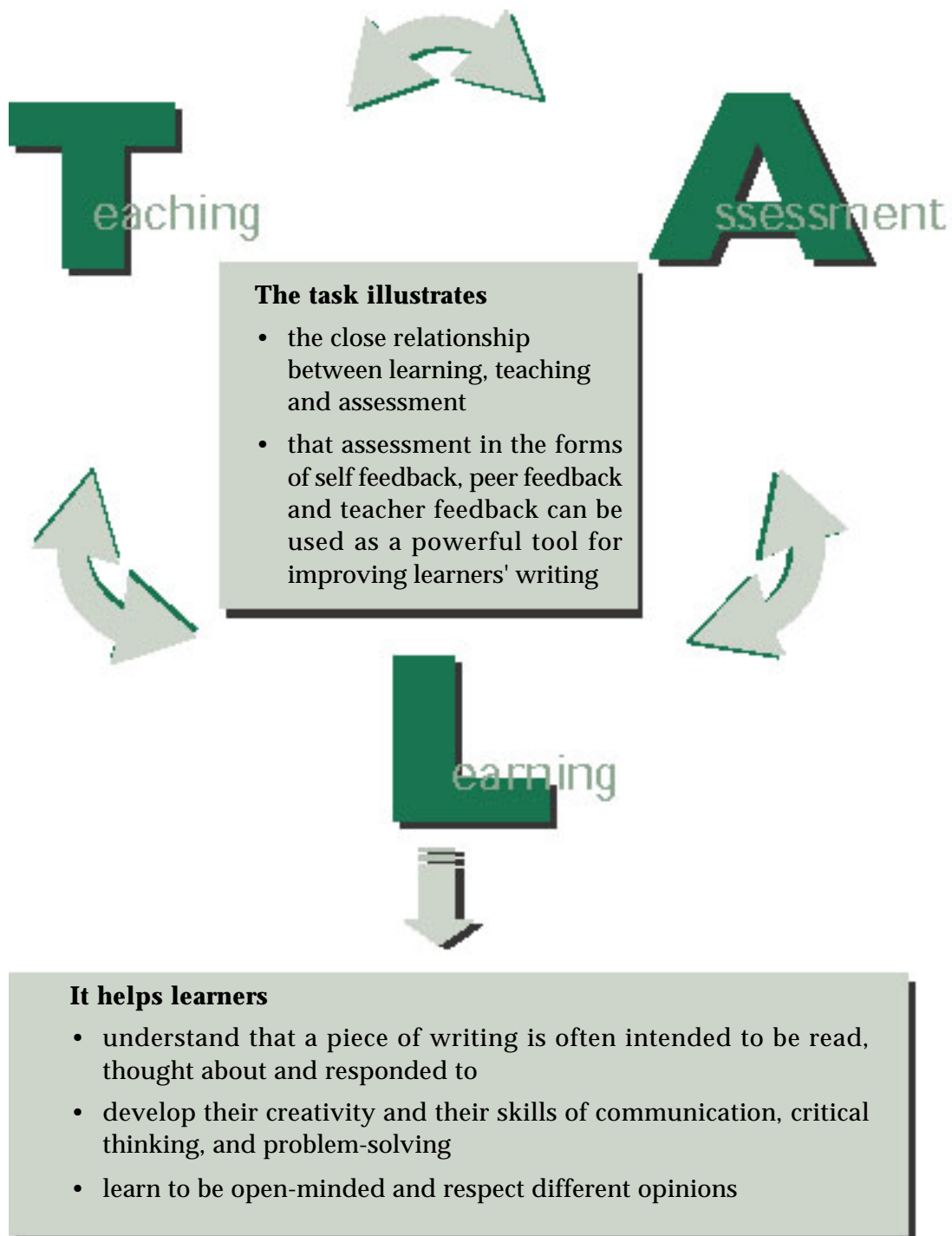


Effective Teaching, Learning and Assessment Cycle : Process Writing in English Language Education (Primary 4 - 6)

Introduction


Assessment has often been seen as a tool used by the teacher to measure learners' performance in learning. It is generally associated with formal tests or examinations at the end of a school term or school year. This exemplar task offers a much wider view of assessment. It shows that assessment can be conducted through the process of learning and teaching, involving both learners and teachers.



Learning and teaching process

This task engages P4 - P6 learners in the process of writing a letter to invite their headmaster and teachers to their class Christmas party.

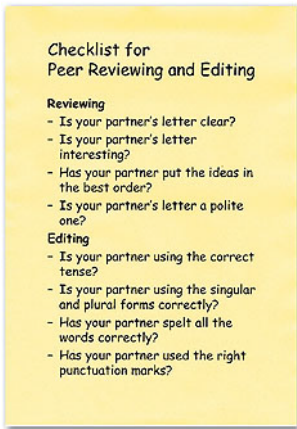
Impact on Learning



Pre-writing

- Learners bring to class information about group games and food and drinks for a party.
- Learners listen to a story that relates to the topic of their writing task.
- In groups, learners brainstorm and discuss ideas to be included in the letter.
- Learners report back and the teacher gives suggestions and guidance.


- Learners' motivation is raised when they share information and actively brainstorm ideas.
- Learners exercise their critical thinking and creativity in discussions.
- Through discussion and teacher support, learners plan their writing in terms of tone, content and organisation.



Writing

- Individually, learners write the first draft of the letter.
- Learners revise the first draft based on a "Checklist for Reviewing and Editing".
- In pairs, learners comment on each other's second draft using the checklist (on the left) as a guide.
- Learners further revise their work and submit it for teacher feedback/assessment.
- Learners produce the final draft based on the teacher's comments and suggestions.

- Self-directed learning takes place when learners practise self and peer feedback.
- Learners improve the content and language of their writing through self, peer and teacher feedback.
- Learners develop their capability to clarify and revise their own writing with support from their teacher and classmates.



Post-writing

- Individually, learners copy the final draft onto letter paper and add decorative art work.
- In groups, learners decide on one letter to use for inviting the headmaster/teachers and explain their choice.

- Learners develop their capability to use English to
 - work with others in making choices and decisions; and
 - solve problems and explain the solutions.