

**Sample of  
School Reference Letter**

**(To be completed by School Principal for eligible JUPAS Non-Chinese Speaking (NCS)  
non-school applicants only)**

**(Applicants with ApL(C) results NEED NOT complete this form)**

Dear Sir / Madam,

**Application for Certification of the Specified Circumstances  
for JUPAS Applicants for  
Consideration of Alternative Qualifications in Chinese Language**

Name of Student: \_\_\_\_\_

Hong Kong Identity Card Number: \_\_\_\_\_

This is to certify that the captioned student studied in my school since \_\_\_\_\_  
(*month / year*) and left school / graduated\* in \_\_\_\_\_ (*month / year*). During his / her\*  
\_\_\_\_\_ year / \_\_\_\_\_ year(s) and \_\_\_\_\_ month(s) of study# in my school, he / she\* has been  
taught an adapted and simpler Chinese Language curriculum not normally applicable to  
the majority of students in the schools of Hong Kong.

Yours faithfully,

(Name of Principal)  
Name of School

\* Delete whichever is inapplicable.

# Leave of one month or more (with the exception of summer vacation) will not be counted  
as period of study in a school.