

**Lands Department**  
**Confirmation of the proposed premises for school use**

**Part I : To be completed by the Applicant**

Name of Applicant: (Chinese) \_\_\_\_\_

(English) \_\_\_\_\_

\*I.D. card / passport number: \_\_\_\_\_

Contact Number: (telephone) \_\_\_\_\_

(fax) \_\_\_\_\_

Correspondence address: \_\_\_\_\_

\_\_\_\_\_

Proposed school name: (Chinese) \_\_\_\_\_

(English) \_\_\_\_\_

Address of proposed premises: \_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\*Please delete as appropriate

**Part II : To be completed by the concerned District Lands Office of the Lands Department**

Result: (Please '✓' the appropriate box and delete where inappropriate)

Objection. Application for Land lease modification / Temporary waiver is required.

No objection / No comment

Others (please specify) \_\_\_\_\_

\_\_\_\_\_

Name of Officer : \_\_\_\_\_

Post : \_\_\_\_\_

Signature : \_\_\_\_\_

Date : \_\_\_\_\_

Official Chop

c.c. Permanent Secretary for Education (Attention : School Registration and Compliance Section)

Director of Fire Services (Attention : Licensing and Certification Command)

Director of Buildings (Attention : Licensing Unit) /

Director of Housing (Attention : Independent Checking Unit)

**(Please refer to Chapter IV of the Guidelines for address of relevant District Lands Office)**

**REMINDER**

Applicants, while having dealings of any kind with the Education Bureau and other Government departments, should not offer advantage to Government officers.