

School-based After-school Learning and Support Programmes 2022/23 s. y.
Community-based Project – Operation Status Report (up to 15 October 2022)
(This form, duly completed and signed, should be returned to
the Student Special Support Section by mail or by fax on or before 31 October 2022)

Name of Organisation : _____
 Project Title : _____
 Project Ref. No. : _____ Project Coordinator : _____
 Contact Person : _____ Contact Tel. No. : _____

**Student Special Support
Section**

Address: Room 1141, 11/F, Wu
 Chung House , 213 Queen's Road
 East, Wanchai, H.K.
 Fax No.: 3107 1306

Please provide information on all approved activities.

(I) Activities held with collaborating school(s) :

Information on approved project		Actual situation (Choose ONE for each approved activity and indicate with a “√”)					
Name of activity (List out all the approved activities)	Name of collaborating school(s)	Completed	In progress	Not yet commenced	To be cancelled	Adjustment required	Remark(s) (E.g. indicating activity dates: Every Mon, Wed and Fri 4:00 – 5:30 pm)
Total no. of activities : _____(a1)	Total no. of schools: _____	Total					
		()	()	()	()	()	

(Use separate sheets if necessary)

(II) Activities open to the community :

Information on approved project	Actual situation (Choose ONE for each approved activity and indicate with a “√”)					Remark(s) (E.g. indicating activity dates: Every Mon, Wed and Fri 4:00 – 5:30 pm)
Name of activity (List out all the approved activities)	Completed	In progress	Not yet commenced	To be cancelled	Adjustment required	
Total no. of activities : _____(a2)	Total					
	()	()	()	()	()	

Aggregate of : (I) + (II) Total no. of approved activities = (a1)+(a2) : _____

*Name of NGO/Name of Department/Name of Subsidiary Organisation : _____

*Name and Post of Head of NGO/Department/ Subsidiary Organisation/Project Coordinator : Name _____ / Post _____

Date : _____

Signature : _____

(*Head of NGO/ Department/ Subsidiary Organisation/ Project Coordinator)

*Chop of NGO/Department / Subsidiary Organisation

*Delete whichever is not applicable

School-based After-school Learning and Support Programmes 2022/23 s. y.
Community-based Project – Operation Status Report
Personal Information Collection Statement

Purpose of Collection

1. The personal data provided by you in this form will be used by EDB for one or more of the following purposes:

- (a) Activities relating to the processing, authentication and assessment on eligibility and counter-checking of the form for individual grant and subsidy as well as education service provided by EDB;
- (b) Activities relating to matching of the personal data with the database of other relevant Government bureaux / departments in connection with the processing, authentication, assessment on eligibility and counter-checking of the form mentioned in (a) above;
- (c) Activities relating to matching of the personal data within the database of EDB for purposes of verifying / updating records of EDB; and
- (d) Activities relating to compilation of statistics, research and Government publications.

2. The provision of personal data required by this form and during the processing of this form is obligatory. In the event that you do not provide those personal data, we may not be able to handle or further process the form.

Classes of Transferees

3. The personal data you provide will be made available to persons working in EDB. Apart from this, they may be transferred or disclosed to the parties or in the circumstances listed below:-

- (a) other Government bureau and departments for the purposes mentioned in paragraph 1 above;
- (b) the school in which the form relates for the purposes mentioned in paragraph 1 above;
- (c) personnel, agent, service provider or organizations, including committee members on School-based After-school Learning and Support Programmes, engaged by EDB to provide services or advice for purposes mentioned in paragraph 1 above;
- (d) where you have given your prescribed consent to such disclosure; and
- (e) where such disclosure is authorised or required under the law or court order applicable to Hong Kong.

Access to Personal Data

4. You have the right to request access to and correction of your personal data held by EDB. Request for access or correction of personal data should be made in writing to Executive Officer (Student Special Support Section)11 at Student Special Support Section, Education Bureau, Room 1141, 11/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong or email to exosss11@edb.gov.hk.