon East	3842 7450	2782 5061	3/F.-4/F., South Tower, West Kowloon Government Offices, 11 Hoi Ting Road, Yau Ma Tei, Kowloon.
District Lands Office/ Kowloon West	3842 7450	2782 5061	3/F.-4/F., South Tower, West Kowloon Government Offices, 11 Hoi Ting Road, Yau Ma Tei, Kowloon.
District Lands Office/ Islands	2852 4265	2850 5104	19/F., Harbour Building 38 Pier Road, Central Hong Kong.
District Lands Office/ North	2675 1809	2675 9224	6/F., North District Government Offices 3 Pik Fung Road Fanling, New Territories.
District Lands Office/ Sai Kung	2791 7019	2792 0706	3/F. & 4/F., Sai Kung Government Offices 34 Chan Man Street Sai Kung, New Territories.
District Lands Office/ Sha Tin	2158 4700	2602 4093	11/F., Sha Tin Government Offices, 1 Sheung Wo Che Road, Sha Tin, New Territories.

<b>District Lands Office</b>	<b>Tel. No.</b>	<b>Fax No.</b>	<b>Address</b>
District Lands Office/ Tai Po	2654 1263	2650 9896	1/F., Tai Po Government Offices, Ting Kok Road Tai Po, New Territories.
District Lands Office/ Tsuen Wan and Kwai Tsing	2402 1164	2415 0703/ 2412 0505	10/F. & 11/F., Tsuen Wan Multi-storey Carpark Building, 174-208 Castle Peak Road Tsuen Wan, New Territories.
District Lands Office/ Tuen Mun	2451 1176	2459 0795	6/F. & 7/F. Tuen Mun Government Offices 1 Tuen Hi Road Tuen Mun, New Territories.
District Lands Office/ Yuen Long	2443 3573	2473 3134	9/F.-11/F. Yuen Long Government Offices, 2 Kiu Lok Square Yuen Long, New Territories.

### **C. Buildings Department**

<b>Unit</b>	<b>Tel. No.</b>	<b>Fax No.</b>	<b>Address</b>
Licensing Unit	2626 1616*	3184 7956	Buildings Department Headquarters, North Tower, West Kowloon Government Offices, 11 Hoi Ting Road, Yau Ma Tei, Kowloon.

\* : Handled by “1823” of the Government.

### **D. Independent Checking Unit, Office of the Permanent Secretary for Transport and Housing (Housing)**

*(For Housing Authority's Properties / Divested Housing Authority's Properties)*

<b>Unit</b>	<b>Tel. No.</b>	<b>Fax No.</b>	<b>Address</b>
Independent Checking Unit	3162 0488	3523 1200	8/F., Lung Cheung Office Block, 138 Lung Cheung Road, Wong Tai Sin, Kowloon.

## E. Fire Services Department

### Hong Kong and Kowloon West Fire Protection Regional Office

Office	Tel. No.	Email	Fax No.	Address
Hong Kong Fire Protection Regional Office	2549 8104	lchfpro2@hkfsd.gov.hk	2559 3461	M/F., Sheung Wan Fire Station, 2 Western Fire Services Street, Sheung Wan, Hong Kong.
Kowloon West Fire Protection Sub-Regional Office	2302 5339	lckfpro@hkfsd.gov.hk	2302 5314	6/F., Tsim Sha Tsui Fire Station Complex, 333 Canton Road, Tsim Sha Tsui, Kowloon.

### New Territories and Kowloon East Fire Protection Regional Office

Office	Tel. No.	Email	Fax No.	Address
New Territories Fire Protection Regional Office	3423 9328	lctfpro@hkfsd.gov.hk	2443 1411	Room 1809-1810, 18/F., Skyline Tower, 39 Wang Kwong Road, Kowloon Bay, Kowloon.
Kowloon East Fire Protection Sub-Regional Office	3423 9332	lckfpro2@hkfsd.gov.hk	2722 5256	Room 1809-1810, 18/F., Skyline Tower, 39 Wang Kwong Road, Kowloon Bay, Kowloon.

**F. School Registration and Compliance Section of Education Bureau**

<b>School Districts</b>	<b>Tel. no.</b>	<b>Fax no.</b>	<b>Address</b>
Sham Shui Po, North, Sai Kung, Shatin	2892 6340	2573 3459	Room 1416, 14/F., Wu Chung House, 213 Queen's Road East, Hong Kong.
Eastern, Wong Tai Sin, Yuen Long, Tai Po	2892 5839		
Wanchai, Yau Tsim Mong, Kwun Tong, Tsuen Wan	2892 6341		
Central & Western, Southern, Kowloon City, Tuen Mun, Kwai Tsing, Islands	2892 5725		

## G. Department of Health

Office	Contact person	Tel. No.	Fax No.	Address
Office for Regulation of Private Healthcare Facilities	School Health Inspector (Eastern, Kwun Tong, Tai Po, Sai Kung, Kwai Tsing)	3107 8476	2117 0436	Room 1001, 10/F, Guardian House, 32 Oi Kwan Road, Wan Chai, Hong Kong.
	School Health Inspector (Southern, Kowloon City, Yau Tsim Mong, Tsuen Wan)	3107 8477		
	School Health Inspector (Central & Western, Sham Shui Po, Sha Tin, North, Islands)	3107 8478		
	School Health Inspector (Wanchai, Wong Tai Sin, Tuen Mun, Yuen Long)	3107 2118		

### Remarks

This Guide only outlines the main points that should be taken into account when an applicant applies for registration of a school. Reference should also be made to the Education Ordinance and Education Regulations via the Bilingual Laws Information System: <http://www.legislation.gov.hk/eng/home.htm> →Go to Chapter row (enter 279).