

Part F2: Declaration of Collaborating School

(for school not in collaboration with an applicant NGO on CBP in 2022/23 s.y.)

This part applies to an application for which the school did not collaborate with the NGO on CBP in 2022/23 s.y..

(If the school continues to collaborate with the same NGO as in 2022/23 s.y., please complete Part F1.)

There is no restriction on the number of collaborating schools but they must be located in the same district.

(Please photocopy this page if necessary)

1. To be completed by the collaborating school:

Name of School: (English) _____
 (Chinese) _____

Address of School: (English) _____
 (Chinese) _____

School Code: Session: AM PM WD

School Type: Govt Aided Caput DSS Private

School Level: Sec Pri ^Special (Sec) ^Special (Pri)
^Separate forms should be used for secondary and primary section of special schools

Estimated no[#] of **eligible students⁽ⁱ⁾** referred by school to **participate** in the project (count by heads): _____
 (including _____ non-Chinese speaking (NCS) students, _____ special educational need (SEN) students,
 and _____ newly arrived children (NAC)).

[#] School is suggested to make reference to the actual no. of students participating in the 2022/23 Community-based Projects for estimation (if applicable).

Mutual agreement on administrative procedures has been reached between our school and the applicant NGO. School teacher in-charge and the project coordinator have signed for verification.

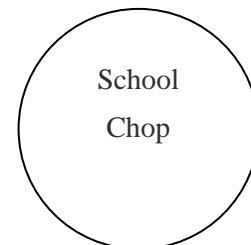
Name of School teacher-in-charge: _____ Name of School Supervisor/Principal*: _____

Position: _____ Signature of School _____

School Tel. no.: _____ Supervisor/Principal*: _____

School Fax no.: _____ Date: _____ / _____ / 2023

Email Address: _____



2. To be completed by the applicant NGO/ NGO's Subsidiary Organisation:

Mutual agreement on administrative procedures has been reached between our organisation and the collaborating school. School teacher in-charge and the project coordinator have signed for verification.

Name of *NGO/ NGO's Subsidiary Organisation: _____

Name of Project Coordinator⁽ⁱⁱ⁾: _____

Signature of Project Coordinator: _____



Remark: (i) Eligible Students i.e. P1 to S6 students in receipt of the Comprehensive Social Security Assistance, full-grant assistance under the Student Financial Assistance Schemes and the disadvantaged students provided by the schools under their discretionary quota.

(ii) Personnel stated in this part must be the Project Coordinator stated in Part E.

(*Delete whichever is not applicable)

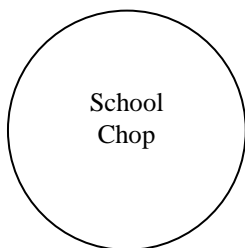
(h) The NGO should follow the procedure(s) below for the arrangement of substitute instructors:

The NGO should notify the school of the arrangement of substitute instructors at least ____ hours before the commencement of activity. Relevant documents as listed in (b) should be submitted to school within ____ working days for checking and retention.

Other arrangement(s):

(i) Others:

Signature of School
teacher-in-charge: _____
Name of School
teacher-in-charge: _____
Position: _____
Date: _____



Signature of Project
Coordinator: _____
Name of Project Coordinator:

Date: _____

