編班工具：善用多元的評估資料，檢視非華語學生的語文能力，安排分班/分組學習中文。

（一）請利用下列表格檢視學校非華語學生學習中文的需要，以作適切的安排。（請參考中國語文課程第二語言學習架構網頁上提供的學校實例：<https://www.edb.gov.hk/tc/curriculum-development/kla/chi-edu/second-lang/sch-plan.html>）

小一/中一新生

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 學生姓名 | 學習表現\*\* | | | | | | | | 編入班級/組別 | |
| 暑期銜接班（如適用） | | | | 入學評估（如適用）\* | | | |
| 聆聽 | 說話 | 識字、閱讀 | 寫字、寫作 | 聆聽 | 說話 | 識字、閱讀 | 寫字、寫作 | 中文課 | 課後學習 |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |

\*小一：採用校內評估工具「入門階段」；中一：採用校內評估工具「第二階段」

\*\*小一：參考第二語言學習架構一階學習成果；中一：參考第二語言學習架構一階至四階學習成果

插班生

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 級別 | 學生姓名 | 原校學業成績 | | | | 入學評估（如適用）\*\*\* | | | | 分班/分組 | |
| 聆聽 | 說話 | 閱讀 | 寫作 | 聆聽 | 說話 | 識字、閱讀 | 寫字、寫作 | 中文課 | 課後學習 |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |

\*\*\*參考原校學業成績，選用適合的校內評估工具

原校升讀學生

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | 整體表現（結合學業成績及日常觀察） | | | | 分班/分組 | |
| 級別 | 學生姓名 | 聆聽 | 說話 | 識字、閱讀 | 寫字、寫作 | 中文課 | 課後學習 |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

（二） 請就學校編班安排，探討下列問題：

1. 學校安排哪些教師任教各級中文課及課後學習？哪些組別安排教學助理支援學生學習？

2. 學校還可以提供哪些支援，以助新入學的非華語學生融入校園生活？

* + 教學輔導
  + 情緒輔導
  + 家校合作
  + 同儕協作