

**Guidelines for Ensuring Safety of Students on  
Student Service Vehicles – For Students to Observe**

- (1) To avoid confusion, students travelling on different vehicles should wear labels of distinct identification.
- (2) Students should behave well when travelling on the vehicles, e.g.
  - (i) they must remain seated unless boarding or alighting;
  - (ii) they must not talk to the driver or shout;
  - (iii) they must refrain from playing;
  - (iv) they should not eat or drink for the sake of keeping the vehicle clean;
  - (v) they must not put their heads, hands or any part of bodies out of the windows of the vehicle;
  - (vi) they must not board or alight from the vehicle until the vehicle has come to a standstill;
  - (vii) they must not play with the emergency exits; and
  - (viii) they must not play with the seat belts or unfasten the seat belts during the journey.
- (3) Students should avoid bringing bulky belongings with them in the vehicles.
- (4) Students must properly wear seat belts, if fitted, before the vehicles are moving off and during the journey. The seat belt should securely fasten the wearer to the seat. Two or more persons should not share a seat belt at the same time. Drivers may consider refusing to move off the vehicle if a passenger refuses to wear a seat belt installed on the vehicle.
- (5) Students should board and alight from a vehicle properly as directed.
- (6) Students should stand clear from the moving off vehicles after alighting.