

School-based After-school Learning and Support Programmes 2022/23

Event Calendar for Community-based Projects

Time	Event
July, 2022	The Education Bureau (EDB) will notify NGOs results of applications in writing.
August, 2022	Disburse grant by EDB (1st payment).
August, 2022	Launch the approved Project.
End October, 2022	Submit Project Operation Status Report to EDB.
End January, 2023	Submit Progress Report (situation as at end December 2022) to EDB.
End March, 2023	Disburse grant by EDB (2nd payment). <i>(2nd payment will be made after receiving Project Operation Status Report and Progress Report from NGOs and which have been checked and found in order by EDB.)</i>
End May, 2023	<ul style="list-style-type: none"> a) Issue questionnaires to parents, students, and teachers for collection of their views on the change(s) induced in students taking part in the Programmes; b) Encourage students to write a piece of article to reflect on their experiences in taking part in the Programmes.
End September, 2023 <i>(or two months after completion of the project, whichever is the earlier)</i>	<p>Submit the following to EDB:</p> <ul style="list-style-type: none"> a) Final Report (with statements of income and expenditure related to each approved activity) <i>(3rd payment will be disbursed after receiving Final Report from NGOs and which has been checked and found in order by EDB and the payment amount is in accordance with the actual expenses stated therein.);</i> b) NGO's reflection on project effectiveness and comments on the project conducted; c) Pieces of representative articles of students' reflection (optional); d) Sample of good practices: CDs and photos, etc. (optional)
End January, 2024	Submit an Audited Account of the Project supported by an auditor's report to EDB.