

**(Template)**

*[Schools can adapt the format of this template to cater for their school-based needs.]*

**Report on the Use of the Promotion of Reading Grant**

**\_\_\_\_\_ School Year**

**Part 1: Evaluation of the Effectiveness**

1. Evaluation of achievement of the objectives: (e.g. reading culture of the whole school, students' reading attitude, book borrowing situation and students' engagement in reading activities)

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2. Evaluation of strategies: (e.g. implementing diversified and motivating activities to promote reading, reading across the curriculum and home school co-operation)

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## Part 2: Financial Report

|    | Item *                                                                                                              | Actual expenses (\$) |
|----|---------------------------------------------------------------------------------------------------------------------|----------------------|
| 1. | Purchase of Books                                                                                                   |                      |
|    | Printed books                                                                                                       |                      |
|    | e-Books                                                                                                             |                      |
| 2. | Web-based Reading Schemes                                                                                           |                      |
|    | eRead Scheme                                                                                                        |                      |
|    | Other scheme: _____                                                                                                 |                      |
| 3. | Reading Activities                                                                                                  |                      |
|    | Hiring writers, professional storytellers, etc. to conduct talks                                                    |                      |
|    | Hire of service from external service providers to organise learning activities related to the promotion of reading |                      |
|    | Paying the application fees for students to participate in reading activities and competitions                      |                      |
|    | Subsidising students to participate in or apply for fee-charging reading related activities or courses              |                      |
| 4. | Others: _____                                                                                                       |                      |
|    | <b>Total</b>                                                                                                        |                      |
|    | <b>Unspent Balance</b>                                                                                              |                      |

\* Please tick the appropriate boxes or provide details.