

EDUCATION BUREAU
CIRCULAR MEMORANDUM NO. 116/2020

From : Permanent Secretary for
Education

To : Heads of all primary and secondary
schools (except private schools,
international schools, Private
Independent Schools and ESF schools)

Ref. : EDB NACS (SBSS)/GRANT/
17/972/97 Pt. 35

Date : 10 September 2020

c.c.: Heads of sections for information

**School-Based Support Scheme Grant for
Schools with Intake of Newly Arrived Children (NAC)**

Summary

The purpose of this circular memorandum is to invite schools with intake of children newly arrived from the Mainland, non-Chinese speaking (NCS) children newly joining the local education system and returnee children to apply for the School-Based Support Scheme Grant (the Grant).

Details

2. Schools should use the Grant to flexibly provide support services for meeting the learning and adaptation needs of the children mentioned above. EDB Circular Memorandum No. 122/2020 dated 7 August 2020 announced that the rate of the Grant per pupil per annum has been adjusted from \$3,877 to \$3,904 at primary level and from \$5,746 to \$5,786 at secondary level for the 2020/21 school year.

3. In order to streamline the administration procedures for the application of the Grant, schools are required to make application for the Grant only once in each school year. Schools are invited to:

- (a) apply for the Grant in respect of the actual number of students who are children newly arrived from the Mainland, NCS children newly joining the local education system and returnee children admitted during the period from 1 September 2019 to 31 August 2020, both dates inclusive; and
- (b) apply for advance payment of the Grant for the 2020/21 school year, with reference to the number of NAC as stated in paragraph (a) above.

4. For advance payment, adjustment on the basis of the number of NAC admitted for the 2020/21 school year will be made in the next round (i.e. 2021/22 school year) of application. Schools that do not apply for advance payment of the Grant now may apply for the Grant in the 2021/22 school year based on the actual number of such children admitted in the 2020/21 school year.

5. Application forms and relevant information as set out below are provided at EDB webpage (<https://www.edb.gov.hk/nac-e>):

- (a) Criteria and Conditions for Applying for the School-Based Support Scheme Grant;
- (b) Notes on how to complete the forms; and
- (c) Administrative Arrangements for the School-Based Support Scheme Grant.

6. Schools must ensure that the criteria and requirements are satisfied when applying for and using the Grant. Applications for the respective purposes, together with copies of the required documents, should be sent **on or before 5 October 2020** by post or by hand to the Newly Arrived Children Support Unit of the Education Bureau at Room 1424, 14/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong.

Enquiry

7. For enquiries, please contact Mr K W CHUNG at 2892 6188 or Mr Y W CHUI at 2892 6189 of the Newly Arrived Children Support Unit.

(M K CHENG)
for Permanent Secretary for Education