Admission Arrangements for K1 Classes in Kindergartens for the 2020/21 School Year

Preamble
The Education Bureau (EDB) will continue to implement the admission arrangements for nursery (K1) classes in kindergarten (KGs) for the 2020/21 school year (hereafter referred to as the "K1 Admission Arrangements") with a view to facilitating the smooth operation of the admission process of KGs and helping parents confirm early a KG class for their child.

Parents who wish to apply for admission to a KG class in a KG forming the KG education scheme (hereafter referred to as “KG scheme”) for their child in the 2020/21 school year should follow the procedure set out below. The procedure is applicable to all kindergarten in the KG scheme.

Procedure
The EDB will issue a registration document to each student who can receive education in Hong Kong and all KG schemes will only accept students holding a valid registration document. Parents are required to apply to the EDB for a "Registration Certificate for KG Admission" (hereafter referred to as "RC") from September to November 2019. Students cannot obtain an RC unless the parent(s) are: (i) a citizen or a permanent resident of the People’s Republic of China; or (ii) a holder of a Family Visit Visa (Type A) or a relevant Permit of stay (Type A) (hereafter referred to as a "Schengen Visa") but the parents are required to pay full school fees before deduction of subsidy under the scheme as shown on the Fees Certificate of the KG to which the child is admitted.

The RC will be used for registration for K1 during the "centralised registration period" (i.e. 9 to 11 January 2020). Due to processing time of RC, parents should submit their application for the RC by the 31 December 2019 at the latest. Otherwise, the RC will not be issued before the "centralised registration dates" for KG registration.

Parents should understand from KGs about their school-based admission mechanisms, including the procedure, criteria, interview rounds and other relevant information. KGs will generally adopt their own separate application form and submit application for admission in accordance with the requirements specified by individual KGs.

KGs will inform parents the application result before 20 December 2019.

Upon receipt of notification of admission, parents should, after careful consideration, choose one KG for registration. They are required to submit the "RC + AP" and pay registration fee at the KG to complete the registration procedure during the "centralised registration period" (i.e. 9 to 11 January 2020). This measure is to avoid the hoarding of places by one place by an applicant, which might result in KGs joining the queue or KGs with insufficient places.

The EDB will release KG vacancy information from the beginning of February 2020 onwards (i.e. after the "centralised registration dates"). If necessary, parents may obtain the information about KGs’ website, Regional Education Office and KGs’ hotline.

Who are eligible to apply?
Students/Parents must be: (a) Hong Kong residents with right of abode, right to land or right to settlement in the People’s Republic of China; (b) a holder of a Schengen Visa and born on or before 31 December 2017;

Where to obtain an application form?
Application forms and guidance notes are available at District Offices, KG Executive Office and EDB’s website. They can also be downloaded from the EDB’s website.

How to return the completed application forms?
Applicants may send the duly completed application forms together with copies of relevant documents by post to the Education Bureau, P.O. Box 21719, Wan Chai Post Office, Hong Kong.
Alternatively, applicants may enclose relevant documents in a sealed envelope marked "Application for the Registration Certificate for Kindergarten Admission" and drop it into the drop box of the KGs located at 1A/F, 9 King Cheng House, 213 Queen’s Road West, Wan Chai, Hong Kong (Opening hours: Monday to Friday 8:30 am to 7:00 pm, 2:00 pm to 6:00 pm, closed on Saturday, Sunday and Public Holidays).

When to return the application form?
Application for the RC is open starting from September 2019, and the deadline will be duly uploaded onto the EDB website.

When will the result of the applications be available?
Upon receipt of the application with all necessary information and documents provided, the EDB will inform the KGs of the results. KGs will generally take 1-2 weeks to issue the RC to applicants who are eligible for receiving subsidy under the scheme.

Enquiry
For details of the 2020/21 K1 Admission Arrangements and application for RC, please visit the EDB’s website (www.edb.gov.hk) or call the EDB hotline at 3926 6688 to obtain a copy of the EDB's leaflet or call the EDB hotline at 3926 6691 to enquire on admission to KGs.

Parents may also call the KG’s Regional Education Office or the KG’s hotline for further information.

Admission Arrangements for K1 Classes in Kindergartens for the 2020/21 School Year Flowchart

GSKs process 2020/21 K1 admission applications

Applicants apply to EDB for the "RC" from September to November 2019

Upon receipt of the applications with all necessary information and documents provided, EDB will generally take six to eight weeks to complete processing of the applications and issue the "RC:" or "AP" to applicants' post

KGs inform applicants of the application result before 20 December 2019

If application is successful

Applicants register with one KG during the "centralised registration dates" (i.e. 9 to 11 January 2020) by submitting the "RC" or "AP" and paying registration fee.

If application is not successful

Applicants refer to the K1 vacancy information released by EDB after the "centralised registration dates" (i.e. from the beginning of February 2020).